



**Division of Developmental Disabilities  
District North Independent Oversight Committee  
Meeting Minutes & Action Items  
Wednesday, Dec 15<sup>th</sup>, 2021 – 5:00 pm**

**Call to Order**

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Dec 15<sup>th</sup>, 2021, Time: 5:03 pm. The meeting took place by virtual conference.

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**Welcome and Introductions**

*Please Note: All attendance for this meeting was by electronic (video or phone) means only.*

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**
- **Jody BonDurant-Strong**

Absent:

- **None**

Public in Attendance:

- **Lionel Delgado**

ADOA:

- **Larry Allen**

Health Plans:

- **Karen Kramer (United HealthCare) liaison**

DDD Staff:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
- **Staci Rodarmel (DDD Quality Manager)**
- **Jennifer Myler (District North Program Manager)**
- **Marilyn Croci (DDD Program Review Committee DN Chair)**
- **Katrien Filez (DDD Program Review Committee Manager)**

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**Call to the Public**

**Bob Malloy:** Made a call to the public. **Mr. Lionel Delgado** was present.



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**Lionel Delgado** commented that he would like to make a comment at the end of the meeting. **Bob Malloy** allowed him this opportunity. Here is the question he asked. He was limited to his 3 minutes and on topics only addressed at the meeting.

**Lionel Delgado** asked the committee if anyone knew about FEMA efforts to cover burial costs for DDD Covid-19 deaths? He did inform the committee that he has had people in his community ask about this topic.

**Bob Malloy** said he didn't know of any FEMA efforts but would look it up for the next meeting.

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**Updates from the DDD Staff**

**Jenn Myler** stated there hasn't been much of a change in the district. Mohave County is still short Support Coordinators (SC) but they did receive a 2 new SCs and a new Area Program Manager (APM). They are doing better but still are short staffed.

**Staci Rodarmel** informed the IOC that she is still fully staffed. No update to give.

**Marylin Croci** Informed the IOC **Katrien Filez** is the Program Review Committees (PRC) manager. She is a Board-Certified Behavior Analysts (BCBA) and will be overseeing the PRC Committees in District North, South and Central.

**Katrien Filez** introduced herself to the committee. She stated she worked for Support Coordination, also as a complex care specialist with DDD and have been with DDD for 4 years.

**Marylin Croci** also informed the Committee that the PRC is working on the New Behavior Plan (BP) is still being finalized. There is a final Draft available to review. **Don Harrington** asked to receive a copy of the draft. Marylin will send it to the liaison, and he will forward it off.

**Marylin Croci** also informed the committee that she has talked with Jodi BonDurant- Strong about the PRC Behavior Plans (BPs) and how to retrieve the ones that have been rejected and resubmitted, to review.

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**Updates from ADOA**

**Larry Allen** Only had one comment that the IOC website from ADOA. Navigation will be easier for individuals to follow all the information on their choice of IOC.

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**Updates from the Health Care plans**



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**Karen Kramer -United Health Plan** did not have any new updates currently. Only that the at home COVID-19 vaccinations were still available.

**Jeffrey Yamamoto** asked if the COVID boosters were going to be available with in the home service also.

**Karen Kramer** said that they are.

**Vera Kramarchuk- Mercy Care** was not present for the call.

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**DDD IOC Liaison Updates**

**Jeffrey Yamamoto** informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of November redactions have been loaded.

**Jeffrey Yamamoto announced for Leah Gibbs** of the DDD updates 12/14/2021.

- 46,532 members being served by DDD
  - 41,463 members are living in their own home/family home
  - 5,069 members are living in licensed facilities
- 3,966 members tested positive for COVID-19
  - 2,627 residing in their own/family home
  - 1,339 residing in licensed facilities
- 87 Member deaths attributed to COVID-19 (41 lived in a family/own home & 46 lived in licensed facilities),
- Tracking weekly counts
- Currently there are 59% of the available members who can receive the vaccine has been vaccinated. This is from 2 months ago, and not including the 5-11 year old children. The Children's statistic is much lower.

**Follow Up for IOC Liaison:** Ask DDD and try to have a District North specific breakdown of the COVID #'s

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**Committee goes to Executive Session called by Chair**

**Bob Malloy** asked to Go into Executive session at 5:35pm. He dismissed the Public and guests.

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**Incident Reports and Behavior Plans**



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**Assignments made at previous meeting:**

**Bob and Sandy Malloy** – Human Rights- Closed

**Don Harrington** – Emergency Measures & Other-Abuse- Closed

**Jody BonDurant-Strong** – Physical Abuse & Neglect- Closed

The committee has been loaded the November 2021 reports The Sept incident reports include **21** open and **293**closed reports. This is a total of **314** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

<b>Incident Type</b>	<b>Open</b>	<b>Closed</b>
Accidental Injuries	1	23
Client Missing	0	2
Deaths	0	1
Emergency Measures	0	0
Human Rights	1	1
Legal	14	1
Medication Errors	2	30
Neglect	0	9
Other Abuse	1	1
Other – Behavior	0	146
Other – Unkn Injury; hospital;	2	73
Physical Abuse	0	3
Property Damage	0	4
Suicide	0	0
<b>Totals</b>	<b>21</b>	<b>293</b>

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**Adjournment**

**Bob Malloy motion for adjournment of the meeting and Executive Session at 5:45 pm.**

**After going into Executive Session**

**Sandy Malloy motioned to adjourn the meeting and Executive Session**

**Jodi BonDurant-Strong seconded the motion to adjourn the meeting and Executive Session**

**All 4 members present voted “Aye” to Adjourn the meeting, No “Nays”**

The next meeting is set for Wednesday, Jan 19<sup>th</sup>, 2022, at 5:00 pm.