



Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes

Meeting was conducted by Conference Call Only due to COVID-19 concerns

June 24th, 2020

2:00 PM – 4:00 PM

Call to Order	Jessica Richards
Start Time	2:06 PM
Facilitator	Jessica Richards
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members by phone: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa, Shereen Shoulders</p> <p>IOC Members Absent: Beth Elliott, Jennifer Premer, Bianca Pimentel, Tyler DeMers</p> <p>Arizona Department of Administration (ADOA) Liaison: Larry Allen</p> <p>Health Care Liaisons: Sophie Legaspi (United Health Care Community Program), Janet Holtz and Summer Kamal (Mercy Care)</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA IOC update, Healthcare liaisons update, Discussion and possible vote on Co-Chair, Discussion on May 20 th phone conference, DDD IOC Liaison updates, Discussion on Membership, Discussion of Incident Reports (IRs) and Behavior plans. (BPs)



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Welcome and Introductions

Jessica Richards

Discussion	<p>The following introduced themselves on the phone. IOC Members: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa, Shereen Shoulders Arizona Department of Administration (ADOA) Liaison: Larry Allen Health Care Liaisons: Sophie Legaspi (United Health Care Community Program), Summer Kamal and Janet Holtz (Mercy Care) DDD Staff: Jeffrey Yamamoto (DDD IOC Liaison)</p>
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Call to Public

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were anyone from public on the line. There was not.</p>
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ADOA update

Larry Allen

Discussion	<p>Larry Allen: Stated that there is no update from ADOA. The Governor's office did make a mask decision to have the county and cities determine the mandatory mask policies for their areas. Many of the cities did and so did Maricopa County and Pima County both. It is now a mandatory policy to wear masks in the public when social distancing is unable to be performed. Fines and community service may be issued for those who do not comply after the first warning. Jeffrey Yamamoto asked if the county overrode the cities on the compliance. Larry said he believed so.</p>
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Health Care Liaisons

Sophie, Summer

Discussion	<p>Sophie Legaspi with UHCCP: Began that there was not much to report more than what she has commented before and that UHCCP has continued to have community outreach program to help anyone with the system. They are participating in COVID19 education for their members. Summer Kamal: Responded she did not have any updates from Mercy Care. They would also like the committee to know that Mercy Care is also providing help through their care managers and liaisons. Both Health Care Liaisons said they would provide links to their websites that gives more information to their actions.</p>
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Discussion of new Co-Chair

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were any members who would like to volunteer for the Co-Chair position. No one volunteered.</p> <p>Shereen Shoulders asked what the job entailed. Jessica gave a brief explanation. Shereen said she would wait until the guidelines were sent and she would consider the position.</p> <p>Lynne Tomasa also inquired about the statewide level of involvement. Jeffrey answered that only quarterly is there a meeting on the chairs about statewide matters. The committee does have an obligation to write an annual report that is delivered to the State leaderships including the Governor, President of Senate and House Speaker.</p> <p>The attending committee members wanted to table this discussion until the next meeting.</p> <p>Jeffrey Yamamoto said he would forward the bylaws/guidelines for the District South: Tucson to the members.</p>
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Discussion of May 20th phone conference

Bonner Raskob

Discussion	<p>Bonner Raskob: Informed the committee that she participated in a call in which the DDD IOC chairs and representatives were asked to brainstorm over some scenarios and come up with their best actions for the situations. This was later released to the vendors and families to help guide them to the best decisions recommended by DDD. Jeffrey Yamamoto said he would forward that link to the committee.</p>
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DDD IOC Liaison Update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Responded that ALL the Office of Individuals and Family Affairs (OIFA) employees are working remotely except for Leah Gibbs (the administrator).</p> <p>The IOC meetings will be conducted by teleconference until DDD deems face to face meetings can occur.</p> <p>He said he would send out the links for the Health plans and guidelines soon.</p>
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Discussion of new membership

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were any potential members in the Queue.</p> <p>Jeffrey Yamamoto: Responded that he was not been made aware of anyone.</p>
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Incident Report Review

Jeffrey Yamamoto

Discussion	<ul style="list-style-type: none"> • Incident Reports and Behavior Plans • Open IRs were given to Sierra Vista <p>IRs Total South_497_Closed_411 for Tucson Open_86 for Sierra Vista</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th>Type</th> <th>Open</th> <th>Closed</th> </tr> </thead> <tbody> <tr><td>Accidental Injury</td><td>14</td><td>104</td></tr> <tr><td>Deaths</td><td>8</td><td>2</td></tr> <tr><td>Emergency Measures</td><td>2</td><td>6</td></tr> <tr><td>Human Rights</td><td>0</td><td>2</td></tr> <tr><td>Legal</td><td>3</td><td>0</td></tr> <tr><td>Medication Errors</td><td>16</td><td>86</td></tr> <tr><td>Missing</td><td>2</td><td>2</td></tr> <tr><td>Neglect – Potential & Imminent</td><td>13</td><td>5</td></tr> <tr><td>Other Abuse – Sexual, Verbal & Emotional</td><td>5</td><td>2</td></tr> <tr><td>Other – Behavior</td><td>2</td><td>93</td></tr> <tr><td>Other Injury Unknown – Hospitalization</td><td>13</td><td>106</td></tr> <tr><td>Physical Abuse</td><td>7</td><td>2</td></tr> <tr><td>Property Damage</td><td>1</td><td>3</td></tr> <tr><td>Suicide</td><td>0</td><td>0</td></tr> <tr style="background-color: #e0e0e0;"><td>TOTALS</td><td>86</td><td>411</td></tr> </tbody> </table> <p>All IRs that were printed and sent to liaison to be sent to the members homes. Jessica said to send out the IR to the active members and only the types and categories they had agreed to.</p>	Type	Open	Closed	Accidental Injury	14	104	Deaths	8	2	Emergency Measures	2	6	Human Rights	0	2	Legal	3	0	Medication Errors	16	86	Missing	2	2	Neglect – Potential & Imminent	13	5	Other Abuse – Sexual, Verbal & Emotional	5	2	Other – Behavior	2	93	Other Injury Unknown – Hospitalization	13	106	Physical Abuse	7	2	Property Damage	1	3	Suicide	0	0	TOTALS	86	411
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Behavior Plan Review

Jeffrey Yamamoto

Discussion	<p>There were zero Behavior Plans (BPs) printed at the time of meeting. These will be mailed to members when received by liaison.</p>
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Adjournment

Jessica Richards

Conclusion	Next meeting will take place at the Tucson location July 29th ,2020 at 2:00 PM. The meeting voted to be returned to public so that it can be adjourned by Jessica at 2:50 pm
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