



## INDEPENDENT OVERSIGHT COMMITTEE MEETING NOTES & ACTION ITEMS

**IOC Name:** \_\_\_ DHS ASH IOC \_\_\_ **Meeting Date:** \_\_\_ 3/21/2019 \_\_\_  
**Meeting Location:** \_\_\_ Remote Access \_\_\_ **Meeting Time:** \_\_\_ 18:00-19:30 \_\_\_

<b>Members Present:</b> Kathy Bashor, Ross Cain, Jim Gilcoatt, Kim Scherek, Laurie Goldstein
<b>Members Absent:</b> Ashley Oddo
<b>Other Attendees:</b> Hailey Winterberg

<b>Agenda Items</b> (Enter the related topic from the IOC's agenda)	<b>General Description of Matters Discussed &amp; Motions Made</b> (Enter the related topic from the IOC's agenda)	<b>Action Item/Assigned To/Due Date</b> (Indicate the specific follow-up task/s or actions that need to be completed; include the name of the member assigned to the item, next steps to be taken, and the anticipated due date)
Last Meeting - review and approve minutes		Motion Jim, Ross second. All in favor- Unanimous
Any update from ADOA 1. Clarification about ROI required for IOC visits 2. New consent form (ROI) creation if required	Updated on ADOA No current representative assigned to IOC committees. The Governors office is working on assignment. Unable to meet at the ADOA room due to short notice time and cost of security detail. New form is created.	Request that new ROI form is reviewed and approved
Review Action items	Motion to ask for further clarification on mall time. Specific incidence – seclusion reports in a timely manner  Fix Jim's access to ASH AHCCCS, after password change, he is no longer able to get in to the site. IT	Send the request and the human rights infringement/violation. AHCCCS rules (R9-21-211) item 6. The right to freedom from unnecessary seclusion or restraint; 5. The right to treatment in the least restrictive setting;

	has been contacted and they reported his credentials are denied.	Request assistance for Jim Gilcoatt's access on AHCCCS secure portal
Overview of Incident/Accident Reports - Jim/Laurie	<p>2019-2541 Why was patient getting out of bed and jumping to the floor? Was it related to a need to use the restroom? Why was a code being called instead of assisting to the restroom? What was the problem with the patient using the restroom? The IOC wants to request information on this incident- Kathy motions, Kim agrees, all in favor.</p> <p>2019-2582 no timeline- no timeline on seclusion – how long for seclusion and restraints</p> <p>2019-2612- same thing- how long was the patient in seclusion and restraints</p> <p>2019-2692- No end time for end of seclusion</p> <p>2019-27875 patient meet criteria, patient continued in seclusion.</p> <p>Seclusion report 031439 Jan 9<sup>th</sup> form not completed. BHMP not completed. No date or time. Not sure if notified or not, criteria for release is clear, vague.</p>	<p>Request more information from the following incidents: 2019-2541 2019-2582 2019-2612 2019-2692 We would like more information along with the seclusion reports.</p> <p>Seclusion reports: 2019-27875 031439 We would like more details on these seclusion reports as they are missing information.</p> <p>Ross Motioned, Jim seconded, All in favor- Unanimous.</p>
Timely reporting of incidents and accidents-	We believe the timely reporting of seclusion reports does fit within human rights oversight AHCCCS rules (R9-21-211) item 6. The right to freedom from unnecessary seclusion or restraint;	Send the request and the human rights infringement/violation. AHCCCS rules (R9-21-211) item 6. The right to freedom from unnecessary seclusion or restraint;
Ask about mall and or outside unit time-respond to request on how this is a human rights violation Request better documentation of	We believe this does fit within human rights oversight (going outside when not RTU AHCCCS rules (R9-21-211) item 5. The right to treatment in the least restrictive setting;	Send the request and the human rights infringement/violation. AHCCCS rules (R9-21-211) item 5. The right to treatment in the least restrictive setting; Ross Motioned, Jim seconded, All in favor- all but Kathy, No comment.

timelines- respond to request on how this is a human rights violation	We believe the timely reporting of seclusion reports does fit within human rights oversight AHCCCS rules (R9-21-211) item 6. The right to freedom from unnecessary seclusion or restraint;	AHCCCS rules (R9-21-211) item 6. The right to freedom from unnecessary seclusion or restraint; Ross Motioned, Jim seconded, All in favor- Unanimous.
Membership - discuss any new update	Nothing new	
Discuss the brochure and whether we want to alter it to be ASH IOC specific		Put on hold on printing until we review and try to make it more appropriate for ASH clients. Laurie to attempt first draft
Site visit report- Kim/Laurie 1. Plan for next site visit 2. Plan for next Civil Patient Forum is scheduled for Friday, May 3 at 1:00 p.m. in the Civil Auditorium	Jacqueline mentioned that we need a new updated ROI form before visiting again. Kim and Laurie gave a description of the site visit, Discussion about the site visit and recommendations the group would like to make to the guardian and past guardian-work with the treatment team.	Need guidance from ASH on policy to answer guardian questions. Send a request to participate in the May 3 <sup>rd</sup> Civil public forum.
Public Comment - Call to the Public	Hailey mentioned that she was impressed at how smoothly the ASH IOC ran. She stated that she has attended several other IOC meetings. We thanked her for her attendance.	
New Business	None	
Adjournment		Jim motioned to adjourn at 7:00pm, Ross seconds, All in favor- Unanimous. Kathy had dropped off