



Department of Economic Security
Division of Developmental Disabilities
District West Independent Oversight Committee (IOC)
Public Meeting Minutes
8990 W Peoria Ave, Peoria AZ 85345
1st floor Southwest Conference room
March 26th, 2019
5:30 pm – 7:30 pm

Call to Order	De Freedman
Start Time	5:43pm
Facilitator	De Freedman
Liaison & Note taker	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Diedra (De) Freedman, Pat Thundercloud, Brad Doyle, Bernadine Henderson</p> <p>IOC Members Absent: Michelle Lagas, Jennifer McNeill</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD IOC Liaison)</p> <p>Arizona Department of Administration (ADOA): None</p> <p>On the phone: Ryk Scott (Quality Assurance Supervisor)</p> <p>Presenters: Margi Getchell (Maricopa Public Fiduciaries Office)</p> <p>Public: Andrew Thundercloud (DDD member) Laurene Zemis and Julie Heineking (potential members)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Call to Public, Presentation by Pubic Fiduciaries Office, Discussion and writing of IOC guidelines, IOC/ADOA update, Review and possible action on membership, Discussion and review of Incident Reports (IRs) and Behavior Plans (BP).

Call to Order

De Freedman

Discussion	De Freedman called meeting to order at 5:43pm
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Committee

Welcome and Introductions

Discussion	<p>The Independent Oversight Committee (IOC) members introduced themselves.</p> <p>De Freedman- Chair, Pat Thundercloud –Vice Chair, Brad Doyle-member, Bernadine Henderson member</p> <p>Jeffrey Yamamoto introduced himself as Division of Developmental Disabilities (DDD) IOC liaison,</p> <p>Arizona Department of Administration (ADOA) -None</p> <p>Maricopa Public Fiduciaries Office Margi Getchell</p> <p>Laurene Zemis and Julie Heineking (potential members)</p>
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Public Fiduciaries Presentation

Margi Getchell

Discussion	<p>Margi Getchell: Reintroduced herself as the lead investigator for the fiduciaries office of which there are 4 investigators. She began with the role of the public fiduciaries in their respective communities. There are 19 fiduciaries in Maricopa County who serve around 1795 clients.</p> <p>De Freedman: Do the fiduciaries need to be licensed?</p> <p>Margi Getchell: Yes, they do and receive additional trainings. There are different types of fiduciaries. Family, Guardian, Private and Government of which public fiduciary is the fiduciary of last resort.</p> <p>De Freedman: Explained that the reason for the public fiduciary to be asked to the meeting was to follow up with the responsibility to investigate a possible financial exploitation of a DDD member. Another question is if a referral for a public fiduciary is made, is it investigated to see if the member is unable to be served by any other responsible party.</p> <p>Margi Getchell: If the belief of financial exploitation is involved, then the support coordinator should contact DDD and Adult Protective Services (APS).</p> <p>De Freedman: Reports that APS will not do any investigation beyond "is the member safe". And that the potential financial exploitation doesn't fit their criteria.</p> <p>Margi Getchell: Brought up there is a Guardian Review Board which could investigate the matter, and someone needs to contact them on this issue. Continued to explain there are different AZ Counties with each county having their own fiduciary office. The public fiduciaries are responsible for all types of members in the community, not just DDD.</p> <p>De Freedman: Asked if the public fiduciary can freely access the DDD server to gain information on their members prior to the investigations.</p>
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	<p>Margi Getchell: Answered that they were not, and they could only use what DDD supplies their office with. She relies also on Support Coordinators (SC) to get her information.</p> <p>Pat Thundercloud: Mentioned that during Program Review Committee (PRC) there have been several times that the SC have sent referral, and the member has been denied. Why is that?</p> <p>Margi Getchell: Member does not qualify as the last resort or the member has the capabilities to manage themselves. Sometimes it isn't too clear on the last point. It may appear that they lack the cognitive ability, but the fiduciaries office does not want to take the rights away from the individual member. If the member is capable or someone else can manage their affairs the office will deny. Communications with all parties is a problem also for the fiduciary's office. Many times, they cannot get a hold of the correct parties to get vital information and therefore the request can be denied due to lack of information.</p> <p>De Freedman: Does the Pubic fiduciary handle social security for their clients for no charge.</p> <p>Margi Getchell: Yes, they do not charge for their clients.</p> <p>Brad Doyle: Asked that if at the death of a member and there are residual monies left over, who is entitled to the monies.</p> <p>Margie Getchell and De Freedman: Commented that the Arizona Health Care Cost Containment System (AHCCCS) has first in asset recovery to those funds. Usually nothing is left over.</p> <p>Brad Doyle: Summarized that the concerns that the committee. That each referral made is being investigated before it is denied. Also, that the investigation decision is more than just by reading reports.</p>
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Call to Public

De Freedman

Discussion	<p>De Freedman: Made call to public. Andrew Thundercloud did not have anything to comment on.</p> <p>Laurene Zemis: Asked about incident reports.</p> <p>De Freedman: Explained the Incident reports and the different types. We look for basic human rights violations.</p> <p>Brad Doyle: Went over the BPs also and the human rights violations being reviewed by the committees.</p> <p>De Freedman: Clarified the role of the IOC as advisory only and not investigative committee.</p> <p>The Committee: Voiced their own views of the importance of the work that the IOC and the roadblocks from DDD.</p> <p>Julie Heineking: Asked about how long it takes to go through the IRs.</p> <p>The Committee: Commented that the it will take some time to get used to what they are doing, but it will be a learning process and they do not expect them to get there quickly.</p>
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Vote to go to Executive Session

De Freedman

Discussion	<p>De Freedman: Motioned to go into Executive Session at 7:11pm. Brad Doyle seconded the motion. The committee goes into Executive session to discuss Incident Reports (IRs), Behavior Plans (BPs) and the new potential members. Ryk Scott from Quality Assurance answered questions from committee. Committee: Came back into Public session at 7:48pm</p>
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**Discussion, writing and possible
vote on IOC guidelines**

Committee

Discussion	<p>De Freedman: Stated that her and Pat had got together and went over the two guidelines from District East and Central. They adopted most of Districts East guidelines. De Freedman: Brought out the working copy of the guideline and reviewed the changes from their discussions. She commented that there were only 12 changes being made to the guidelines of which most of them were the changing of "East" to "West" and "Client" to "Member". De Freedman: Also asked Jeffrey to make the changes and to find the correct citation for the Purpose Statement of the guidelines. All other minor corrections that they marked on the working copy that they gave Jeffrey would be fixed by Jeffrey and sent out to the members.</p>
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Discussion of Summer break

Pat Thundercloud

Discussion	<p>Pat Thundercloud: Wanted to ask about when the committee wanted to break for the summer. Committee: Discussed their schedules and that some were already planning to be off in June. De Freedman: Commented that they should take June off. Committee: Decided to not meet for the June 25th, 2019 meeting.</p>
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IOC/ ADOA Update

Jeffrey Yamamoto

Discussion	<p>Jeffrey Yamamoto: Wanted to go over a few quick things. The old written minutes will be the way to post the monthly meeting minutes.</p>
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Jeffrey Yamamoto: The IOC liaisons now have a new cell number to be given to the public to inform the committee of guests for the after-business hours meetings. The number is 480-349-1637.
Jeffrey Yamamoto: Stated that the IOC's have a dedicated website for themselves. The website is IOC.AZ.GOV and that the agendas and written minutes will be found there.
Jeffrey Yamamoto: Finally stated that the ADOA will be taking more of a back seat to the DDD IOCs. The DDD liaisons will now post the agendas and minutes to the IOC website.
Jeffrey Yamamoto: Quarterly Statewide meeting is on April 17th, 2019

Discussion, Review and possible action of membership

De Freedman

Discussion **De Freedman:** Asked for motion for voting in new potential members Laurene Zemis and Julie Heineking pending the positive results of the DDD application and background process.
Brad Doyle: Made the motion to vote in the two potential members Laurene Zemis and Julie Heineking pending the positive results of the DDD application and background process.
Bernadine Henderson: Seconded the motion.
 A Vote was taken and there were 4 "ayes" with zero "Nays"
Committee: To accept Laurene Zemis and Julie Heineking pending the positive results of the DDD application and background process. as new members.

Discussion, review of Incident Reports and Behavior Plans

De Freedman

Discussion **Jeffrey Yamamoto:** Quality Assurance Ryk Scott was on the line to answer questions from their IRs. 8 more questions and a possible 2 or 3 more from Bernadine will be forwarded to Ryk and Delorah for answers.

IRs Total_895_____ Closed___801_____ Open___94_____

Type	Open	Closed
Accidental Injury	15	117
Deaths	2	3
Emergency Measures	3	27
Human Rights	6	3
Legal	4	6
Medication Errors	11	70



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	Missing	4	5
	Neglect – Potential & Imminent	11	22
	Other Abuse – Sexual, Verbal & Emotional	3	4
	Other – Behavior	19	525
	Other Injury Unknown – Hospitalization	3	0
	Physical Abuse	10	7
	Property Damage	2	8
	Suicide	1	4
	TOTALS	94	801
<p>Only “Open IRs” were equally divided and distributed. Total-94 open Number of Questions for QAM: 8 to be forwarded to QAS plus 2 from Bernadine Number of Behavior Plans turned in by IOC Members: 31 signed disposition sheets, 28 “no action or w/comments “and three “violates” Number of New Behavior Plans given by PRC: 81 divided by Bernadine and De.</p>			

Adjournment of meeting

De Freedman

Conclusion	De Freedman adjourned meeting at 8:01pm , the next meeting will be held on April 23rd, 2019 at 5:30pm at the Peoria Office location.
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