



**Department of Economic Security
Division of Developmental Disabilities
District South: Tucson Independent Oversight Committee (IOC)
Public Meeting Minutes
400 W. Congress Street. Suite 500
Tucson, AZ 85701
July 24th, 2019
2:00 PM – 4:00 PM**

Call to Order	Lynda Stites
Start Time	2:04 PM
Facilitator	Lynda Stites
Note Taker & Liaison	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Lynda Stites, Jessica Richards (by phone), Bill Burnett, Shereen Shoulders, Rachel Allen, Tyler DeMers, Christine Small, Bonner Raskob,</p> <p>IOC Members Absent: Genevieve Valenzuela, Beth Elliott, Darrell Juan, Bliss Gifford, Bianca Pimentel, Lynne Tomasa, Jennifer Premer</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD Liaisons)</p> <p>Arizona Department of Administration (ADOA) Staff: Veronica Peralta (by phone)</p> <p>Public in Attendance: none</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, ADOA Liaison Updates, Quarterly Statewide meeting update, IOC liaison update, Discussion and Vote on Membership, discussion of Incident Reports (IRs) and Behavior plans. (BPs)

Call to Order

Lynda Stites

Discussion	Lynda Stites: Called the meeting to order at 2:04 pm
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Welcome and Introduction

Committee

Discussion	<p>Lynda Stites introduced herself and the Independent Oversight Committee (IOC) members introduced themselves.</p> <p>The DDD Staff present was Jeffrey Yamamoto</p> <p>Veronica Peralta introduced herself as the ADOA staff for the IOCs.</p>
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Call to Public

Lynda Stites

Discussion	<p>Lynda Stites: There were no members of the public in attendance or identified on the phone.</p>
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ADOA updates

Veronica Peralta

Discussion	<p>Veronica Peralta: Began by stating to check out the IOC.AZ.GOV for the IOC website and news bulletins and other information about the committees. This is where the annual report will be located.</p> <p>ADOA will have a new handbook after August 27th when the HB2059 is enacted. This handbook will be up for comment by the IOCs on the website.</p> <p>ADOA will be coming up with the vision and mission statement for the overall IOC agencies and the individual IOC will come up with their own purpose statements.</p> <p>Veronica Peralta: Wanted to make sure the committee received the email address if they have any problems, they need to bring up with ADOA. The address is IOC@AZDOA.gov</p>
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Quarterly Statewide IOC meeting update

Lynda Stites

Discussion	<p>Lynda Stites: Began by stating that since the attending committee members have a copy of the minutes provided by Jeffrey, she will only go over the highlights and some of her notes. She said the facilitator for the Quarterly Meeting was new and from Sierra Vista and thought it would be nice to extend an invitation to her and some of her members to come up and meet or go down to Sierra Vista and make those connections since they are in the same District. She also commented that Sierra Vista wants to recognize the agencies and providers with something in</p>
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	<p>acknowledgement of doing well. She also would like the Tucson committee to do the same. In reference to a topic of redacted version of Incident Reports (IRs) and Behavior Plans (BPs), some IOCs take umbrage that they no longer have all the members information like they had in the distant past. Those committees feel that they cannot fairly evaluate the members plans or reports without residing in the members area. She brought up the problem with making it mandatory to require the IOC to participate with the Program Review Committee (PRC) as a volunteer. Lynda did not have a problem with the redaction of information. The PRC was not what the IOC committee members signed up for and many members work and cannot make the time to do both committees. This committee will begin to ask for the BPs before the meeting of the PRC. This would give the PRC a clean plan without problems.</p> <p>Lynda Stites: Brought up the call to the public with a parent in which he wants to use respite dollars for his child to go to summer camp.</p> <p>Jeffrey Yamamoto: States that he does not receive respite hours because his child is in a full-time group home. Respite hours are given to parents/guardians who are not paid and need time away from their members. His child does not receive respite hours so he cannot use the non-existent monies to pay for summer camp. He has been made aware of this decision from DDD.</p> <p>Lynda Stites: The Tucson committee needs to come up with their purpose statement for the ADOA vision and Mission program.</p> <p>Jeffrey Yamamoto: Updated the committee on the roundtable section of the statewide meeting. This is including the Compassionate Care conference which De Freedman mentioned, and the information was sent to the Co-chair. He also wanted to clarify that the IOC members is not mandatory to attend PRC. He also mentioned that the Article 9 public opinion poll has not yet been posted. He also stated that the redaction of plans and reports should not be an issue, if the committee is looking for human rights violations. Human rights violations are universal regardless of geography and the committee should be concentrating on looking for those and not at the individual.</p>
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IOC/ADOA Liaison update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Stated there is not much else to go over. Handed out the handouts given at the statewide meetings. The integration of the healthcare question and answer pages were explained. He explained the integration of behavior/mental health and their acute care. He explained that the Quality Assurance manager is shorthanded and will follow up with the answers later. Sierra Vista may be able to siphon off extra Incident Reports from Tucson.</p>
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Vote to go into Executive Session

Lynda Stites

Discussion	Vote for going into Executive Session at 2:51 pm <ul style="list-style-type: none">• Move to vote to enter Executive Session: Lynda Stites• Seconded the motion: Bonner Raskob• All Approved (8 members) "Aye" with No "Nay" votes• Motion passes and the committee goes into executive session to discuss behavior plans and IRs.
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Discussion, Review and possible action on committee membership

Lynda Stites

Discussion	Committee: Nothing Discussed in Executive Session
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Discussion and review of Incident Reports and Behavior Plans.

Lynda Stites

Discussion	Committee: Discussed in Executive Session
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Adjournment

Lynda Stites

Conclusion	Lynda Stites motioned to adjourn the meeting at 4:02pm . All the committee agreed to adjournment. Meeting was adjourned. Next meeting will take place at the Tucson DES location on August 28th, 2019.
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