



Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes

Meeting was conducted by Conference Call Only due to COVID-19 concerns

December 2nd, 2020

2:00 PM – 4:00 PM

Call to Order	Jessica Richards
Start Time	2:07 PM
Facilitator	Jessica Richards
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members by phone: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa,</p> <p>IOC Members Absent: Bianca Pimentel, Tyler DeMers, Shereen Shoulders</p> <p>Arizona Department of Administration (ADOA) Liaison: Larry Allen</p> <p>Health Care Liaisons: Sophie Stevenson (United Health Care Community Program),</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons), Michelle Pollard (NCI rep)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA IOC update, Healthcare liaisons update, Discussion and possible vote on Co-Chair, Annual Report, DDD IOC Liaison updates, Discussion on Membership, Discussion of Incident Reports (IRs) and Behavior plans. (BPs)



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Welcome and Introductions

Jessica Richards

Discussion	<p>The following introduced themselves on the phone. IOC Members: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa, Arizona Department of Administration (ADOA) Liaison: Larry Allen Health Care Liaisons: Sophie Stevenson (United Health Care Community Program), DDD Staff: Jeffrey Yamamoto (DDD IOC Liaison) Michelle Pollard</p>
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Call to Public

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were anyone from public on the line. There was not.</p>
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ADOA update

Larry Allen

Discussion	<p>Larry Allen: Stated that there is no new update from ADOA. Jeffrey Yamamoto asked that the IOC website drop the DES as primary for the DDD descriptor. Especially since DDD is the only DES IOC. This was asked later from another IOC committee.</p>
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Health Care Liaisons

Sophie Stevenson

Discussion	<p>Sophie Stevenson with UHCCP: Began that there was not much to report more than what she has commented before and that UHCCP has continued to have community outreach program to help anyone with the system.</p> <p>She informed the committee on the open questions and answers for the Augmentative communications panel by Raising Special Kids and the Health Plans. She would pass the information on the registration and dates to Jeffrey and he would pass it to the IOC members.</p>
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Discussion and vote of new Co-Chair

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were any members who would like to volunteer for the Co-Chair position.</p> <p>Bonner Raskob asked if the Co-chair can rotate among those members for a 6-month period. This will later be written into the bylaws by the committee. For now, Bonner Raskob has volunteered to be their Co-chair.</p> <p>Voting for 6-month rotation and voting for Co-chair Bonner Raskob.</p> <p>Bonner Raskob- Motioned for 6-month rotation for Co-chair</p> <p>Christine Small- Seconded the motion. All present members agreed by "aye" and no "nays"</p> <p>Lynne Tomasa – Motioned to have Bonner Raskob to be the new Co-chair for District South: Tucson IOC.</p> <p>Christine Small – Seconded the motion. All present members agreed by "aye" and no "nays"</p> <p>Both votes were passed.</p> <p>Jeffrey Yamamoto said he would add it to the bylaws.</p>
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Discussion of Quarterly IOC meeting

Jessica Richards

Discussion	<p>Jessica Richards: Informed the committee she didn't have much information that stuck out in her mind. Jessica brought up the resignation letter from Cynthia McKinnon from District North IOC.</p> <p>Jeffrey Yamamoto: He says that the DDD leadership will be working with the OIFA team on the matters which were brought up in the letter. He will check up to see if there are any changes to policy directly from the letter. COVID-19 statistic can be found at the IOC.AZ.GOV website.</p>
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DDD IOC Liaison Update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Stated that the electronic platform for reviews of IRs is being beta tested by District East later this month. Hopefully it will Rolled out in January.</p> <p>Genevieve Valenzuela: Informed Jeffrey that she was approached via email by a reporter to give her opinion on being a volunteer for the DDD IOC and wanted to know what she could say.</p>
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Jeffrey Yamamoto: Informed her that she has the rights to give her views of the IOC and she can do it on or off the record. DDD will not tell her anything to say or not to say. She is free to discuss with the reporter.

Christine Small: She informed the committee that the reporter is a journalist and has good respect of the public. She explained that the journalist was performing a yearlong investigative reporting.

Lynne Tomasa: Chimed in also on the journalist’s credibility. She is also published in **Pro Publica** publication.

Christine Small: asked if the IOC should be involved in community problems in financing of the member population.

Jeffrey Yamamoto: said he would send out the statutes which govern the IOC, and the committee can determine their point of view for the journalist.

Incident Report Review

Jeffrey Yamamoto

Discussion	<p>The Incidents reports are listed is for September 2020 numbers.</p> <ul style="list-style-type: none"> • Incident Reports and Behavior Plans • Open IRs were given to Sierra Vista <p>IRs Total South_553__(Closed__437_ for Tucson) , (Open_116_ for Sierra Vista)</p>																																																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #e0e0e0;">Type</th> <th style="text-align: center;">Open</th> <th style="text-align: center;">Closed</th> </tr> </thead> <tbody> <tr><td>Accidental Injury</td><td style="text-align: center;">17</td><td style="text-align: center;">90</td></tr> <tr><td>Deaths</td><td style="text-align: center;">5</td><td style="text-align: center;">1</td></tr> <tr><td>Emergency Measures</td><td style="text-align: center;">0</td><td style="text-align: center;">6</td></tr> <tr><td>Human Rights</td><td style="text-align: center;">4</td><td style="text-align: center;">2</td></tr> <tr><td>Legal</td><td style="text-align: center;">4</td><td style="text-align: center;">6</td></tr> <tr><td>Medication Errors</td><td style="text-align: center;">13</td><td style="text-align: center;">42</td></tr> <tr><td>Missing</td><td style="text-align: center;">0</td><td style="text-align: center;">7</td></tr> <tr><td>Neglect – Potential & Imminent</td><td style="text-align: center;">16</td><td style="text-align: center;">19</td></tr> <tr><td>Other Abuse – Sexual, Verbal & Emotional</td><td style="text-align: center;">3</td><td style="text-align: center;">4</td></tr> <tr><td>Other – Behavior</td><td style="text-align: center;">9</td><td style="text-align: center;">131</td></tr> <tr><td>Other Injury Unknown – Hospitalization</td><td style="text-align: center;">24</td><td style="text-align: center;">114</td></tr> <tr><td>Physical Abuse</td><td style="text-align: center;">14</td><td style="text-align: center;">10</td></tr> <tr><td>Property Damage</td><td style="text-align: center;">5</td><td style="text-align: center;">2</td></tr> <tr><td>Suicide</td><td style="text-align: center;">2</td><td style="text-align: center;">3</td></tr> <tr> <td style="background-color: #e0e0e0;">TOTALS</td> <td style="text-align: center;">116</td> <td style="text-align: center;">437</td> </tr> </tbody> </table>			Type	Open	Closed	Accidental Injury	17	90	Deaths	5	1	Emergency Measures	0	6	Human Rights	4	2	Legal	4	6	Medication Errors	13	42	Missing	0	7	Neglect – Potential & Imminent	16	19	Other Abuse – Sexual, Verbal & Emotional	3	4	Other – Behavior	9	131	Other Injury Unknown – Hospitalization	24	114	Physical Abuse	14	10	Property Damage	5	2	Suicide	2	3	TOTALS	116
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	<p>All IRs that were printed and sent to liaison to be sent to the members’ homes.</p>																																																	



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Behavior Plan Review

Jeffrey Yamamoto

Discussion	<p>Bonner Raskob: Asked why they haven't received any BPs. Jeffrey Yamamoto did not know. He mentioned there may be a possibility of the Sierra Vista group doing all of the Behavior Plans.</p> <p>There were zero Behavior Plans (BPs) printed at the time of meeting. These will be mailed to members when received by liaison.</p>
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Adjournment

Jessica Richards

Conclusion	<p>The meeting was adjourned by Jessica at 2:55 pm. Next meeting will take place at the virtually on January 27th, 2021 at 2:00 PM.</p>
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