

**Independent Oversight Committee (IOC)
District East
Open Meeting Minutes**

Department of Economic Security
Division of Developmental Disabilities
120 W. 1st Avenue Mesa, AZ 85210
August 8th, 2018
5:00 pm – 7:00 pm

Call to Order	Suzanne Hessman
Start Time	5:10 pm
Facilitator	Suzanne Hessman
HRC Liaison & Note taker	Richard Kautz
Attendees	<p>HRC Members Present: Suzanne Hessman, Jennifer Horton (Huot), Jill Wilson, Sarah McGovern, Cynthia Elliot, Paul Sadler, Gina Johnson, Cathryn Whalen</p> <p>HRC Members Absent: Tonia Schultz, Sherri Reed, Tammy Leeper, Mindee Stevenson,</p> <p>Division of Developmental Disabilities (DDD) Staff: Richard Kautz, Barb Picone, Clay Newsom</p> <p>Arizona Department of Administration (ADOA) Chris Kleminich</p> <p>Public: Kin Counts Potential new IOC member</p>
Agenda Topics	Call to Order, Welcome and Introductions, Approval of July 2018 Minutes, Statewide Updates, HRC Liaison Updates, ADOA Introduction about new role of ADOA and the IOC's specific to DDD. Call to the Public, Adjournment

Call to Order/Welcome

Committee

Discussion	<p>Suzanne Hessman called the meeting to order at 5:10pm and welcomed the Human Rights Committee (HRC) members. Now officially the Independent Oversight Committee (IOC)</p> <p>Richard Kautz, HRC Statewide IOC Coordinator. Barb Picone, the Quality Assurance Manager for District East and Clay Newsom, the Program Review Committee (PRC) Chair were in attendance.</p> <p>Clay Newsom dropped off July behavior plans.</p>
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Approval of July Minutes

Committee

Discussion	Paul Sadler made a motion to approve July 2018 minutes with no changes. Motion seconded by Jennifer Horton . All in favor. Motion carried.
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Committee

Discussion	<p>Suzanne: Asked for a Statewide Meeting update: Richard: working on items that were reported on each District's annual report as issues. Working with Ileen on to address these issues. Suzanne: Leah Gibbs was at the meeting for the first time as she is in a different capacity with the HERO Unit and the Customer Service Center.</p> <p>Richard: HERO stands for Housing Engagement Resource and Opportunity. Community Engagement work with first responders. Justin Harris is leaving the Division and has done a great job with getting the word out about the Division's population.</p> <p>Paul: Who attends the statewide meeting? All of the Chairs, the DDD Liaisons, Ileen and the now Lea. The meeting is held quarterly to share information or issues about IR's, BTP's or systemic problems. Paul asked about the routing of the report.</p> <p>Suzanne: SQMC, Statewide Quality Management Committee, each of us Chairs present our issues to those individuals that are different heads of different departments at DDD, and Maureen Casey the new Assistant Director has been doing lots of outreach and wanting to get feedback from families, providers and agencies. It's called the Stakeholders workgroup. Cholla Office has a pilot program to improve function and streamline and more accountability. Have better contact with supervisors and area managers so that it's not taking a week or a month to get with somebody and to meet goals on a regular basis.</p>
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Discussion	<p>Suzanne: Each Chair will talk about what is going on in their District and address the problems such as the proposal to update Article 9 which is out for public comment and there have been some negative comments about some of the changes that they are trying to implement such as getting rid of BTP's for individuals on psychotropic medications.</p> <p>Gina: It's counter- intuitive, what in the world are they thinking?</p> <p>Suzanne: We will wait and see. The Planning Document – has anybody seen it? I'm not sure of the status – it's very lengthy. It is supposed to be more person centered and utilized every 90 days and very comprehensive. However, it is missing the whole narrative section about "ME" what works for me what doesn't work for me which is the first thing I look at to have an idea of who the person is when I am reviewing a BTP. I look at the ISP about me section before I even read the BTP, so I have an idea about who the person is. They did expand on the health information like when your last doctor's appointment was and updating the medication, going over certain goals and how your progressing with those goals and they have a huge section on if you are looking for</p>
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attendant care in their home, so there is documentation on how much time you are spending on laundry and shopping. I will scan that to everybody. We talked about the Stakeholder's meeting. Karen the Chair for District Central is on the committee. We did a "SWAT" Strength's Weakness Opportunity and Threats and got to see about more about accountability. At the last meeting Jeffrey brought meta data. We are very happy to be getting this additional information and those reports. We can look at other things and see what we need and see what they are able to pull out of the reports. We now have guidelines not bylaws, so we need to be looking at this and see if we need to amend. They need to now be approved by ADOA. **Chris Klemminich:** Yes, that is correct. **Suzanne:** And the last thing another member brought up was the Request for Proposal for pre- conference meeting for the Integrated Care which will concern ALTCS and DDD. There was a meeting on Monday the 23rd. I was not able to participate in the meeting, so I don't know enough about exactly what it is, but my understanding is a proposal coming out to then take over a lot of the DD services on a private level. **Gina:** So, is it a done deal? **Suzanne:** No. **Kin:** The changes – the plan, the insurances who DDD is going to take care of and then the other one is a private insurance. I think it's is going to start in October – the change. **Gina:** do you know what bothers me they all had white boards when they did this focus group. "Well do you like this? or do you like this..." and they told us, and I like Maureen Casey. Someone was behind the mirrored window and people were very honest and candid and what they like and what they don't they would say which do you prefer, and they would say do you want to go to this one where you can go right to your doctor, but you know how easy it is to get right to your doctor. I felt like there are many parents who don't know where to begin and it is easy to get to your case manager to say here is my problem. Are they doing this so that we are getting plan B that it is being privatized and it's all going there, and we can't go through a case manager in the same way. **Suzanne:** I don't have any answers to that. All I was told was that is was going out for proposal. So, the contract hasn't even been secured. Cynthia Elliott: The letter that we got said that our DDD Support Coordinator is going to be our point of access to anything and everything and some of them are CRS kids, ALTCS DDD.

Richard: HRC Liaison Updates: Another HRC position was interviewed for and it is with our Human Resources area. The position should be filled within a couple of weeks.

Suzanne: There was a statute change that went into effect on August 3, 2018. The HRC now IOC's are now under ADOA and the DDD is still a big part of the IOC's.

Chris Klemminich: A bill in this last session to bring all the state Human Rights Committees under the Department of Administration. Not only are there IOC's for DDD, but also for the Department of Child Safety, AHCCCS, Behavioral Health Program as well as the Stated Hospital. So all twelve committees are moving under our administration and to be frank – the main move behind that was with regard with the state hospital and AHCCCS committees there's been a lot of issues there with communication and how people are relating to one another so it was deemed important by Senator Barto who sponsored the legislation and ultimately by the governor who signed the legislation that there be a neutral entity to be able to facilitate the communication and make sure

	<p>the committees are complying with their statutory responsibilities but also the agencies are complying with their statutory responsibilities</p> <p>To you all. It been really good so far working with DES staff and look forward in partnering with you going forward. In terms of where committee meetings are held if your happy meeting here in this building that's fine. Our only requirement is all the committees are meeting in state operated buildings. That is the case for DDD committees. Not all the committees are. Our goal is not to interfere with your processes it is just to help facilitate them. Bring a framework in place that not only applies to your committee but to all twelve committees across the state. I may have some forms for you to fill out at the next meeting. Also, some form of application. ADOA will be working with DDD in recruiting efforts. Communicating with DES and the public, request for information or complaints. Our goal is to have that live by next week. Chris explained A.R.S. 41-3801 to committee members and Senate Bill 1450.</p>
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Call to the Public

Suzanne Hessman

Discussion	No members of the public present.
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Adjournment

Suzanne Hessman

Conclusion	The next meeting will be held on September 12 th , 2018 at 5:00 pm at the 120 W. 1 st Avenue, Mesa, AZ location. Meeting adjourned by Suzanne Hessman at 7:20 pm.
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