



**Division of Developmental Disabilities (DDD)  
District North Independent Oversight Committee  
Meeting Minutes Summary & Action Items  
Wednesday, Feb 16<sup>th</sup>, 2022 – 5:00 pm**

**Call to Order**

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Feb 16<sup>th</sup>, 2022, Time: 5:00 pm. The meeting took place by virtual conference.

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**Welcome and Introductions**

*Please Note: All attendance for this meeting was by electronic (video or phone) means only.*

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**
- **Jody BonDurant-Strong**

Absent:

- **None**

Public in Attendance:

- **Mr. Lionel Delgado**

Arizona Department of Administration (ADOA):

- **Larry Allen (ADOA IOC Manager)**

Integrated Health Plans:

- **Karen Kramer (United HealthCare) liaison**

DDD Staff and Guests:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
- **Staci Rodarmel (DDD Quality Manager)**
- **Joan McQuade (DDD IOC Manager)**
- **Marilyn Croci (DDD PRC chair)**
- **Fredreaka Graham (AHCCCS liaison)**

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**Call to the Public**

**Bob Malloy:** Made a call to the public. No Public was on the call at the time for “Call to the Public”. **Mr. Lionel Delgado** did call in after the call to the public and request to speak on two topics. **Bob Malloy** did allow him to speak at the end of the meeting.



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**Lionel Delgado** expressed that he thought the OSHA mandatory vaccine for all workers and Direct Care Workers (DCW) was not right. Asked if the committee heard of problems with the vendors. He was informed that the mandatory ruling is still in the courts and there presently isn't any mandatory vaccination required for DCW.

**Lionel Delgado** also expressed the use of marijuana by DCW staff and if the staff is being drug screened prior to working. No answer was given as time had expired for the call to the public.

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**Updates from the DDD Staff**

**Staci Rodarmel** informed the IOC that she is still fully staffed. She mentioned that there is a process change in which her area (Quality) is no longer tracking all Positive COVID-19 cases, but that process will now fall onto the Health Care Services.

**Marilyn Croci** Informed the committee that the new behavior plan (BP) is now being implemented. The new plan will be the standard until all members with a behavior plan have been caught up.

**Marilyn Croci** also commented that the Article 9 revisions are close to being put out for public comment. She also announced that she will be retiring in a couple of months. Marilyn was asked by the committee if there was a time that the new BP would be done. She commented that annually for each member, so in about a year.

**Joan McQuade** introduced herself as the new IOFA manager overseeing the IOC liaisons and redaction team. She has been a manager with the Quality unit prior to coming to OIFA and is familiar with the IOCs.

**Jeffrey Yamamoto announced for Leah Gibbs** of the DDD updates 02/15/2022.

- 46,778 members being served by DDD
  - 41,732 members are living in their own home/family home
  - 5,046 members are living in licensed facilities
- 6,460 members tested positive for COVID-19 (difference last month 1646)
  - 4,588 residing in their own/family home
  - 1,872 residing in licensed facilities
- 96 Member deaths attributed to COVID-19 (45 lived in a family/own home & 51 lived in licensed facilities), difference last month 7
- Tracking weekly counts 2/15/2022

The number of Deaths in District North (DN) attributed to COVID-19 in 2022 = 0

The state legislature is in session and DES/DDD is waiting for the legislature to pass the acceptance of the ARPA funds to be assessed by voting on monies to be added to the ARPA funds by the state.

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**Updates from ADOA**

**Larry Allen** Only had one comment that the IOC website from ADOA. Navigation will be easier for individuals to follow all the information on their choice of IOC. He said the application function is now accessible to him.

**Larry Allen** informed **Bob Malloy** about the Cross Agency letter from Dr. Potts (AHCCCS District Central IOC chair) about a proposal for All of the State's IOCs to come together for a brainstorming meeting to discuss grievances and comments from all the IOCs. ADOA would facilitate the invitation, date, and time. He said would work with DDD and the chairs to get this scheduled.

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**Updates from the Health Care plans**

**Karen Kramer -United Health Plan** did not have any new updates currently

**Vera Kramarchuk- Mercy Care** was not present for the call.

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**DDD IOC Liaison Updates**

**Jeffrey Yamamoto** informed the committee in the DDD staff updates (See above)

**Follow Up for IOC Liaison:** Archive the Oct and older IRs. Find out if minutes were done on the Crisis Report Discussion and send to committee members

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**Discussion on recruitment and membership**

**Bob Malloy** asked about the recruitment efforts for new members. **Jeffrey Yamamoto** asked **Joan McQuade** to comment on the new Volunteer Coordinator.

**Joan McQuade** informed the committee about the new Volunteer Coordinator starting next week and that she will be dedicated to finding volunteers for both the IOC and the PRC.

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**Incident Reports and Behavior Plans**

**Assignments made at previous meeting:**

**Bob and Sandy Malloy** – Human Rights- Closed

**Don Harrington** – Emergency Measures & Other-Abuse- Closed

**Jody BonDurant-Strong** – Physical Abuse & Neglect- Closed



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The committee has been loaded the January 2022 reports The Jan incident reports include **28** open and **207** closed reports. This is a total of **235** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

| <b>Incident Type</b>           | <b>Open</b> | <b>Closed</b> |
|--------------------------------|-------------|---------------|
| Accidental Injuries            | 0           | 30            |
| Client Missing                 | 0           | 1             |
| Deaths                         | 0           | 4             |
| Emergency Measures             | 0           | 2             |
| Human Rights                   | 2           | 1             |
| Legal                          | 0           | 1             |
| Medication Errors              | 2           | 25            |
| Neglect                        | 8           | 2             |
| Other Abuse                    | 1           | 4             |
| Other – Behavior               | 0           | 66            |
| Other – Unkn Injury; hospital; | 12          | 66            |
| Physical Abuse                 | 1           | 2             |
| Property Damage                | 2           | 3             |
| Suicide                        | 0           | 0             |
| <b>Totals</b>                  | <b>28</b>   | <b>207</b>    |

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**Adjournment**

**Bob Malloy motion for adjournment of the meeting at 5:55 pm.**

**Jodi BonDurant-Strong motioned to adjourn the meeting**

**Don Harrington seconded the motion to adjourn the meeting**

**All 4 members present voted “Aye” to Adjourn the meeting, No “Nays”**

The next meeting is set for Wednesday, March 16<sup>th</sup>, 2022, at 5:00 pm.