



**Division of Developmental Disabilities  
District South Independent Oversight Committee  
Meeting Minutes & Action Items  
Monday, March 14<sup>th</sup>, 2021 – 1:00 PM to 3:00 PM**

**Call to Order**

Meeting called to order by Committee member, **Keith Jansen**. The date is March 14, 2022, at 1:03 pm. **The meeting took place Virtually due to COVID-19**. Physical location when meetings resume in person will be at 2981 E Tacoma St, Sierra Vista, AZ 85635.

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**Welcome and Introductions**

Attendance Virtually:

- **Keith Jansen**
- **Genevieve Valenzuela**
- **Mario Gutierrez**

Absent:

- **Chere Solorzano**

Public in Attendance:

- **None**

Health Plan Liaisons:

- **Vera Kramarchuk** (Mercy Care)
- **Karen Kramer** (UnitedHealthcare)

ADOA:

- **Larry Allen**

DDD:

- **Jeffrey Yamamoto** (IOC Liaison)
- **Leah Gibbs** (DDD OIFA Administrator)
- **Fredreaka Graham** (AHCCCS Community Affairs Liaison)
- **Andrew Miller** (District South Quality Improvement Supervisor)
- **Joseph Jensen** (District South Quality Improvement Supervisor)
- **Joan McQuade** (DDD Chief Advocate)
- **Barbara Carty** (District South PRC Chair)
- **Katrien Filez** (DDD Behavior specialist)



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- **Vivian Rendon** (District South Quality Improvement Specialist)

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**Call to Public**

**No one from the public was in attendance for this meeting**

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**DDD Staff Updates**

**Joan McQuade** introduced herself and informed the IOC that they have interviewed and chose an IOC liaison to replace Octavia. Waiting on HR and clearance. Probably 1 month to get in place.

**Joseph Jensen, Andrew Miller, and Vivian Rendon** had no updates for the IOC.

**Barbara Carty and Katrien Filez** had updates on policy review around Article 9 has been completed and is now internally being reviewed. Hopefully this will be up for public comment in April. When it does get approval, training will need to be done on vendors and staff of DDD. They hope that the psychotropic medication will be taken off Article 9 if there is no behavior accompanied.

**Keith Jansen** asked about training for new article 9 when it is approved. Barbara replied that the IOCs will be trained

**Leah Gibbs** gave information she would normally present from the DDD COVID-19 webpage from 3/9/2022. This is now only updated weekly on Wednesday. This corresponds to the ADHS updates on the same day.

- 46,778 members being served by DDD
  - 41,732 members are living in their own home/family home
  - 5,046 members are living in licensed facilities
- 6,681 members tested positive for COVID-19 ( monthly difference of 396)
  - 4,735 residing in their own/family home
  - 1,946 residing in licensed facilities
- 99 Member deaths attributed to COVID-19 (47 lived in a family/own home & 52 lived in licensed facilities). (Monthly difference of 5)
- Tracking weekly counts, Data above is from 3/9/2022
- There was a spike in COVID cases for the first part of the year starting weekly in Jan to Feb the following were starting the first week in Jan and continuing until March= 232, 250, 416, 724, 331, 175, 95, 98, 28 cases...with the high spike of 724 positive cases in one week. Hopefully the rates will continue to be decreasing and low.

**Leah** included the following information.



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- Postings for “Public Comment” on the DDD website are available for Article 10,11, Article 15, at this site. There are several other postings including Articles 1,6,8,12,13,16,22,23 available at this site until 3/21 and 3/25.  
<https://des.az.gov/services/disabilities/developmental-disabilities/policies-and-rules>
- Revisions to the Medical Policy manual is in “Public Comment” until 3/31
- Behavioral Health Residential Facilities Policies is in “Public Comment” until 3/25
- Claims Processing Policy is in “Public Comment” until 3/25
- Tribal Health Program Fee for Service is also having some changes
- Beginning April 1<sup>st</sup> DDD Support Coordination is allowing the members to decide whether they would like face to face meetings or continue with virtual meetings for their interactions
- Parents being paid for attendant care of minor children will only be paid for 40 hours capped. Additional hours can only be done through a non-parent or 3<sup>rd</sup> party service.
- "AHCCCS is currently working with the Division to determine next steps and obtain additional insight on how the current Parents as Paid Caregiver flexibilities are working. This process also requires us to get CMS approval in order to finalize our transition from the emergency flexibilities to use of the ARPA funds for this program. It may take us a few weeks to finalize everything, but we will be sure to incorporate your feedback into our discussions. Please feel free to reach out at any time if you have questions and/or additional thoughts to share." Leah/Zane

**Keith Jansen** warned of a possible super spreader event of COVID-19 due to the March Madness of U of A Basketball being well seeded. Tucson will experience a lot of visitors.

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**Update from Arizona Department of Administration**

**Larry Allen** had no updates at this time.

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**Health Care Liaisons Update**

**Vera Kramarchuk** (Mercy Care) No updates from Mercy care

**Karen Kramer** (UnitedHealthcare) No updates from United Healthcare

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**DDD IOC Liaison**

**Jeffrey Yamamoto** informed the IOC that the redactor positions (2) are being fulfilled. The redaction process may be up to a month late. Hopefully we will be caught up in two months.



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**Jeffrey Yamamoto** informed the IOC that **Octavia Lamb** may be volunteering for their committee later in the year. There is also a volunteer coordinator in place for DDD. She will be working on finding PRC and IOC volunteers.

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**Discussion, Review, and Possible Action on Committee Membership**

No update was provided at this meeting.

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**Discussion and Review of Incident Reports (IRs) and Behavioral Plans (BPs)**

**Keith Jansen** asked the committee members if there were any questions on the IRs or BPs. The committee members did not have any questions on IRs or BPs

**Keith Jansen** asked the committee if they had anything that needed to be discussed in Executive Session. The committee did not have anything to bring up in Executive Session.

For Feb first 2 weeks IRs, the Committee members have been given **256** for Feb incident reports in the Shared Drive. This included **9** open and **247** for closed reports.

Type	Open	Closed
Accidental Injury	1	57
Consumer missing	0	7
Deaths	0	8
Emergency Measures	0	0
Human Rights	1	0
Legal	0	1
Medication Errors	0	21
Neglect	3	16
Other Abuse	1	2
Other-Behavior	0	78
Other -Injury unknown	2	52
Physical Abuse	1	5
Property Damage	0	0
Suicide	0	0
<b>TOTALS</b>	<b>9</b>	<b>247</b>

The desired IRs will be divided by the chair and equally distributed amongst the members.



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Number of Questions for QIM: . members of the committee will send the incident reports questions to the DDD Liaison **Jeffrey Yamamoto**.

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**Adjournment**

**Keith Jansen** adjourned the meeting at 1:35 pm on March 14<sup>th</sup>, 2022.

The next District South IOC meeting will be held on April 11, 2022, at 1:00 pm.

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