



**Division of Developmental Disabilities (DDD)  
District East Independent Oversight Committee (IOC)  
Public Meeting Minutes Summary  
Wednesday, Jan 12<sup>th</sup>, 2022 – 5:00 PM to 7:00 PM**

**Call to Order**

**This meeting is being held virtually due to the Coronavirus (COVID-19) concerns.**

Meeting called to order by Suzanne Hessman. The date was Jan 12<sup>th</sup>, 2022, at 5:00 pm. The address of the meeting was Virtual, no physical address.

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**Welcome and Introductions**

- Attendance in Person: **None This meeting was virtual only due to COVID-19 concerns**
  - Attendance by Google Meets: **Susan Kingsbury (by Phone), Suzanne Hessman, Kin Counts (by Phone), Sarah McGovern, Elizabeth Bird, Amanda Godek, Tonia Schultz**
  - Absent: **None**
  - Public in Attendance: **None**
  - Arizona Department of Administration (ADOA): **Larry Allen**
  - Healthcare Plan Liaison (UHCCP): **Karen Kramer**
  - DDD staff and guests: **Jeffrey Yamamoto-DDD IOC Liaison, Fredreaka Graham (AHCCCS liaison)**
  - **The Committee, DDD, UHC Employee** introduced themselves.
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**Call to Public**

**Suzanne Hessman:** Called for public to announce themselves. None in attendance

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**DDD Staff Updates**

**Jeffrey Yamamoto announced** from the DDD COVID-19 webpage from 1/11/2022.

- 46,672 members being served by DDD
  - 41,588 members are living in their own home/family home
  - 5,084 members are living in licensed facilities
- 4,484 members tested positive for COVID-19
  - 2,992 residing in their own/family home
  - 1,492 residing in licensed facilities
- 88 Member deaths attributed to COVID-19 (41 lived in a family/own home & 47 lived in licensed facilities).
- Tracking weekly counts, Data above is from 1/11/2022
  
- **Jeffrey** also included the following information



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- CDC has approved the Pfizer booster for children older than five.
- The Public Health Emergency (PHE) has been extended by the Health and Human Services Department to Mid-January and the DDD flexibilities tied to the PHE continue through that time including Home Delivered Meals and Parents as paid direct care workers for their minor children.
- AHCCCS did submit their proposal to the Centers for Medicare/Medicaid Service (CMS) for using the American Rescue Plan Act (ARPA) funds. AHCCCS is waiting on the AZ legislature to reconvene and approve the AZ funding side of the ARPA funds. DDD hopes that the approval will be completed by early springtime frame.
- **Jeffrey** also included the following information.
  - New redactor is being trained and the full-time redactor is out. The IR to be posted may be delayed for about 4 days.
  - The DDD Quarterly District IOC meeting is on Wednesday Jan 19<sup>th</sup>, one week from the day of this meeting, at 10:00am. If anyone is interested, please leave it in the chat

**Suzanne Hessman** asked if **Sarah McGovern** could log into the Cross Agency IOC meeting on Tuesday 1/18/22 next week for her since she will be on the road. Sarah agreed that she could jump on after her meeting at 9:00am-10:00am. She may be a little late.

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**ADOA Update**

**Larry Allen:** Did not have any updates for the IOC except that there are new changes to website. Now easier to navigate. Especially for applications. Larry commented on applicant Yolanda application is not in the system.

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**Health Plans Updates**

**United Healthcare Community Plan (UHCCP) Karen Kramer** was present for the call. She informed the Committee that she did not have any updates for the committee.

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**Discussions of DDD Policy and/or Legislative Issues**

**Suzanne Hessman** Did not have anything to comment on this meeting. She asked the Committee if they had any. The committee did not have any comments or questions.

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**Discussion on IR Assignments**

**Sarah McGovern** asked the IOC members present if they had any questions on their assignments.



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They did not. The committee went over which categories were left in the Google Drive.

Here are the assignments:

**CLOSED Categories:**

*Death/ Suicide- Suzanne                      Other Abuse/Neglect (1wk)- Sarah*  
*Emergency Measures- Amanda              Physical Abuse/DA closed- Susan*  
*Human Rights/Neglect (2wk.) Kin       Neglect (4wk)- Tonia Neglect (3wk)- Beth*

**Discussion of Membership for the IOC**

**Suzanne Hessman** asked if there has been any news on Yolanda, a potential candidate.

**Jeffrey Yamamoto** stated that there heard from her but will follow up with her.

**Discussion of Incident Reports (IR) & Behavior Plans (BP)**

**Suzanne Hessman** asked the only categories they wish to review are the CLOSED Emergency Measures, Death, Neglect, Physical Abuse, Human Rights, Suicide and Other Abuse.

**CLOSED Categories:**

*Death/ Suicide- Suzanne                      Other Abuse/Neglect (1wk)- Sarah*  
*Emergency Measures- Amanda              Physical Abuse/DA closed- Susan*  
*Human Rights/Neglect (2wk.) Kin       Neglect (4wk)- Tonia Neglect (3wk)- Beth*

For December IRs, the Committee members have been loaded in the shared drive **707** incident reports. This included **59** open and **648** closed reports. ATPC had **18** totals with **2** open and **16** closed.

Type	Open	Closed
Accidental Injury	0	77
Consumer Missing	2	18
Deaths	1	13
Emergency Measures	1	5
Human Rights	1	2
Legal	1	5
Medication Errors	2	54



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Neglect	<b>10</b>	<b>16</b>
Other Abuse	<b>1</b>	<b>3</b>
Other Behavior	<b>0</b>	<b>218</b>
Other Hospitalization, Unknown injury	<b>36</b>	<b>223</b>
Physical Abuse	<b>3</b>	<b>7</b>
Property Damage	<b>1</b>	<b>2</b>
Suicide	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>59</b>	<b>648</b>

**The desired IRs will be divided among the members.**

Number of Questions for QIM: members of the committee will comment on incident reports directly and the liaison will send to QIM.

Number of Behavior Plans turned in by IOC Members: 0

The Program Review Committee (PRC) is being attended to by Susan Kingsbury and Kin Counts.

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**Adjournment**

**Suzanne Hessman** adjourned the meeting at 5:26 pm. The next District East IOC meeting will be held on Wednesday Feb 9<sup>th</sup>, 2022, at 5:00 pm. Will be virtual meeting should COVID-19 concerns still be in effect.