



**Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes
400 W. Congress Street. Suite 500
Tucson, AZ 85701
December 4th, 2019
2:00 PM – 4:00 PM**

Call to Order	Lynda Stites
Start Time	2:03 PM
Facilitator	Lynda Stites
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Lynda Stites, Jessica Richards (phone), Bill Burnett (phone), Tyler DeMers (phone), Christine Small, Bonner Raskob(phone), Genevieve Valenzuela (phone), Bianca Pimentel(phone), Lynne Tomasa, Shereen Shoulders,</p> <p>IOC Members Absent: Beth Elliott, Jennifer Premer</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons)</p> <p>Arizona Department of Administration (ADOA) Staff: Veronica Peralta (by phone)</p> <p>Public in Attendance: None</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA Liaison Updates, DDD Staff and IOC liaison update, Discussion and Vote on Membership, discussion of Incident Reports (IRs) and Behavior plans. (BPs)

Call to Order

Lynda Stites

Discussion	Lynda Stites: Called the meeting to order at 2:03 pm
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Welcome and Introduction

Committee

Discussion	<p>Lynda Stites: introduced herself and the Independent Oversight Committee (IOC) members introduced themselves.</p> <p>The DDD Staff present was Jeffrey Yamamoto,</p> <p>Veronica Peralta introduced herself as the ADOA staff for the IOCs.</p>
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Call to Public

Lynda Stites

Discussion	<p>Lynda Stites: asked if anyone from the public was on the phone. There was no one on the phone from the public.</p>
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ADOA updates

Veronica Peralta

Discussion	<p>Veronica: Began by stating that the ADOA had sent out the business cards to the IOC liaisons and asked if the committee wanted them.</p> <p>Lynda Stites: replied that she hadn't seen them yet.</p> <p>Jeffrey Yamamoto: Said that ADOA should send them to the chairs to see if they found them useful.</p> <p>Veronica: Agreed to do so.</p> <p>Veronica: Commented that ADOA is producing an all-inclusive brochure for all 11 IOCs. She also mentioned that they would need the Annual Reports soon.</p>
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IOC Liaison update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Informed the Committee of change of Conference call number. This will begin after the start of the year. He is offering Article 9 certification will be available after the first of the year. He will make trip for the members if they come up with a time and date. He will send out information shortly for the committee to discuss.</p> <p>Jeffrey Yamamoto: Mentioned that the new liaisons from the health plans may come or call into the meetings. Sophie Legaspi: as United Health Care Services liaison. Ernie Pinder & Summer Kamal: as Mercy Care liaisons. He said he will forward their information to the committee this week.</p> <p>Jeffrey Yamamoto: Informed the committee that the Executive Management Team has changed in DES/DDD. Director Traylor is no longer with DDD and is now with Interim Director Dr. Cara Christ and that the</p>
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	new Interim Assistant Director is Zane Ramadan and several other executive positions have been changed.
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Vote to go into Executive Session

Lynda Stites

Discussion	<p>Vote for going into Executive Session at 2:25 pm Returned to Public at 3:50 pm for adjournment.</p> <ul style="list-style-type: none"> • Christine Smalls: Motion to vote to enter Executive Session • Lynne Tomasa: Seconded the motion • All Approved (10 members) "Aye" with No "Nay" votes • Motion passes and the committee goes into executive session to discuss membership, behavior plans and IRs.
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Discussion, Review and possible action on committee membership

Lynda Stites

Discussion	Committee: Discussed in Executive Session
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Discussion and review of Incident Reports and Behavior Plans.

Lynda Stites

Discussion	Committee: Discussed in Executive Session
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Adjournment

Lynda Stites

Conclusion	<p>Lynda Stites: motioned to adjourn the meeting at 3:50. All the committee agreed to adjournment. Meeting was adjourned. Next meeting will take place at the Tucson DES location on January 22, 2019.</p>
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