



**Division of Developmental Disabilities
District North Independent Oversight Committee
Meeting Minutes & Action Items
Wednesday, Nov 17th, 2021 – 5:00 pm**

Call to Order

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Nov 17th, 2021, Time: 5:10 pm. The meeting took place by virtual conference.

Welcome and Introductions

Please Note: All attendance for this meeting was by electronic (video or phone) means only.

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Don Harrington**
- **Jody BonDurant-Strong**

Absent:

- **Sandra Malloy**

Public in Attendance:

- **None**

ADOA:

- **Larry Allen**

Health Plans:

- **Karen Kramer (United HealthCare) liaison**

DDD Staff:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
- **Staci Rodarmel (DDD Quality Manager)**
- **Fredricka Graham (AHCCCS IOC Manager)**
- **Marilyn Croci (DDD Program Review Committee Chair)**

Call to the Public

Bob Malloy: Made a call to the public. There were none.

Updates from the DDD Staff



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Staci Rodarmel informed the IOC that she is still fully staffed.

Jeffrey Yamamoto asked Staci if the Responses to the Committee on their questions can also have the category put on the response so that the IOC members can find the right areas to look up the original IR.

Staci Rodarmel agreed she would ask her team to have it included in the responses.

Marylin Croci Informed the IOC that Mary DeCarlo will be stepping out of her position as the Program Review Committees (PRC) manager and two Board Certified Behavior Analysts (BCBA) will fill in her position overseeing the PRC Committees.

Marylin Croci also informed the Committee that the PRC is working on the New Behavior Plan (BP) is still being finalized. There will be standardization in the BPs Training will begins soon after approval.

Fredreaka Graham was asked if she had anything to comment on. She did not.

Jeffrey Yamamoto informed the Committee that Fredreaka from AHCCCS IOC was attending as part of all of IOC leadership are participating in each other's IOC monthly meetings. There is a movement that the Incident Reports will eventually be all on the same Dashboard and the IOC's leadership will have more communications with each other. This is all due to the integration of the Health Plans and DDD, AHCCCS and the Arizona State Hospital.

Updates from ADOA

Larry Allen Only had one comment that the IOC website from ADOA will be receiving some revisions and have an easier updated format. Navigation will be easier for individuals to follow all the information on their choice of IOC.

Updates from the Health Care plans

Karen Kramer -United Health Plan did not have any updates currently.

Jeffrey Yamamoto asked if the COVID boosters were going to be available with in the home service also.

Karen Kramer did not know at this time and would get back to the Committee later.

Vera Kramarchuk- Mercy Care was not present for the call.



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DDD IOC Liaison Updates

Jeffrey Yamamoto informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of October redactions have been loaded.

Jeffrey Yamamoto gave the summary for **Leah Gibbs** of the DDD updates 11/15/2021.

- 46,268 members being served by DDD
 - 41,196 members are living in their own home/family home
 - 5,072 members are living in licensed facilities
- 3,454 members tested positive for COVID-19
 - 2,216 residing in their own/family home
 - 1,238 residing in licensed facilities
- 82 Member deaths attributed to COVID-19 (37 lived in a family/own home & 45 lived in licensed facilities),
- Tracking weekly counts
- Currently there are 59% of the available members who can receive the vaccine has been vaccinated.
- Article 9 revision will be sent to public comment sometime. The committee will be sent via email when this occurs.

Bob Malloy asked **Jeffrey Yamamoto** if the COVID numbers could be broken down to District specific

Follow Up for IOC Liaison: Ask DDD and try to have a District North specific breakdown of the COVID #'s

Discussion, Review, and Possible Action on Committee Membership

Bob Malloy asked if there were any interest.

Jody BonDurant-Strong indicated that her husband may be interested in joining the IOC.

Jeffrey Yamamoto informed her to have him fill out an application

Incident Reports and Behavior Plans

Bob Malloy asked for **Sandy Malloy** to have categories added to response for the questions posed by the Committee.

Bob Malloy and Committee discussed new breakdown of responsibilities for reviewing of IRs.



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It was agreed that the Committee would start to review not only all the OPEN IRs for District North but also some of the CLOSED categories of IRs. Here are the responsibilities and breakdowns for the CLOSED IRs, the OPEN categories had already been assigned:

Bob and Sandy Malloy – Human Rights- Closed
Don Harrington – Emergency Measures & Other-Abuse- Closed
Jody BonDurant-Strong – Physical Abuse & Neglect- Closed

The committee has been loaded the October 2021 reports The Sept incident reports include **21** open and **316** closed reports. This is a total of **337** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

Incident Type	Open	Closed
Accidental Injuries	0	50
Client Missing	1	3
Deaths	0	2
Emergency Measures	0	2
Human Rights	0	5
Legal	0	0
Medication Errors	4	38
Neglect	3	7
Other Abuse	0	1
Other – Behavior	0	74
Other – Unkn Injury; hospital;	12	101
Physical Abuse	0	3
Property Damage	1	30
Suicide	0	0
Totals	21	313

Adjournment

Bob Malloy motion for adjournment of the meeting at 5:50 pm.

Bob Malloy motioned to adjourn the meeting

Don Harrington seconded the motion to adjourn the meeting

All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”

The next meeting is set for Wednesday, Dec 15th, 2021, at 5:00 pm.