



**Division of Developmental Disabilities
District North Independent Oversight Committee
Meeting Minutes & Action Items
Wednesday, Sept 15th, 2021 – 4:00 pm**

Call to Order

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Sept 15th, 2021
Time: 4:07 pm. The meeting took place by virtual conference.

Welcome and Introductions

Please Note: All attendance for this meeting was by electronic (video or phone) means only.

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**

Absent:

- **Jody BonDurant-Strong**

Public in Attendance:

- **None**

ADOA:

- **Larry Allen**

Health Plans:

- **Karen Kramer** (United HealthCare) liaison
- **Vera Kramarchuk** (Mercy Care)

DDD Staff:

- **Jeffrey Yamamoto** (DDD IOC Liaison)
- **Richard Katz** (DDD IOC Supervisor)
- **Staci Rodarmel** (DDD Quality Manager)
- **Jennifer Myler** (DDD District Program Manager for DN)
- **Marilyn Croci** (DDD Program Review Committee Chair)

Call to the Public

Bob Malloy: Made a call to the public. There were none.



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Updates from the DDD Staff

Jennifer Myler stated that there will be a DDD Network reorganization made not for only District North but for the entire state. The district Networks will be consolidated to allow cross state agencies to be utilized to provide more coverage to all areas in the states. If the agency is in good standing, they could expand to areas not well covered by current providers. Hopefully this will improve benefit coverage to all areas in the state lacking approved providers.

Bob Malloy asked if this would improve the lack of approved qualified providers in District North.

Jennifer Myler stated that this was the hope for better coverage in District North as well as for the rest of the state.

Marylin Croci Informed the IOC that the Program Review Committees (PRC) will be rolling out a new standardized Behavior Plan (BP) format for all agencies and statewide. Probably will be rolled out at the end of the year. Functional Behavior Analysis (FBA) will be included in this new standardized BP. There are no updates on the Article 9 rewrite.

Jeffrey Yamamoto asked Marilynn to update how her meeting went about electronic monitoring in Group Homes (GH).

Marilynn Croci said that she attended a meeting with Leah Gibbs and other providers and stakeholders including member families to discuss Electronic Monitoring in Group Homes. The meeting was called to brainstorm all questions on this topic. Some of the questions were the positives/negatives of monitoring, legal matters, access to recordings, equipment costs, all about dealing with putting up cameras in common areas to monitor group homes. The groups asked their questions and made their points and Leah and DDD will come up with a draft on the proposal for cameras in group homes and later present to the group and stakeholders again for comment.

Staci Rodarmel informed the IOC that she is still fully staffed and thankful she is

Richard Kautz thanked Bob for getting his Annual Report in on time. He gave the summary of the DDD updates 9/14/2021.

- 46,066 members being served by DDD
 - 41,039 members are living in their own home/family home
 - 5,027 members are living in licensed facilities
- 3,230 members tested positive for COVID-19
 - 2,053 residing in their own/family home
 - 1,177 residing in licensed facilities
- 77 Member deaths attributed to COVID-19 (33 lived in a family/own home & 44 lived in licensed facilities), 2 since last meeting “in own home”.
- Tracking weekly counts
- Currently there are 50% of the available members who can receive the vaccine has been vaccinated.



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Richard Kautz was asked by **Jeffrey Yamamoto** to comment on the Person-Centered Support Plan document being trained and used throughout the state. **Richard** said that this document will be replacing the current Planning Document/ISP used previously. This plan is centered around the member and not their diagnosis.

Jennifer Myler added this Person-Centered Support Plan (PCSP) is a standardized form and will entail more person-centered information and will be in an electronic format and accessible through Simpligov.com website. Electronic signatures and updates can be done for this document once it is set up and initiated by the support coordinators. The site allows for all AHCCCS/ALTC and DDD documentations to be on the same platform and standardized formats. This is slated for all plans to be converted by March 31st, 2022.

Updates from ADOA

Larry Allen wanted to “Thank” Bob on his Annual Report. He stated that he didn’t have any updates.

Jeffrey Yamamoto asked for follow up on the ADOA badges

Larry Allen stated that new ADOA badges will be sent to members as soon as they are produced.

Don Harrington asked why there is a need for badges

Jeffrey Yamamoto informed the committee that when the IOC meetings go to face-to-face meetings again in a DES office, the badges will allow IOC members with badges to access the meeting rooms and bathrooms in the secure areas without an escort.

Updates from the Health Care plans

Karen Kramer -United Health Plan did not have any updates currently.

Vera Kramarchuk- Mercy Care informed the committee that the Augmentative Communication device change to Health care providers is still going well. Mercy Care is still available to work with members to have in-home Covid-19 vaccines shots brought to them

DDD IOC Liaison Updates

Jeffrey Yamamoto informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of Sept (first week) redactions have been loaded and each week there will be loaded from the following week.



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Follow Up for IOC Liaison: Send Bob the number of Tungland GH in DN. Archive all IRs prior to June 2021. Add discussion of possible movement of meeting time to agenda for next meeting. Send out the minutes to members when finished.

Discussion, Review, and Possible Action on Committee Membership

Bob Malloy asked if there were any interest.

Jeffrey Yamamoto informed him that there wasn't currently.

Richard Kautz informed the committee that DDD will continue to try to recruit.

Incident Reports and Behavior Plans

The committee has been loaded the August 2021 reports The June incident reports include **25** open and **275** closed reports. This is a total of **300** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

Incident Type	Open	Closed
Accidental Injuries	0	43
Client Missing	0	1
Deaths	1	0
Emergency Measures	1	6
Human Rights	7	3
Legal	0	0
Medication Errors	7	28
Neglect	4	24
Other Abuse	0	2
Other – Behavior	0	64
Other – Unkn Injury; hospital;	4	100
Physical Abuse	1	3
Property Damage	0	1
Suicide	0	0
Totals	25	275

Vote for going into Executive Session

Bob Malloy Asked for Motion to go into Executive Session at 4:47 pm.



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Sandra Malloy motioned to go into Executive Session

Don Harrington seconded the motion to go into Executive Session

All 3 members present voted “Aye” to go into Executive Session, No “Nays”

Adjournment

Bob Malloy Asked for Motion for ending of Executive Session and adjournment of the meeting at 5:07 pm.

Don Harrington motioned to adjourn the meeting

Sandra Malloy seconded the motion to adjourn the meeting

All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”

The next meeting is set for Wednesday, Oct 20th, 2021 at 4:00 pm.