



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, July 14th, 2021 – 5:00 PM to 7:00 PM**

Call to Order

This meeting is being held virtually due to the Coronavirus (COVID-19) concerns.

Meeting called to order by Suzanne Hessman. The date was July 14th, 2021 at 5:02 pm. The address of the meeting was Virtual, no physical address.

Welcome and Introductions

- Attendance in Person: **None This meeting was virtual only due to COVID-19 concerns**
 - Attendance by Google Meets: **Sarah McGovern, Susan Kingsbury (by Phone), Suzanne Hessman, Kin Counts, Tonia Schultz,**
 - Absent: **Elizabeth Bird (On leave), Amanda Godek**
 - Public in Attendance: **None**
 - Arizona Department of Administration (ADOA): **None present**
 - Healthcare Plan Liaison (UHCCP): **Laurie Ganzermiller, Karen Kramer**
 - DDD staff: **Jeffrey Yamamoto-DDD IOC Liaison, Leah Gibbs -DDD Office of Individual and Family Affairs (OIFA) Administrator, Megan Taylor-District Program Manager for District East, (DPM), Michelle Pollard- the DDD National Core Indicator (NCI) coordinator.**
 - **The Committee, DDD and UHCCP Employees** introduced themselves.
-

Call to Public

Suzanne Hessman: Called for public to announce themselves. There were no public on the call.

DDD Staff Updates

Leah Gibbs began by apologizing to the committee for being late to the call. (she did not do her update until later in the meeting). Here is a summary of the DDD updates from Leah Gibbs.

- 45,408 members being served by DDD
 - 40,403 members are living in their own home/family home
 - 5,005 members are living in licensed facilities
- 2,905 members tested positive for COVID-19
 - 1,781 residing in their own/family home
 - 1,124 residing in licensed facilities
- 74 Member deaths attributed to COVID-19 (30 lived in a family/own home & 44 lived in licensed facilities), No deaths since beginning of March 2021



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, July 14th, 2021 – 5:00 PM to 7:00 PM**

- Tracking weekly counts
- Currently there are 50% of the available members who can receive the vaccine has been vaccinated.

Leah Gibbs continued with the Vaccine hesitancy is being addressed by the ARC program and are reaching out with an education plan for families. She also informed the IOC on the Federal ARPA program which is part of the Federal Rescue Plan. This is an allocation of money to AHCCCS for any AHCCCS programs. DDD has asked for its share. The flexibilities in place from DDD/AHCCCS will be affected by the ARPA monies. If monies are received there is discussions on keeping the parent as paid provider may be extended as well as the home meal delivery program. The 600 hours of respite will return on October 1st 202, reduced from the emergency 750 hours currently.

Leah Gibbs continued with informing the IOC that virtual meetings will continue until notified. Face to face meetings for Support Coordination has been approved again when agreed upon by both sides. Article 9 discussions will begin again with input from the IOCs and representation from District East, Central and West will be invited along with many other stakeholders.

Leah Gibbs continued that there is a public comment out for the Qualified Vendors manual changes. She finally informed the IOC that the Governor signed the Annual Budget for the state with some additional monies going to DES. There were also several newly approved bill that will directly impact DDD. These need to be sorted out and plans to initiate them will be in the works.

Megan Taylor (District Program Manager for District East, DPM) updated the committee. That there are still approximately 10,800 members being served in District East. There continues to be vacancies in Support Coordination.

Jeffrey Yamamoto asked Megan Taylor if she could gather some general information for the fiscal year and send it to him so he could forward that information to the committee to help them write their annual report. He also asked the Chairs for the IOC if they could email him what information they would want. All parties agreed.

Michelle Pollard (NCI Coordinator) updated the IOC. She originally brought up the ARPA program as part of the Rescue Plan to give monies to the AHCCCS programs. She also informed the IOC of the information concerning the Olmstead Act and will send a link with the discussions.

ADOA Update

Larry Allen: was not present and there was no ADOA representation at this meeting.



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, July 14th, 2021 – 5:00 PM to 7:00 PM**

Health Plans Updates

United Healthcare Community Plan (UHCCP) Laurie Ganzermiller and Karen Kramer were present. Laurie informed the Committee that she will be transitioning the meeting to Karen and that she will be available upon request. She only had to add that they continue with outreaching the members for COVID Vaccinations.

Suzanne Hessman asked if UHCCP has had any barriers to getting to members. **Laurie** replied that she hadn't heard of any and they are specifically targeting reaching those members who may have difficulty leaving their homes. Suzanne asked if she knew the percentage of vaccinated and unvaccinated in the DDD population. Laurie was unable to give a number since she can only see UHCCP, and she has not seen the number in a long time. (This was later answered by Leah Gibbs in her update.)

Mercy Care liaison was not present for the call.

DDD IOC Liaison Updates

Jeffrey Yamamoto informed the IOC that weekly IRs are being downloaded and that the redaction team has caught up all Junes IRs.

Action Items: Follow up Send out the notices from Michelle Pollard on ARPA and Olmstead Act. Send out the link for the "Public Comments" , Archive those categories not being reviewed and any older than April 2021 Send requested general information to Megan Taylor for the IOC annual report.

Discussion of Membership for the IOC

Suzanne Hessman asked what efforts have been done for recruitment.

Jeffrey Yamamoto said he will be attending Support Coordination huddles asking for the coordinator for input from their families.

Discussion of Incident Reports (IR) & Behavior Plans (BP)

Suzanne Hessman asked **Susan Kingsbury** to talk about the IRs. **Susan Kingsbury** stated that she has had some difficulty in figuring out the IRs assigned to her. **Suzanne** asked if the IRs could be cleaned up of those dated before April be archived along with certain categories, they feel they do not need to review at this time due to their small membership. **The only categories they wish to review are the CLOSED Emergency Measures, Death, Neglect, Physical Abuse, Human Rights**



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, July 14th, 2021 – 5:00 PM to 7:00 PM**

and Other Abuse. Suzanne will send an email with this request to Jeffrey so he can archive those other folders not mentioned above.

For June IRs, the Committee members have been loaded in the shared drive **694** incident reports. This included **40** open and **654** closed reports. ATPC had **43** totals with **17** open and **26** closed.

Type	Open	Closed
Accidental Injury	9	119
Consumer Missing	1	4
Deaths	1	5
Emergency Measures	0	12
Human Rights	3	16
Legal	2	7
Medication Errors	3	51
Neglect	12	68
Other Abuse	2	5
Other Behavior	0	223
Other Hospitalization, Unknown injury	5	124
Physical Abuse	2	14
Property Damage	0	3
Suicide	0	3
TOTALS	40	654

The desired IRs will be divided among the members.

CLOSED Categories:

Death- Suzanne

Other Abuse- Sarah

Emergency Measures- Amanda

Physical Abuse- Susan

Human Rights- Kin

Number of Questions for QIM: members of the committee will comment on incident reports directly and the liaison will send to QIM.

Number of Behavior Plans turned in by IOC Members: 0

The Program Review Committee (PRC) is being attended to by Susan Kingsbury and Kin Counts.



**Division of Developmental Disabilities (DDD)
District East Independent Oversight Committee (IOC)
Public Meeting Minutes Summary
Wednesday, July 14th, 2021 – 5:00 PM to 7:00 PM**

Adjournment

Suzanne Hessman adjourned the meeting at 6:12 pm. The next District East IOC meeting will be held on Wednesday Aug 11th, 2021 at 5:00 pm. Will be virtual meeting should COVID-19 concerns still be in effect.