



**Division of Developmental Disabilities  
District South Independent Oversight Committee  
Meeting Minutes & Action Items  
Monday, January 10<sup>th</sup>, 2021 – 1:00 PM to 3:00 PM**

**Call to Order**

Meeting called to order by Committee member, **Mario Gutierrez**. The date is January 10, 2022, at 1:02 pm. **The meeting took place Virtually due to COVID-19**. Physical location when meetings resume in person will be at 2981 E Tacoma St, Sierra Vista, AZ 85635.

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**Welcome and Introductions**

Attendance Virtually:

- **Keith Jansen**
- **Genevieve Valenzuela**
- **Mario Gutierrez**

Absent:

- **Chere Solorzano**

Public in Attendance:

- **None**

Health Plan Liaisons:

- **Vera Kramarchuk** (Mercy Care)
- **Karen Kramer** (UnitedHealthcare)

ADOA:

- **None**

DDD:

- **Octavia Lamb** (IOC Liaison)
  - **Fredreka Graham** (Community Affairs Liaison)
  - **Joseph Tracewell** (District South QI Manger)
  - **Christopher Hall** (District South Quality Improvement Supervisor)
  - **Joseph Jensen** (District South Quality Improvement Supervisor)
  - **Kimberly Elchling** (District South Nursing Supervisor)
  - **Barbara Carty** (District South PRC Chair)
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**Call to Public**

**No one from the public was in attendance for this meeting**

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**DDD Staff Updates**

**Octavia Lamb** provided an updated on COVID-19 numbers amongst the state and with DDD members. “The Omicron variant of COVID-19 is having a large impact in the world, the U.S. and in Arizona. Cases across the state have increased exponentially from where they were just two months ago. Arizona has recorded over 1.4 million positive cases and over 24,000 deaths since March 2020. We have seen a similar increase in the number of DDD members who have tested positive over the last several weeks. Over the last seven weeks we have recorded 623 positive cases and 6 member deaths, bringing the total for the entire pandemic to 4252 cases and 88 deaths. Vaccination continues to be the best way to prevent severe illness from COVID-19 infection. The CDC continues to update their guidance as more information becomes known.”

**No updates from Quality Improvement**

**Octavia Lamb** provided an update regarding state badges. Larry Allen did inform the IOC Liaison that only one badge has been mailed and he is looking into where in the delivery process if the other 3 badges where mailed out or still need to be mailed out.

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**ADOA Updates**

**No representative from ADOA at this meeting**

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**Health Care Liaisons Update**

**Vera Kramarchuk** (Mercy Care) No updates from Mercy care

**Karen Kramer** (UnitedHealthcare) No updates from United Healthcare

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**DDD IOC Liaison**

**Octavia Lamb** provided an update on IRs and that the IRs are currently being uploaded to the shared drive weekly. The incident reports for December 19-31 will be uploaded no later than Wednesday 1/12/2022. The team did lose two redactors and there are currently 3 staff members doing their best to



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keep up with this week's incident reports and DDD is in the process of hiring another redactor and will keep the committee updated if uploading incident reports have fallen behind.

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**Discussion, Review, and Possible Action on Committee Membership**

**No update was provided at this meeting**

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**Discussion and Review of Incident Reports and Behavioral Plans**

For June IRs, the Committee members have been given 539 for December incident reports in the Shared Drive. This included 31 open and 508 for closed reports.

<b>Type</b>	<b>Open</b>	<b>Closed</b>
Accidental Injury	4	99
Deaths	4	24
Emergency Measures	0	5
Human Rights	1	2
Legal	0	1
Medication Errors	3	80
Missing	0	3
Neglect	7	17
Other Abuse	3	5
Other-Behavior	3	140
Other -Injury unknown	4	125
Physical Abuse	2	4
Property Damage	0	2
Suicide	0	1
<b>TOTALS</b>	<b>31</b>	<b>508</b>

The desired IRs will be divided by the chair and equally distributed amongst the members.

Number of Questions for QIM: **39**. members of the committee will send the incident reports questions to the DDD Liaison **Octavia Lamb**.

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**Adjournment**



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The meeting was motioned to be adjourned by Mario Gutierrez. The public meeting ended at 1:18 pm.

The next District South IOC meeting will be held on February 14, 2022, at 1:00 pm.

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