



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes
Wednesday, April 8th, 2019 – 5:00 PM to 7:00 PM**

Call to Order

This meeting is being held telephonically due to the Coronavirus (COVID-19) concerns.

Meeting called to order by Committee Chairperson, **Suzanne Hessman**. The date was April 8th, 2020 at 5:11 pm. The address of the meeting was Virtual, no physical address.

Welcome and Introductions

- Attendance in Person: **None This was telephonic only due to COVID-19 concerns**
- Attendance by Phone: **Suzanne Hessman, Jennifer Horton, Susan Kingsbury, Cynthia Elliott, Elizabeth Bird, Sarah McGovern, Tonia Schultz**
- Absent: **Cathryn Whalen, Lindy Fisker, Kin Counts, Sheri Reed, Amanda Godek**
- Public in Attendance: **None**
- Arizona Department of Administration (ADOA): **Larry Allen, ADOA IOC Liaison (by Phone)**
- United Healthcare Community Plan Liaison (UHCCP): **Sophie Legaspi, UHCCP liaison (by Phone) Vera Kramarchuk- Mercy Care Liaison (by phone)**
- DDD: **Jeffrey Yamamoto, DDD IOC Liaison (by Phone) Michelle Pollard (NCI by phone)**
- **The Committee, DDD, UHCCP, Mercy Care and ADOA Employees introduced themselves.**

Call to Public

Suzanne Hessman: Called for public to announce themselves. There were no members of the public on the phone.

ADOA Updates

Larry Allen began by stating that the ADOA is still working. It's all quiet from ADOA and that there really wasn't any updates that he had at this time. He asked for questions from the committee members and DDD and there were none.



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Health Plans Updates

Sophie Legaspi began by stating that she is the United Healthcare Community Plan (UHCCP) liaison and that she didn't have any updates since last meeting. UHCCP is continuing to talk with Arizona Health Care Cost Containment Systems (AHCCCS) and attending virtual town halls like DDD's. Looking for any questions and comments to take to their leadership. She is helping to do some community involvement projects, such as how they can help the homeless population and local shelters and asking about food disparity to the most vulnerable population.

Vera Kramarchuk began by stating she didn't have any updates for the committee either. She asks if any specific questions that the committee wants answered please send questions to Suzanne and Jeffrey.

DDD response on COVID-19

Jeffrey Yamamoto began by stating that he had sent out an email with active links to the committee that explained all the actions and responses that DDD had made since the COVID-19 restrictions went into place. He informed the committee of the Navigating the Benefits pdf that he wanted to present on the screen, but due to complications couldn't present it. He said would send out the pdf to the committee after the meeting. **Cynthia Elliot** asked about whether testing was mentioned by DDD regarding the members. Jeffrey said that he believes that the testing would still be under doctor's orders and done in the hospitals.

DDD IOC Liaison Updates

Jeffrey Yamamoto informed the committee that he had sent out all the handouts via email, agenda, metadata, and death notifications. He brought up some additional information on a death where some unknown factors were given. He also informed the committee of a member's mother had reached out to Community Outreach and they forwarded the concerns to the IOC liaison and informed mom what to do next. The PRC chair is asking for a quicker turnaround of all Behavior Plan disposition sheets. Please turn those into the Google drive or email the top disposition sheet to Jeffrey. He also sent and reminded the committee on the virtual town halls occurring weekly.

Suzanne asked about recruitment efforts. Jeffrey said he would reach out to the volunteer coordinator later to see if she had anything. Also, he would ensure that any community outreach efforts were mentioning the IOC.



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Discussion of Incident Reports & Behavior Plans

For March IRs the Committee members should be given 977 incident reports. This included 122 open and 855 closed reports. ATPC had 54 totals with 11 open and 43 closed.

Type	Open	Closed
Accidental Injury	8	148
Deaths	1	4
Emergency Measures	3	52
Human Rights	4	2
Legal	3	1
Medication Errors	16	122
Missing	8	2
Neglect	34	4
Other Abuse	2	1
Other Behavior	9	329
Other Hospitalization, Unknown injury	13	177
Physical Abuse	14	0
Property Damage	1	0
Suicide	6	13
TOTALS	122	855

The desired IRs, when delivered, will be divided among the members.

Number of Questions for QAM: members of the committee will forward their incident reports question directly to the New google Drive folders being set up by the Chair.

Number of Behavior Plans turned in by IOC Members: None-

The Program Review Committee (PRC):

Adjournment

Suzanne Hessman adjourned the meeting at 5:38 pm. The next District East IOC meeting will be held on May 13th, 2020 at 5:00 pm. Will be virtual meeting should COVID-19 “stay at home” orders still be in effect.