



Department of Economic Security
Division of Developmental Disabilities
District East Independent Oversight Committee (IOC)

Public Meeting Minutes

120 W. 1st Avenue Mesa, AZ 85210
 2nd floor conference room

May 8th, 2019

5:00 pm – 7:00 pm

Call to Order	Jennifer Horton
Start Time	5:14 pm
Facilitator	Jennifer Horton
IOC Liaison & Note taker	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Susan Kingsbury, Jill Wilson, Mindee Stevenson, Sarah McGovern, Jennifer Horton, Sheri Reed, Cathryn Whalen</p> <p>IOC Members on Phone: Tonia Schultz</p> <p>IOC Members Absent: Tammy Leeper, Suzanne Hessman, Kin Counts, Cynthia Elliott</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto</p> <p>Arizona Department of Administration (ADOA) None in attendance</p> <p>Public: None</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to public, Statewide update, summer break, IOC/ADOA Liaison Updates, Discussion, review and possible action on Committee Membership, Discussion and review of Incident Reports (IRs) and Behavior Plans (BPs)

Call to Order/Welcome

Committee

Discussion	<p>Jennifer Horton called the meeting to order at 5:14 pm and welcomed the Independent Oversight Committee (IOC) members. The Committee introduced themselves in person and on the phone.</p> <p>Jeffrey Yamamoto IOC Liaison introduced himself</p> <p>Public: none</p>
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Call to Public

Jennifer Horton

Discussion	Jennifer Horton: Made called to the Public. No public in session.
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Recap of Statewide

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Began with the membership updates from the District which were represented. District West has 8 members, East and Central each have 12 members and District South: Tucson is full at 15 members. He also asked if he had sent out the electronic copy of the minutes. The committee replied they did not receive one.</p> <p>Jeffrey Yamamoto: Stated that the Statewide minutes can be found on the IOC website at IOC.AZ.GOV. for a more detailed update from the meeting. He also stated that much of the IOC updates for this meeting will be presented as well as the result of the statewide updates.</p> <p>Jeffrey Yamamoto: ADOA now has a new lead manager for the IOCs. His name is Matt Hanson. He works with Grants and Funding and will coordinate the supervisor and liaison for ADOA. Veronica Peralta will be the supervisor and Larry Allen is the liaison. There is a meeting scheduled for Monday May 13th that the DDD liaisons will meet with the ADOA team and discuss the running of the IOCs.</p> <p>Jeffrey Yamamoto: Brought up the PRC issues in both East and South. East is still missing a PRC Chair so, there is no behavior plans for this meeting. Behavior plans are being farmed out to other Districts.</p> <p>Jeffrey Yamamoto: Brought up that Article 9 is still being looked at to be changed. The last public opinion is still being considered in the changing of this policy. No news on when it may be changed.</p>
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Vote on Summer break

Jennifer Horton

Discussion	<p>Jeffrey Yamamoto: Began with the fact that some of his other committees have opted for a summer break and he wanted to know if the District East wanted to take off anytime in the summer.</p> <p>Jenifer Horton: Open the discussion by asking the members if they knew if they were knowingly were going to be out of town during the next 3 meetings June, July and August.</p> <p>Jill Wilson: Said she would be out in June.</p> <p>Committee: Other members said they would be out in July.</p> <p>Jennifer Horton: Indicated she would be out probably in June but for sure in July with the baby. Discussion on how many people would be gone from the attending committee during each month came to the results that out of the 7 voting members, 2 would be out in June and 3 would be out</p>
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	<p>in July. The remaining 2 did not have plans so far for the summer and would be available.</p> <p>Jennifer Horton: Asked for a motion and vote on this matter.</p> <ul style="list-style-type: none">• Sheri Reed: Motioned to not convene in July for the IOC meeting• Sarah McGovern: Seconded the motion.• A Vote was taken and ALL (7) in attendance were in favor with "Ayes" with no "nay" votes.• The motion carries and the District East IOC will not meet in July of 2019.
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IOC/ADOA liaison update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Began by saying that most of the information he had was tied into the statewide meeting recap. He just wanted to add the names of the PRC administrator is Wendy Loftin and the Assistant Program Manager (APM) Julie Fusco is running the PRC currently. Before the last meeting he talked with Julie and confirmed this.</p>
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Discussion & Vote of membership

Jennifer Horton

Discussion	<p>Jennifer Horton: Asked if there were any other members in queue. Jeffrey Yamamoto: None at the moment.</p>
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Discussion and Review of Incident Reports (IRs) & Behavior Plan (BP)

Committee

Discussion	<p>IRs Total: ATPC 44/East 912 Closed: ATPC 27/East 803 Open: ATPC17/East 109</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Type</th> <th style="text-align: center;">Open</th> <th style="text-align: center;">Closed</th> </tr> </thead> <tbody> <tr> <td>Accidental Injury</td> <td style="text-align: center;">13</td> <td style="text-align: center;">211</td> </tr> <tr> <td>Deaths</td> <td style="text-align: center;">1</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Emergency Measures</td> <td style="text-align: center;">1</td> <td style="text-align: center;">42</td> </tr> <tr> <td>Human Rights</td> <td style="text-align: center;">4</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Legal</td> <td style="text-align: center;">7</td> <td style="text-align: center;">6</td> </tr> <tr> <td>Medication Errors</td> <td style="text-align: center;">5</td> <td style="text-align: center;">112</td> </tr> <tr> <td>Missing</td> <td style="text-align: center;">1</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Neglect – Potential & Imminent</td> <td style="text-align: center;">16</td> <td style="text-align: center;">26</td> </tr> <tr> <td>Other Abuse – Sexual, Verbal, & Emotional</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Other – Behavior</td> <td style="text-align: center;">48</td> <td style="text-align: center;">355</td> </tr> <tr> <td>Other Injury Unknown – Hospitalization</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Physical Abuse</td> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> </tr> <tr> <td>Property Damage</td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Suicide</td> <td style="text-align: center;">0</td> <td style="text-align: center;">12</td> </tr> <tr> <td>TOTALS</td> <td style="text-align: center;">109</td> <td style="text-align: center;">803</td> </tr> </tbody> </table> <p>ATPC had 17 Op and 27 CL = Total 44 IRs not including above. IRs which were requested were equally divided and distributed for 7 members in attendance and 1 on the phone and 4 not in attendance, 5 sets to be mailed. The rest were shredded. Number of Questions for QAM: None during the meeting Number of Behavior Plans turned in by IOC Members: Total (0) Zero Number of Behavior Plans received by PRC: Total (0) zero</p>		Type	Open	Closed	Accidental Injury	13	211	Deaths	1	5	Emergency Measures	1	42	Human Rights	4	10	Legal	7	6	Medication Errors	5	112	Missing	1	10	Neglect – Potential & Imminent	16	26	Other Abuse – Sexual, Verbal, & Emotional	4	5	Other – Behavior	48	355	Other Injury Unknown – Hospitalization	0	0	Physical Abuse	7	8	Property Damage	2	1	Suicide	0	12	TOTALS	109	803
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Adjournment

Jennifer Horton

Conclusion	<p>The next meeting will be held on June 12th, 2019 at 5:00 pm at the 120 W. 1st Avenue, Mesa, AZ location. Jennifer Horton motioned that the meeting be adjourned. Committee all agreed. The meeting was adjourned by Jennifer Horton at 5:43 PM.</p>
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