



**Division of Developmental Disabilities
District Central Independent Oversight Committee
Meeting Minutes
Monday, June 24, 2019 – 10:00 AM to 1:00 PM**

Call to Order

The meeting called to order by Committee Chairperson, **Karen Van Epps** on May 20, 2019 at 10:31 am. The meeting was located at 4400 N Central Ave, Ste 900, Phoenix, AZ 85012.

Welcome and Introductions

Attendance in Person: **Carol McNulty, Debbie Stapley, Andrea Potosky, and Karen Van Epps**

Attendance by Phone: **Eduarda Yates, Sherry Wilhelmi, and Mandy Harman**

Absent: **Eva Hamant, Heidi Reid, and Lisa Witt**

Public in Attendance: **None**

ADOA: **None**

DDD: **Eric Houghtalin** and **Marlene Riggs** (non-voting committee member)

ADOA and DDD Updates

ADOA was not represented at the meeting. **Eric Houghtalin** advised that ADOA had no updates to share with the committee as of the time of the meeting.

Eric Houghtalin: advised that there was a handout for the members to review from a parent who had suggestions about the redetermination process for those six years and older. The committee advised that they already received the handout.

Marleen Riggs: explained the health plan updates. She advised that the enrollment has started (from June 14th to July 15th). She advised that the start date was October 1, 2019. She advised that there is no opting out. She explained that it's Mercy Care or United Health Care.

Karen Van Epps: advised that there was confusion by some of if they had to call in. She advised that the letter didn't say that a call was needed.

Marleen Riggs: advised that no action will auto-enroll in the existing company. If the member has a company other than United or Mercy, the selection is reportedly random.

Committee Member: asked how one would enroll.

Marleen Riggs: advised that support coordination will send in the information or the family will have to call member services.

Sherry Wilhelmi: asked what the changes would do for the members.



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Marleen Riggs: advised that there would be no more RBHA (Regional Behavioral Health Authority) and that all behavior/mental health services would become a part of the regular health plan.

Karen Van Epps: asked if the health plans would be contracting with companies such as Terros (and other behavior health companies).

Marleen Riggs: advised that is exactly what's happening. She continued to say that behavior health providers will become specialty providers under each health plan. She advised that they are unsure what health plans will have which providers.

Karen Van Epps: asked if providers can be contracted with both health plans.

Marleen Riggs: advised that she was unsure because of the large amount of moving parts. She advised that she was told to look underneath the provider list on the website (for your chosen provider). She advised that the benefit is that when behavioral health is part of the system, it will provide more continuity and ability to communicate between providers. She also advised that there would be more involvement by support coordination. Issues needing resolved would be brought to the attention of the Support Coordinator and that person would communicate needs with the plan Liaisons. She advised that in August and September that a lot of trainings will be given to DDD staff and plan Liaisons in regard to the changes and the clients.

Group Home Placement Policy Change Discussion

Karen Van Epps: advised that she has been in communication with DDD Policy about the topic of group home policy changes. She noted that DDD Policy mentioned that there was no policy change as of the time of their communication. She advised that the incident reported in the May 2019 meeting was a lie because there was no such supporting policy.

The issue has been brought to the attention of **Michael Trailer**, DES Director.

**Discussion of Proposed Changes to the Diagnostic and
Functional Criteria for Individuals Age Six and Above**

This topic was skipped by the committee as it was discussed in a prior meeting.

Discussion of PRC Changes & Potential Changes to Behavior Treatment Plans

Marleen Riggs: asked what the proposed changes look like. If it was the removal of the social and medical history.



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Karen Van Epps: advised what was being proposed by one PRC Chairperson. She also requested that the topic be added to the Quarterly Statewide IOC Agenda in July.

Discussion of the Governor's Committee

Karen Van Epps: advised that the committee needs to draft a report to the Governor by November. She also advised that DDD wants training for direct care staff and/or everybody. She also advised that nurses were going out to investigate incident reports and that the reports were being triaged based on urgency. She asked that this topic be added to the July agenda.

She also advised that she pleaded with Director Trailer to consider not just a substantiated and unsubstantiated, but also a middle ground that acknowledges that something occurred that may not necessarily be prosecutable.

Restitution Plan Follow-up

This topic was skipped by the committee as the member wishing to address the topic was not present at the meeting.

DDD Member Money Discussion

Karen Van Epps: discussed a member's mother that was not paying for the member's portion of the group home for a long time.

Marleen Riggs: said that she thought that Support Coordination could assist members to request a report from Social Security.

Carol McNulty: advised that she is being billed far less than what is required.

Debbie Stapely: confirmed the same has happened to her as well. She advised that she pays the daily amount multiplied by the days of the month.

Call to the Public

No members of the public were present at the meeting.



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Committee Member Report

Eduarda Yates: advised that she still has Hacienda concerns and wanted to add that to the July 2019 meeting agenda.

Discussion, Review, & Possible Action on Committee Membership

There was no discussion, review, or action taken on committee membership at the meeting.

(The meeting ended at 11:48 am)

Incident Reports and Behavior Plans

The incident reports included 0 closed and 0 open for a total of 0 total reports for the June meeting. An email was sent to the Acting Quality Area Manager to inquire about delivering the incident reports to the committee, but it was not replied to by the end of the meeting.

| Type | Open | Closed |
|---|-------------|---------------|
| Accidental Injury | 0 | 0 |
| Deaths | 0 | 0 |
| Emergency Measures | 0 | 0 |
| Human Rights | 0 | 0 |
| Legal | 0 | 0 |
| Medication Errors | 0 | 0 |
| Missing | 0 | 0 |
| Neglect – Potential & Imminent | 0 | 0 |
| Other Abuse – Sexual, Verbal, and Emotional | 0 | 0 |
| Other | 0 | 0 |
| Physical Abuse | 0 | 0 |
| Property Damage | 0 | 0 |
| Suicide | 0 | 0 |
| TOTALS | 0 | 0 |

IRs were equally divided among the members in attendance as they chose to take them. There was some discussion of incident reports among member and DDD staff in the executive session.



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Adjournment

Karen Van Epps adjourned the meeting at 11:33 pm.

The next District Central IOC meeting will be held on July 22, 2019 at 10:00 am.