



Department of Economic Security
Division of Developmental Disabilities
District West Independent Oversight Committee (IOC)
Public Meeting Minutes
8990 W Peoria Ave, Peoria AZ 85345
1st floor Southwest Conference room
February 26th, 2019
5:30 pm – 7:30 pm

Call to Order	De Freedman
Start Time	5:55pm
Facilitator	De Freedman
Liaison & Note taker	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Diedra (De) Freedman, Pat Thundercloud, Brad Doyle,</p> <p>IOC Members Absent: Michelle Lagas, Jennifer McNeill</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD IOC Liaison)</p> <p>Arizona Department of Administration (ADOA): None</p> <p>On the phone: Bernadine Henderson (IOC member)</p> <p>Public: Andrew Thundercloud (DDD member)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, Discussion and writing of IOC guidelines, IOC/ADOA update, Discussion on Article 9, Review and possible action on membership, Discussion and review of Incident Reports (IRs) and Behavior Plans (BP).

Call to Order

De Freedman

Discussion	De Freedman called meeting to order at 5:55pm
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Welcome and Introductions

Committee

Discussion	<p>The Independent Oversight Committee (IOC) members introduced themselves.</p> <p>De Freedman- Chair, Pat Thundercloud –Vice Chair, Brad Doyle-member, Bernadine Henderson member (attending by phone)</p> <p>Jeffrey Yamamoto introduced himself as Division of Developmental Disabilities (DDD) IOC liaison,</p> <p>Arizona Department of Administration (ADOA) -None</p>
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Call to Public

De Freedman

Discussion	<p>De Freedman: Made call to public. Andrew Thundercloud did not have anything to comment on.</p>
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IOC/ADOA Update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Informed the committee that ADOA has a new liaison for the IOCs. Her name is Teri Obrien. Mike Beller is still the overseer for ADOA over all the IOCs.</p> <p>Jeffrey Yamamoto: Gave out Teri's email address to the committee members.</p> <p>Jeffrey Yamamoto: Announced that DDD Liaisons will go back to writing the written minutes as they had prior to the audio recordings being used as the official minutes. The committee can look forward to reading any previously unwritten minutes as well as all future minutes in the manner they were written before.</p> <p>Jeffrey Yamamoto: Announced that at the next meeting on March 26th, members from the Maricopa Public Fiduciary office will come to the meeting to give a training and answer any questions for the committee. Margie Getchell and Heidi Harris will do the presentation. The invitation has already been sent and accepted.</p> <p>De Freedman: Commented that she appreciated that Jeffrey is scheduling presentations for the IOC but wants to add to the record that she is upset that he is not getting responses for invites from DDD employees.</p> <p>Jeffrey Yamamoto: Added that the Quality Assurance (QA) unit from DDD is being dissolved and a 3rd party company will come in to do their job.</p> <p>De Freeman: Asked if there will be someone from the 3rd party that will be available to the IOC.</p>
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	<p>Jeffrey Yamamoto: Responded he is unclear what to expect from the new company and that he will inform the IOC on any information about the QA unit and their responsibilities when he knows.</p> <p>Jeffrey Yamamoto: Informed the committee that their Behavior Plans and Incident Reports were divided out already and they had them where they were sitting. He also said he gave each of them a newest version of the "open meeting law book".</p> <p>Jeffrey Yamamoto: Concluded that the Program Review Committee (PRC) has responded to two of the Behavior plans which "violates" and the responses would be given out at the executive portion of the meeting.</p> <p>Bernadine Henderson: Asked that all the handouts be forwarded to her via her husband.</p> <p>Jeffrey Yamamoto: Agreed to get all handouts to her.</p>
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Discussion, Review and possible action of membership

De Freedman

Discussion	<p>De Freedman: Asked to knock this portion out quickly.</p> <p>Jeffrey Yamamoto: Responded that there was an interested candidate but was unable to attend this meeting. Her name was Julie Heineking. There is also another possible member as a student who is interested to join later in the spring when he arrives in Arizona.</p> <p>Jeffrey Yamamoto: Asked Bernadine if her husband can help with recruiting through DDD support coordinators any family members who may want to join the IOC. This approach has worked in other Districts.</p> <p>Bernadine Henderson: Stated she will ask.</p> <p>De Freedman: Asked Jeffrey to reach out to "Partners in Policy Making" now "Pilot parents" to their classes to see if they would like to volunteer.</p> <p>Jeffrey Yamamoto: Agreed to do so.</p>
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Discussion on Article 9

Pat Thundercloud

Discussion	<p>De Freedman: Asked if there was any new information on Article 9.</p> <p>Pat Thundercloud: Wanted to keep on top of this issue as there are many points that she finds unagreeable.</p> <p>Jeffrey Yamamoto: Commented that there hasn't been a public release for comment on this issue. He believes that another committee may be dealing with the latest draft.</p> <p>Pat Thundercloud: Commented that someone from the Independent Oversight Committee should be reviewing it also before it's released.</p> <p>Committee: Agreed to table the discussion until a draft is released to the IOCs.</p>
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**Discussion, writing and possible
vote on IOC guidelines**

Committee

Discussion	<p>Brad Doyle: Informed the Committee that there is a lot of information and he would like to know if other Districts have completed theirs.</p> <p>Jeffrey Yamamoto: Commented that District East has finalized their guidelines and District South is looking for a final vote on Wednesday's meeting.</p> <p>De Freedman: Agreed to table this discussion until the District West committee receives the finalized Guidelines from the other finished Districts.</p> <p>Committee: All agreed to table the discussion of the IOC guidelines until next meeting.</p> <p>Jeffrey Yamamoto: Agreed to send out finalized guidelines from other Districts.</p> <p>Pat Thundercloud: Asked if a subcommittee needs to be formed to deal with the guidelines</p> <p>De Freedman: Commented that they didn't need to create a subcommittee and they could meet to discuss the guidelines as long as they didn't reach a quorum of four.</p> <p>De Freedman and Pat Thundercloud: Agreed to meet and hammer out the guidelines once Jeffrey send them any of the other Districts finalized guidelines.</p>
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**Discussion, review of Incident
Reports and Behavior Plans**

De Freedman

Discussion	<p>Jeffrey Yamamoto: Reminded the committee that with Quality Assurance (QA) being dissolved the questions for their IRs may not get answered.</p> <p>Pat Thundercloud: Asked some questions on a few of IRs.</p> <p>Jeffrey Yamamoto: Took Pat's written questions of these to send them to the QA supervisor for District West.</p> <p>De Freedman: Asked how many Hacienda facilities are in District West?</p> <p>Jeffrey Yamamoto: Unsure of number, Hacienda has many types of facilities all over the state.</p> <p>De Freedman: Asked for Jeffrey to identify what types of facilities were in District West according to the list of agencies on the metadata report.</p> <p>Jeffrey Yamamoto: Agreed to try to find out that information.</p> <p>De Freedman: Commented that she did not notice any alarming trends on the metadata reports. She also commented that she is happy that Tunland has decreased their "medication errors".</p>
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IRs Total 882 Closed 802 Open 80

Type	Open	Closed
Accidental Injury	13	108
Deaths	1	8
Emergency Measures	0	34
Human Rights	1	10
Legal	4	6
Medication Errors	1	82
Missing	4	8
Neglect – Potential & Imminent	11	35
Other Abuse – Sexual, Verbal & Emotional	3	12
Other – Behavior	24	472
Other Injury Unknown – Hospitalization	4	0
Physical Abuse	6	17
Property Damage	7	5
Suicide	0	5
TOTALS	80	802

Only “Open IRs” were equally divided and distributed. Total-80 open
 Number of Questions for QAM: 8 to be forwarded to QAS
 Number of Behavior Plans turned in by IOC Members: 0/zero signed disposition
 sheets, 0/zero “no action, w/comments”, 0/zero “violates”
 Number of New Behavior Plans given by PRC: 30 evenly divided.

Adjournment of meeting

De Freedman

Conclusion	De Freedman adjourned meeting at 6:27 pm, the next meeting will be held on March 26 nd , 2019 at 5:30pm at the Peoria Office location.
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