



**Division of Developmental Disabilities
District South Independent Oversight Committee
Meeting Minutes & Action Items
Monday, December 13th, 2021 – 1:00 PM to 3:00 PM**

Call to Order

Meeting called to order by Committee Chair, **Chere Solorzano**. The date is December 13, 2021, at 1:05 pm. **The meeting took place Virtually due to COVID-19**. Physical location when meetings resume in person will be at 2981 E Tacoma St, Sierra Vista, AZ 85635.

Welcome and Introductions

Attendance Virtually:

- **Keith Jansen**
- **Genevieve Valenzuela**
- **Chere Solorzano**

Absent:

- **Mario Gutierrez**

Public in Attendance:

- **None**

Health Plan Liaisons:

- **Vera Kramarchuk** (Mercy Care)
- **Karen Kramer** (UnitedHealthcare)

ADOA:

- **None**

DDD:

- **Octavia Lamb** (IOC Liaison)
 - **Fredreaka Graham** (Community Affairs Liaison)
 - **Joseph Tracewell** (District South QI Manger)
 - **Christopher Hall** (District South Quality Improvement Supervisor)
 - **Joseph Jensen** (District South Quality Improvement Supervisor)
 - **Suzanne Coffey** (DDD District South QI Supervisor)
 - **Barbara Carty** (District South PRC Chair)
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Call to Public

No one from the public was in attendance for this meeting

DDD Staff Updates

Barbara Carty provided an update on Article 9 and that the second revision has not gone out for public comment yet because they want to make sure that policy lines up with Article 9 and there have been many changes and encouraged the committee to attend townhalls and any Article 9 discussion meetings so all changes can be heard and impute can be given. Many members of the public are not happy that a big portion of Article 9 focused on Behavioral health. The work group is working very hard and has 10 more weeks to complete the revision. Revision should be completed and ready for public comment by April/2022.

Christopher Hall asked is there a way to get information for those meetings you are referencing?

Barbara Carty responded any meetings invited to will be regarding pre-public comment meetings and will make sure that QI is involved in any impute.

Joseph Jensen gave an announcement that Joseph Tracewell has accepted the position as the new Quality Improvement Manager for District South.

Joseph Tracewell Thanked J.J. for the introduction and that he is glad to be back working with the committee and reemphasized the importance of the committee speaking out at the Article 9 revision meetings. He will make it a priority to attend as many IOC meetings as possible.

Octavia Lamb asked the committee if they had any questions regarding DDD Support Coordination that she could be elevated to the District South Program Manager.

Chere Solorzano asked has any information been provided about when Support Coordinators will be able to do visits in Group Homes or Adult Development Homes?

Octavia Lamb Stated that from previous meetings that it was stated that when it comes to in-person visits it is a team discussion and decision when a in-person meeting will be conducted whether it be in the family home, group home, ADH, or DTA. DDD is aware that many members and families want to see their Support Coordinators in-person. To keep everyone safe it is fist discussed, then a mask is worn by the support coordinator when entering the home and meeting in-person.

Keith Jansen asked with the announcement being made that many federal funded programs are coming to an end as of December 31st are their any families that will be affected by the discontinuation of the federal programs.



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Octavia Lamb stated that she does not have any current information that she could provide but is aware that Leah Gibbs has provided updates about the ARPA programs and which ones will be ending and which ones received an extension. This question will be passed on to Leah Gibbs and the response will be emailed to the committee.

ADOA Updates

No representative from ADOA at this meeting

Health Care Liaisons Update

Vera Kramarchuk (Mercy Care) No updates from Mercycare

Karen Kramer (UnitedHealthcare) stated that if the committee is aware of anyone needing assistance with receiving the COVID-19 vaccine then they should call the member services number.

Genevieve Valenzuela asked are there any data on the COVID-19 booster shot taken amongst DDD members?

Karen Kramer stated that she does not have those numbers at this time but will be able to provide it at a later date

Vera Kramarchuk had the same response came from MercyCare that they will be able to provide numbers at a later date.

DDD IOC Liaison

Octavia Lamb provided an update on IRs and that the IRs are currently being uploaded to the shared drive weekly. The incident reports for December 1-4 were uploaded before the meeting. The team did lose two redactors and there are currently 3 staff members doing their best to keep up with this week's incident reports and DDD is in the process of hiring another redactor and will keep the committee updated if uploading incident reports have fallen behind.

Discussion, Review, and Possible Action on Committee Membership

No update was provided at this meeting



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Discussion and Review of Incident Reports and Behavioral Plans

For June IRs, the Committee members have been given 532 for November incident reports in the Shared Drive. This included 28 open and 504 for closed reports.

Type	Open	Closed
Accidental Injury	6	94
Deaths	0	2
Emergency Measures	0	4
Human Rights	2	3
Legal	0	0
Medication Errors	2	85
Missing	2	3
Neglect	5	12
Other Abuse	4	4
Other-Behavior	1	159
Other -Injury unknown	4	131
Physical Abuse	2	4
Property Damage	0	2
Suicide	0	1
TOTALS	28	504

The desired IRs will be divided by the chair and equally distributed amongst the members.

Number of Questions for QIM: **25**. members of the committee will send the incident reports questions to the DDD Liaison **Octavia Lamb**.

Adjournment

The meeting was motioned to be adjourned by Chere Solorzano. The public meeting ended at 1:29 pm.

The next District South IOC meeting will be held on January 10, 2021, at 1:00 pm.
