



**Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes
400 W. Congress Street. Suite 500
Tucson, AZ 85701
Oct 23rd, 2019
2:00 PM – 4:00 PM**

Call to Order	Jessica Richards
Start Time	2:10 PM
Facilitator	Jessica Richards
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Jessica Richards, Bill Burnett (by Phone), Tyler DeMers (by Phone), Christine Small, Bonner Raskob, Genevieve Valenzuela, Bianca Pimentel (By Phone), Lynne Tomasa,</p> <p>IOC Members Absent: Lynda Stites, Shereen Shoulders, Rachel Allen, Beth Elliott, Jennifer Premer</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons) Edd Schommer (DDD Community Engagement) Michelle Pollard (DDD National Core Indicator)</p> <p>Arizona Department of Administration (ADOA) Staff: Larry Allen (by phone)</p> <p>Public in Attendance: Amy Chriswell Pulaski and Laurie Ganzermiller (United Health Care Services (UHC), by Phone)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA Liaison Updates, Annual Report, DDD Staff and IOC liaison update, Discussion and Vote on Membership, discussion of Incident Reports (IRs) and Behavior plans. (BPs)

Call to Order

Jessica Richards

Discussion	Jessica Richards: Called the meeting to order at 2:10 pm
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Welcome and Introduction

Committee

Discussion	<p>Jessica Richards: introduced herself and the Independent Oversight Committee (IOC) members introduced themselves.</p> <p>The DDD Staff present was Jeffrey Yamamoto,</p> <p>Larry Allen introduced herself as the ADOA staff for the IOCs. Amy and Laurie introduced themselves as UHC representatives.</p>
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Call to Public

Jessica Richards

Discussion	<p>Amy and Laurie: introduced themselves as working in United Health Services.</p>
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ADOA updates

Larry Allen

Discussion	<p>Larry Allen: Began by stating that the ADOA IOC manual is on the ADOA directors' desk for final approval. Once signed it will be sent out to the group.</p>
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IOC Liaison update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Introduced Edd Schommer to the committee to give them an update on the Health Plan Transition since October 1st.</p> <p>Edd Schommer: Informed the committee that the two plans will now have only two fully integrated health plans with United Health and Mercy Care. He went over the now included services and the responsibility of the two Managed Care Organization (MCO). He brought up the upcoming Town Hall meetings for the state. Giving update on the monies allocated for DDD and questions and answers. He gave the Facebook link and informed the committee that it's updated weekly. He went over that OIFA is the Office of Individual and Family Affairs. Leah Gibbs is the head of that new Office.</p> <p>Lynne Tomasa: Asked about a contact listing or flowchart of how to maneuver through the new Health Plans. If something is not working who can the parents what is the grievance process? Where to find information.</p> <p>Amy Pulaski: Informed the committee on any dissatisfaction of care. The members services number is on the back of the ID card. This is the 1st line to call of grievance process. DDD can also be called to file the</p>
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	<p>grievance with, who will forward it to the MCO. Finally, the MCO's have Office of Individual and Family Affairs (OIFA) which can be contacted to work with the families to resolve problems. She introduced the name of Sophie Legaspi as the OIFA IOC liaison.</p> <p>Jeffrey Yamamoto: Introduced Michelle Pollard from the DDD National Core Indicator (NCI) Coordinator.</p> <p>Michelle Pollard: Began by asking if the data briefs were copied and given to the in-presence members. They were and she continued to state what she is doing for DDD. She is looking for concerns and goals that the IOCs are targeting. NCI is there to help back up for any changes that the IOC would like to initiate.</p> <p>Jeffrey Yamamoto: There are 3 points to go over. The correction of the Guidelines approved by the committee. (see below). He's now a certified Article 9 instructor and can teach it for all members. Please see him later to arrange for times and dates. Finally, a reminder to vote on the November and December meetings.</p>
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Vote for Guideline changes

Jessica Richards

Discussion	<p>Vote for discussed changes in Guidelines.</p> <p>Removing the word "Residence" and replacing with "Intermediate Care Facilities" in Article 2 Section 7 of the Tucson Guidelines and replace any "Client" reference to "Member" to be more current.</p> <ul style="list-style-type: none"> • Genevieve Valenzuela: Motioned to remove the word "Residence" and replacing with "Intermediate Care Facilities" in Article 2 Section 7 of the Tucson Guidelines and replace any "Client" reference to "Member" to be more current • Christine Smalls: Seconded the motion • All 8 members in attendance voted to APPROVED with ALL "Aye" with NO "Nay" votes • Motion passes and the committee agreed on removing the word "Residence" and replacing with "Intermediate Care Facilities" in Article 2 Section 7 of the Tucson Guidelines and replace any "Client" reference to "Member" to be more current.
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Discussion and edit the 2018 Annual Report for District South: Tucson.

Jessica Richards

Discussion	<p>Vote for discussed changes in the 2018 Annual Report for District South: Tucson.</p> <p>Jeffrey Yamamoto: Informed the committee that Lynda had sent him the Annual Report to input the statistical data for her. He brought the draft copy to the meeting for the committee's input.</p> <p>Committee: Read and asked for the following changes to the 2018 Annual Report.</p>
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	<p>To replace all "Human Rights Committee (HRC)" references when necessary to "Independent Oversight Committee (IOC)" except in the Introduction. To add the effective date of change (August 2018) for the increase of Incident Reports (IRs) and add that due to this change the IRs have dramatically increase.</p> <ul style="list-style-type: none">• Genevieve Valenzuela: Motioned to replace all "Human Rights Committee (HRC)" references when necessary to "Independent Oversight Committee (IOC)" except in the Introduction. To add the effective date of change (August 2018) for the increase of Incident Reports (IRs) and add that due to this change the IRs have dramatically increase• Christine Smalls: Seconded the motion• All 8 members in attendance voted to APPROVED with ALL "Aye" with NO "Nay" votes• Motion passes and the committee agreed to replace all "Human Rights Committee (HRC)" references when necessary to "Independent Oversight Committee (IOC)" except in the Introduction. To add the effective date of change (August 2018) for the increase of Incident Reports (IRs) and add that due to this change the IRs have dramatically increase.
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**Vote to combine November &
December meeting to one date**

Jessica Richards

Discussion	<p>Vote for not meeting in November and moving the December 24th meeting to December 4th same time.</p> <ul style="list-style-type: none">• Jessica Richards: Motion to not meeting in November and moving the December 24th meeting to December 4th same time.• Bonner Raskob: Seconded the motion• All Approved (8 members) "Aye" with No "Nay" votes• Motion passes to not meeting in November and moving the December 24th meeting to December 4th same time.
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Vote to go into Executive Session

Jessica Richards

Discussion	<p>Vote for going into Executive Session at 2:52 pm Returned to Public at 3:58 pm for adjournment.</p> <ul style="list-style-type: none">• Jessica Richards: Motion to vote to enter Executive Session• Lynne Tomasa: Seconded the motion• All Approved (8 members) "Aye" with No "Nay" votes• Motion passes and the committee goes into executive session to discuss membership, behavior plans and IRs.
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**Discussion, Review and possible
action on committee membership**

Jessica Richards

Discussion	Committee: Discussed in Executive Session
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**Discussion and review of Incident
Reports and Behavior Plans.**

Jessica Richards

Discussion	Committee: Discussed in Executive Session
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Adjournment

Jessica Richards

Conclusion	Jessica Richards: motioned to adjourn the meeting at 3:58 . All the committee agreed to adjournment. Meeting was adjourned. Next meeting will take place at the Tucson DES location on December 4th, 2019.
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