



**Division of Developmental Disabilities
District North Independent Oversight Committee
Meeting Minutes & Action Items
Wednesday, June 16th, 2021 – 4:00 pm**

Call to Order

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on June 16th, 2021
Time: 4:03 pm. The meeting took place by virtual conference.

Welcome and Introductions

Please Note: All attendance for this meeting was by electronic (video or phone) means only.

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Jody BonDurant-Strong**

Absent:

- **None**

Public in Attendance:

- **None**

ADOA:

- **Larry Allen**

Health Plans:

- **Laurie Ganzermiller** (United HealthCare)
- **Karen Kramer** (United HealthCare) New liaison

DDD Staff:

- **Jeffrey Yamamoto** (DDD IOC Liaison)
- **Michelle Pollard** (DDD NCI Coordinator)
- **Marilyn Croci** (DDD PRC Chair)
- **Jen Myler** (DDD District Program Manager for DN)
- **Staci Rodarmel** (DDD Quality Manager)

Call to the Public

Bob Malloy: Made a call to the public. No public was present.



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Updates from the DDD Staff

Jennifer Myler stated that DN is currently short 5 Support Coordinators (SC) but unfortunately, she had received that day 2 resignations. This puts the District North SC count to missing 7 SCs. There is a new Planning Document which has been approved called a “Person Centered Planning Document” This will be initiated July 6th for training the SC on the new document.

Bob Malloy asked why she thought it’s so hard to get and maintain staffed. He wanted to know if there were specific things which causes the problem. **Jennifer Myler** informed Bob that there are many ranging from pay scale to health safety during COVID-19. Not one has been pinpointed as a single cause.

Marilyn Croci Informed the committee that she didn’t have much to update.

Jeffrey Yamamoto asked **Marilyn Croci** if she know if Jody had the access to the PRC drive to get the behavior plans which she can’t attend the meeting. She did not know. **Jody BonDurant-Strong** informed them she did not, and Jeffrey asked that a follow up be done between Jody and the PRC staff to ensure that she has the necessary access.

Staci Rodarmel didn’t have any updates

Michelle Pollard informed the committee that the announcement on the Article 9 rewrite was sent out earlier that day. She asked if the group received it. **Sandra Malloy** said she had it and Jeffrey asked **Jody BonDurant-Strong** to email him the following day if she had not so he could send one to her if she hadn’t.

Updates from ADOA

Larry Allen stated that all IOC Committee Guidelines passed public comment and will be posted on the new design of the IOC website soon

Larry Allen stated that State fiscal year ends soon. Year end reports will need to be put together and to me no later than 8/15/21. I know there will be some overlap, but we need to get back on track with the timing on the reports per the statute.

Bob Malloy asked what dates the report are for. **Larry Allen** said July 1st, 2020 to June 30th, 2021.

Updates from the Health Care plans

Laurie Ganzermiller stated that United HealthCare has a new member advocate liaison for the IOCs. Her name Karen Kramer. She introduced Karen on the call, she had dialed in late. Staci will continue to work with Karen until she is comfortable in leaving her work with the IOC independently.

Laurie Ganzermiller informed the IOC that she did not have anything further to update.



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DDD IOC Liaison Updates

Jeffrey Yamamoto informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of June (first week) redactions have been loaded and each week there will be loaded from the following week.

Jeffrey Yamamoto reminded the Committee that there will be a Quarterly Statewide meeting on July 21st at 10:00am and like before the District North meeting will be held at 4:00pm on the same day.

Jeffrey Yamamoto asked if Jen Myler would be able to provide him with the links to the support coordinators huddle for District North so he could ask them for any possible family members who may be interested in volunteering for the IOC.

Discussion, Review, and Possible Action on Committee Membership

Bob Malloy asked Larry if he had heard anything from the termination letter for Kyle White. Larry Allen said he had not heard anything from Kyle White. **Larry Allen** informed the IOC that everything was done properly to terminate his appointment.

Incident Reports and Behavior Plans

Bob Malloy asked **Jody BonDurant-Strong** if she had any questions for **Staci Rodarmel**. Jody commented that she is very happy that her questions have been answered timely and that DDD is finally working as it should. Both Bob and Jody are happy with Quality and their quickness to have their questions responded to.

Jody BonDurant-Strong commented on the IRs being updated weekly and are current and how this is quite the change from a year ago. She is very happy and is feeling validated for her efforts.

The committee has been loaded the May 2021 reports The May incident reports include **31** open and **278** closed reports. This is a total of **309** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

Incident Type	Open	Closed
Accidental Injuries	1	56
Client Missing	2	2



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Deaths	1	5
Emergency Measures	0	5
Human Rights	1	6
Legal	1	6
Medication Errors	9	39
Neglect	7	29
Other Abuse	2	7
Other – Behavior	5	59
Other – Non-Behavior	0	60
Physical Abuse	0	3
Property Damage	1	0
Suicide	1	1
Totals	31	278

Adjournment

Bob Malloy Motioned for adjournment of the meeting at 4:36 pm.

Jody seconded the motion to Adjourn the meeting

All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”

The next meeting is set for Wednesday, July 21st, 2021 at 4:00 pm.