



Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes

Meeting was conducted by Conference Call Only due to COVID-19 concerns

September 23rd, 2020

2:00 PM – 4:00 PM

Call to Order	Jessica Richards
Start Time	2:03 PM
Facilitator	Jessica Richards
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members by phone: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa,</p> <p>IOC Members Absent: Bianca Pimentel, Tyler DeMers, Shereen Shoulders</p> <p>Arizona Department of Administration (ADOA) Liaison: Larry Allen</p> <p>Health Care Liaisons: Sophie Legaspi (United Health Care Community Program), Vera Kramarchuk (Mercy Care Liaison)</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons), Micelle Pollard (NCI rep)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA IOC update, Healthcare liaisons update, Discussion and possible vote on Co-Chair, Annual Report, DDD IOC Liaison updates, Discussion on Membership, Discussion of Incident Reports (IRs) and Behavior plans. (BPs)



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Welcome and Introductions

Jessica Richards

Discussion	<p>The following introduced themselves on the phone. IOC Members: Jessica Richards, Christine Small, Bonner Raskob, Genevieve Valenzuela, Lynne Tomasa, Arizona Department of Administration (ADOA) Liaison: Larry Allen Health Care Liaisons: Sophie Legaspi (United Health Care Community Program), Vera Kramarchuk (Mercy Care Liaison) DDD Staff: Jeffrey Yamamoto (DDD IOC Liaison) Michelle Pollard</p>
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Call to Public

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were anyone from public on the line. There was not.</p>
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ADOA update

Larry Allen

Discussion	<p>Larry Allen: Stated that there is no new update from ADOA. Larry informed the IOC that the AHCCCS server share with DDD for their IRs going electronic is not happening at this time. DDD will have to develop their own server for this to happen. Annual reports are due by the end of the year.</p>
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Health Care Liaisons

Sophie, Vera

Discussion	<p>Sophie Legaspi with UHCCP: Began that there was not much to report more than what she has commented before and that UHCCP has continued to have community outreach program to help anyone with the system. Vera Kramarchuk: Responded she did not have any updates from Mercy Care. They would also like the committee to know that Mercy care is also providing help through their care managers and liaisons.</p>
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Discussion of new Co-Chair

Jessica Richards

Discussion	<p>Jessica Richards: Asked if there were any members who would like to volunteer for the Co-Chair position. No one volunteered. Shereen had some interest but is not on the meeting today Jeffrey Yamamoto said he would bring it up on the next agenda. Hopefully someone will volunteer for the task.</p>
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Discussion of Annual Report

Jessica Richards

Discussion	<p>Jessica Richards: Informed the committee she is working on the report. Larry Allen said that he is delaying the deadline from the November to a December deadline due to the COVID-19 crisis and how it has changed everything. Jeffrey Yamamoto informed the committee that he would provide any numbers or statistics, but it would need to be asked early since he will be the only liaison for all 6 IOCs.</p>
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DDD IOC Liaison Update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Stated that his coworker has given notice and he is the only DDD IOC liaison for all 6 committees. The Quarterly IOC meetings will be in October 14th conducted by teleconference and all committee members can attend. IRs will be sent out the following week.</p>
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Vote on next meeting

Jessica Richards

Discussion	<p>Bonner Raskob: Informed the committee that she will not be able to attend the October meeting on the 28th of the month. Since there are three individuals with a hard time to join the meeting due to work. Discussion was made to maybe change the meeting date, but she would be gone for any time period in the end of October. A motion was made to move the meeting time to later in the day so that maybe one of the working members could make the meeting in the evening. Christine Small motioned to move the time for the next meeting to 5:30pm Bonner Raskob seconded the motion to move the time to 5:30pm</p>
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	The vote was taken, and all present members said “aye” there were no “nay” votes. The meeting time for October 28 th will be moved to 5:30pm
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Incident Report Review

Jeffrey Yamamoto

Discussion	<ul style="list-style-type: none"> • Incident Reports and Behavior Plans • Open IRs were given to Sierra Vista <p>IRs Total South __551__ Closed __444__ for Tucson Open __107__ for Sierra Vista</p>																																																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #e0e0e0;">Type</th> <th style="text-align: center;">Open</th> <th style="text-align: center;">Closed</th> </tr> </thead> <tbody> <tr><td>Accidental Injury</td><td style="text-align: center;">22</td><td style="text-align: center;">75</td></tr> <tr><td>Deaths</td><td style="text-align: center;">7</td><td style="text-align: center;">1</td></tr> <tr><td>Emergency Measures</td><td style="text-align: center;">2</td><td style="text-align: center;">3</td></tr> <tr><td>Human Rights</td><td style="text-align: center;">2</td><td style="text-align: center;">0</td></tr> <tr><td>Legal</td><td style="text-align: center;">3</td><td style="text-align: center;">1</td></tr> <tr><td>Medication Errors</td><td style="text-align: center;">8</td><td style="text-align: center;">98</td></tr> <tr><td>Missing</td><td style="text-align: center;">2</td><td style="text-align: center;">6</td></tr> <tr><td>Neglect – Potential & Imminent</td><td style="text-align: center;">20</td><td style="text-align: center;">5</td></tr> <tr><td>Other Abuse – Sexual, Verbal & Emotional</td><td style="text-align: center;">9</td><td style="text-align: center;">113</td></tr> <tr><td>Other – Behavior</td><td style="text-align: center;">9</td><td style="text-align: center;">135</td></tr> <tr><td>Other Injury Unknown – Hospitalization</td><td style="text-align: center;">20</td><td style="text-align: center;">4</td></tr> <tr><td>Physical Abuse</td><td style="text-align: center;">2</td><td style="text-align: center;">3</td></tr> <tr><td>Property Damage</td><td style="text-align: center;">3</td><td style="text-align: center;">0</td></tr> <tr><td>Suicide</td><td style="text-align: center;">0</td><td style="text-align: center;">0</td></tr> <tr style="background-color: #e0e0e0;"><td>TOTALS</td><td style="text-align: center;">107</td><td style="text-align: center;">444</td></tr> </tbody> </table>	Type	Open	Closed	Accidental Injury	22	75	Deaths	7	1	Emergency Measures	2	3	Human Rights	2	0	Legal	3	1	Medication Errors	8	98	Missing	2	6	Neglect – Potential & Imminent	20	5	Other Abuse – Sexual, Verbal & Emotional	9	113	Other – Behavior	9	135	Other Injury Unknown – Hospitalization	20	4	Physical Abuse	2	3	Property Damage	3	0	Suicide	0	0	TOTALS	107	444
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All IRs that were printed and sent to liaison to be sent to the members’ homes.																																																	

Behavior Plan Review

Jeffrey Yamamoto

Discussion	There were zero Behavior Plans (BPs) printed at the time of meeting. These will be mailed to members when received by liaison.
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Adjournment

Jessica Richards

Conclusion	Next meeting will take place at the virtually on October 28th, 2020 at 5:30 PM. The meeting was adjourned by Jessica at 2:50 pm
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