



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, Dec 8th, 2021 – 5:00 PM to 7:00 PM**

Call to Order

This meeting is being held virtually due to the Coronavirus (COVID-19) concerns.

Meeting called to order by Suzanne Hessman. The date was Dec 8th, 2021, at 5:02 pm. The address of the meeting was Virtual, no physical address.

Welcome and Introductions

- Attendance in Person: **None This meeting was virtual only due to COVID-19 concerns**
 - Attendance by Google Meets: **Susan Kingsbury (by Phone), Suzanne Hessman, Kin Counts (by Phone), Sarah McGovern, Elizabeth Bird**
 - Absent: **Amanda Godek, Tonia Schultz**
 - Public in Attendance: **None**
 - Arizona Department of Administration (ADOA): **Larry Allen**
 - Healthcare Plan Liaison (UHCCP): **Karen Kramer**
 - DDD staff and guests: **Jeffrey Yamamoto-DDD IOC Liaison, Leah Gibbs (OIFA Administrator) Whitney Burdett (PRC Manager over District East.)**
 - **The Committee, DDD, UHC Employee** introduced themselves.
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Call to Public

Suzanne Hessman: Called for public to announce themselves. None in attendance

DDD Staff Updates

Leah Gibbs announced from the DDD COVID-19 webpage from 12/7/2021.

- 46,419 members being served by DDD
 - 41,344 members are living in their own home/family home
 - 5,075 members are living in licensed facilities
- 3,907 members tested positive for COVID-19
 - 2,589 residing in their own/family home
 - 1,318 residing in licensed facilities
- 87 Member deaths attributed to COVID-19 (41 lived in a family/own home & 46 lived in licensed facilities).
- Tracking weekly counts, Data above is from 12/7/2021
- Since last meeting, there are 59% of the available members who can receive the vaccine has been vaccinated.



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- Leah also included the following information
 - CDC has approved the Pfizer booster for children older than five.
 - Health Plans continue to work with public and members to get vaccines out.
 - The company Vestra is being proposed to use in District North to help with rural communities for vaccinations.
 - The Public Health Emergency (PHE) has been extended by the Health and Human Services Department to Mid-January and the DDD flexibilities tied to the PHE continue through that time including Home Delivered Meals and Parents as paid direct care workers for their minor children.
 - AHCCCS did submit their proposal to the Centers for Medicare/Medicaid Service (CMS) for using the American Rescue Plan Act (ARPA) funds. AHCCCS is waiting on the AZ legislature to reconvene and approve the AZ funding side of the ARPA funds. DDD hopes that the approval will be completed by early springtime frame.
 - AHCCCS has completed an Operational Review of DDD and had some recommendations to bring DDD into CMS Compliance. DDD is working on those recommendations/corrective actions.
 - The new Vendor Rate book is completed and implemented since Oct 1st, 2021
 - DDD OIFA is closed for the observed holidays on Friday Dec 24th and Dec 31st.

Whitney Burdett informed the committee that Mary DeCarlo has transitioned out of PRC and Brian Kocizewski is now taking over as the PRC Administrator. He is a BCBA and is new to the position. Transition is currently developing for him.

ADOA Update

Larry Allen: Did not have any updates for the IOC. Thanking the IOC to have Annual report done and will send out information when posted on website. The IOC/ADOA website should be reconfigured by this Friday.

Health Plans Updates

United Healthcare Community Plan (UHCCP) Karen Kramer was present for the call. She informed the Committee that the at home vaccinations are still available.

Suzanne Hessman asked about vaccine booster for her daughter being done at home. She was unable to secure information about this from UHC before.

Karen Kramer informed Suzanne that she should contact the DDD Health Plan liaison Ryan Lang and put his contact information in the Chat. This information will be sent to Suzanne later if necessary.



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Discussions of DDD Policy and/or Legislative Issues

Suzanne Hessman Did not have anything to comment on this meeting. She asked the Committee if they had any. The committee did not have any comments or questions.

DDD IOC Liaison Updates

Jeffrey Yamamoto informed the IOC that weekly IRs are being downloaded and that the redaction team has caught up all November's IRs.

Jeffrey Yamamoto informed the Committee that Richard Kautz last day working with DDD is this Friday. He will try to connect with Suzanne soon to thank her for her participation in the IOC.

Action Items: Follow up. Archive the October "Neglect" IRs.

Discussion of Membership for the IOC

Suzanne Hessman asked if there has been any movement.

Jeffrey Yamamoto stated that there hasn't been and there has been some difficulty working with the DES Volunteer coordinator. DDD is posting for their own Volunteer Coordinator.

Leah Gibbs stated that the position is being posted this week. She is very happy this is coming soon for OIFA and PRC. **Whitney Burdett** agreed. There has been a long need for one in house.

Discussion of Incident Reports (IR) & Behavior Plans (BP)

Suzanne Hessman has stated that the Committee is doing well keeping up with the IRs. She wanted to thank **Jeffrey Yamamoto** on the creation of the online platform for reviewing the IRs.

Leah Gibbs echoed the thanks to Jeffrey's accomplishment to making the platform happen.

Suzanne Hessman asked to have all the October "Neglect" IRs archived.

Suzanne Hessman asked the only categories they wish to review are the CLOSED Emergency Measures, Death, Neglect, Physical Abuse, Human Rights, Suicide and Other Abuse.

CLOSED Categories:

Death/ Suicide- Suzanne

Other Abuse/Neglect (1wk)- Sarah



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Emergency Measures- Amanda Physical Abuse/DA closed- Susan

Human Rights/Neglect (2wk.) Kin Neglect (4wk)- Tonia Neglect (3wk)- Beth

For November IRs, the Committee members have been loaded in the shared drive **556** incident reports. This included **36** open and **513** closed reports. ATPC had **44** totals with **22** open and **22** closed.

Type	Open	Closed
Accidental Injury	6	80
Consumer Missing	1	10
Deaths	1	4
Emergency Measures	0	3
Human Rights	0	4
Legal	0	2
Medication Errors	1	32
Neglect	9	42
Other Abuse	1	7
Other Behavior	1	185
Other Hospitalization, Unknown injury	20	137
Physical Abuse	3	6
Property Damage	0	0
Suicide	0	1
TOTALS	43	513

The desired IRs will be divided among the members.

Number of Questions for QIM: members of the committee will comment on incident reports directly and the liaison will send to QIM.

Number of Behavior Plans turned in by IOC Members: 0

The Program Review Committee (PRC) is being attended to by Susan Kingsbury and Kin Counts.

Adjournment

Suzanne Hessman adjourned the meeting at 5:37 pm. The next District East IOC meeting will be held on Wednesday Jan 12th, 2022, at 5:00 pm. Will be virtual meeting should COVID-19 concerns still be in effect.