



**Division of Developmental Disabilities  
District North Independent Oversight Committee  
Meeting Minutes & Action Items  
Wednesday, Oct 20<sup>th</sup>, 2021 – 5:00 pm**

**Call to Order**

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Oct 20<sup>th</sup>, 2021  
Time: 5:01 pm. The meeting took place by virtual conference.

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**Welcome and Introductions**

*Please Note: All attendance for this meeting was by electronic (video or phone) means only.*

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**

Absent:

- **Jody BonDurant-Strong**

Public in Attendance:

- **None**

ADOA:

- **Larry Allen (absent)**

Health Plans:

- **Karen Kramer (United HealthCare) liaison**
- **Vera Kramarchuk (Mercy Care)**

DDD Staff:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
- **Leah Gibbs (DDD OIFA Administrator)**
- **Staci Rodarmel (DDD Quality Manager)**
- **Fredricka Graham (AHCCCS IOC Manager)**
- **Jennifer Myler (DDD District Program Manager for DN)**
- **Marilyn Croci (DDD Program Review Committee Chair)**

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**Call to the Public**

**Bob Malloy:** Made a call to the public. There were none.



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**Updates from the DDD Staff**

**Jennifer Myler** stated the Person-Centered Support Plan (PCSP) is 43.7% in use for the Arizona Long Term Care (ALTC) members in District North. There're 8 total vacancies in the district for SC and Supervisors. Majority in the Mojave/La Paz county.

**Bob Malloy** asks how many staff in DN.

**Jennifer Myler** said she oversees around 90 employees.

**Marylin Croci** Informed the IOC that the Program Review Committees (PRC) that the New Behavior Plan (BP) will be standard format for the agencies to be used. She commented that the format will be the same, but the form may be different per agency. There will be standardization in the BPs Training will begins soon after.

**Staci Rodarmel** informed the IOC that she is still fully staffed and thankful she is

**Jeffrey Yamamoto** gave the summary for **Leah Gibbs** of the DDD updates 10/19/2021.

- 46,268 members being served by DDD
  - 41,196 members are living in their own home/family home
  - 5,072 members are living in licensed facilities
- 3,454 members tested positive for COVID-19
  - 2,216 residing in their own/family home
  - 1,238 residing in licensed facilities
- 82 Member deaths attributed to COVID-19 (37 lived in a family/own home & 45 lived in licensed facilities),
- Tracking weekly counts
- Currently there are 59% of the available members who can receive the vaccine has been vaccinated.

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**Updates from ADOA**

**Larry Allen** Was not present for this meeting. **Jeffrey Yamamoto** mentioned that Larry had said earlier that day in another IOC meeting that the badges will be sent soon to the members.

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**Updates from the Health Care plans**

**Karen Kramer -United Health Plan** did not have any updates currently.



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**Vera Kramarchuk- Mercy Care** informed the committee Mercy Care is still available to work with members to have in-home Covid-19 vaccines shots brought to them and now the booster shot also.

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**Updates from Quarterly Statewide meeting**

**Don Harrington** stated that he learned a lot from attending the Statewide meeting. Some areas he noted were.

- Direct Care Workers (DCW) not being paid appropriately from agencies after increase went through. The labor shortage is concerning to be able to support members.
  - Rate book increase has been approved and now enacted, Most increase ever.
  - Volunteers need to be recognized and appreciated for volunteer hours
  - Public Health Emergency Flexibilities will continue with the exceptions of the Vendor trainings for their Direct Care Workers (DCW) staff and the total annual Respite hours change back to 600hrs per year. Both these are back to their original time frames and hours.
  - Roll out of the Person-Centered Service Plan (PCSP) is happening and all the division is now using the new plan.
  - New officers in Executive staff in DDD, CFO and New med director.
  - Rate book increase has been approved and now enacted, Most increase ever.
  - Around 50% not vaccinated in DDD membership. Education is the key to the increase of vaccinations
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**DDD IOC Liaison Updates**

**Jeffrey Yamamoto** informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of October (first week) redactions have been loaded and each week there will be loaded from the following week.

**Jeffrey Yamamoto** Acknowledge the efforts of the redaction group and Quality to get the answers given in a timely manner.

**Bob Malloy** asked about Mr. Delgado attending the meeting. Should he reach out to him

**Jeffrey Yamamoto** will send him Mr. Delgado's phone number

**Leah Gibbs** called in to the meeting late and informed the Committee the following.

- Change name of AIHP (American Indian Health Plan) to the DDD Tribal Health Program as of October 1<sup>st</sup>, 2021. There are 600 members of the Navajo tribe that DDD serves.



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- Published the 2020-2021 annual report of the Family Support. She will put the link into the chat. Jeffrey will send it out to the members.

**Sandy Malloy** asked if **Jeffrey Yamamoto** knew if there was any representation from DDD to the Down Syndrome walk at Salt River Fields coming up. **Leah and Jeffrey** said they wasn't aware of any but would forward the information to the DDD Community Outreach team later and report back if there were any.

**Follow Up for IOC Liaison:** Send phone number for Mr. Delgado to Bob. Sent Don information on Hacienda case. Send link for the Family Support annual report 20-21. Send out the information to community outreach on the Down Syndrome walk at Salt River Fields.

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**Discussion, Review, and Possible Action on Committee Membership**

**Bob Malloy** asked if there were any interest.

**Jeffrey Yamamoto** informed him that there wasn't currently.

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**Incident Reports and Behavior Plans**

**Bob Malloy** commented that the better information is being added to the IR and should continue.

**Don Harrington** commented that he is on top of the IRs and wanted to know why there were so few of them for DN.

**Don Harrington** asked if the agencies may not be reporting all incidents.

**Jeffrey Yamamoto** suggested that there is a significantly lower population of members in DN as to other districts. He presented the break down of the membership in each district. DN has about 3,000 members to where the average of the other districts are around 10,000 members. Jeffrey doesn't think that the agencies are under-reporting.

**Bob Malloy** asked about the "Null" category in the metadata reports.

**Jeffrey Yamamoto** replied it's where an IR doesn't have enough information to properly categorize it to a person or an agency.

**Bob Malloy** confirmed with **Leah Gibbs** that once an IRs states that the tribal affiliations will take over the investigations, DDD will no longer have anything to report on it and it will be closed. She confirmed that is true.



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The committee has been loaded the Sept 2021 reports The Sept incident reports include **8** open and **155** closed reports. This is a total of **163** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

<b>Incident Type</b>	<b>Open</b>	<b>Closed</b>
Accidental Injuries	0	32
Client Missing	0	3
Deaths	0	3
Emergency Measures	1	5
Human Rights	0	7
Legal	0	1
Medication Errors	0	9
Neglect	3	6
Other Abuse	1	4
Other – Behavior	0	35
Other – Unkn Injury; hospital;	2	42
Physical Abuse	1	4
Property Damage	0	4
Suicide	0	0
<b>Totals</b>	<b>8</b>	<b>155</b>

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**Adjournment**

**Bob Malloy Asked for Motion for adjournment of the meeting at 5:46 pm.**

**Sandy Malloy motioned to adjourn the meeting**

**Don Harrington seconded the motion to adjourn the meeting**

**All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”**

The next meeting is set for Wednesday, Nov 17<sup>th</sup>, 2021 at 5:00 pm.