



**Division of Developmental Disabilities
District East Independent Oversight Committee
Meeting Minutes & Action Items
Wednesday, June 12, 2019 – 5:00 to 7:00 PM**

Call to Order

Meeting called to order by Committee Chairperson, **Suzanne Hessman**, on June 12, 2019 - Time: 5:48 pm. The meeting took place at 120 W 1st Ave, Mesa, AZ 85210.

Welcome and Introductions

- Attendance in Person: **Suzanne Hessman, Susan Kingsbury, Sheri Reed, Sarah McGovern,**
- Attendance by Phone: **Kin Counts, Mindee Stevenson,**
- Absent: **Tammy Leeper, Cynthia Elliott, Cathryn Whalen, Jennifer Horton, Tonia Schultz, Jill Wilson**
- Public in Attendance: **Elizabeth Bird, Lynn Ferron, Lindy Fiskar**
- ADOA: **None**
- DDD: **Eric Houghtalin, IOC Liaison.**

Call to the Public

No members of the public were identified at the meeting.

Discussion, Review, & Possible Action on Committee Membership

The committee was advised of two potential members that have filled out applications and were approved by the Volunteer Coordinator's office. Those two potential members were **Elizabeth Bird** and **Lindy Fiskar** that there is another potential interested party that may have to wait until the volunteer coordinator is back from annual leave.

Suzanne Hessman moved to approve **Lindy Fiskar** for service on the District East IOC as proposed.

Sheri seconded the motion as proposed.

All voted yes. No nay votes and no members abstaining.

The motion to include **Lindy Fiskar** as a full voting member of the District East IOC has passed.

Suzanne Hessman Moved to approve **Elizabeth Bird** for service on the District East IOC as proposed.

Sarah seconded the motion as proposed.



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All voted yes. No nay votes and no members abstaining.

Upon issuance of an appointment letter by the Arizona Department of Administration, **Lindy Fiskar** and **Elizabeth Bird** will be full voting members of the District East IOC in Mesa.

IOC/ADOA Liaison Updates

Eric Houghtalin: advised committee members of ADOA Newsletter sent to the Chairs, there is a residential service project (handout), in redactions there was one question answered, and there was no PRC meeting in District East this month (all BTPs are being sent to District West to review).

Suzanne Hessman requested that committee contact information be sent to all the other members.

Eric Houghtalin asked if there were any objections from the committee.

The committee noted no disagreement with the request.

Incident Reports and Behavior Plans

The committee reviewed incident reports for both January (unfinished due to canceled meeting in February) and February. This included **146** open and **947** closed reports. This is a total of **1,093** incident reports presented to the committee.

Type	Open	Closed
Accidental Injury	14	197
Deaths	2	4
Emergency Measures	5	39
Human Rights	5	4
Legal	5	13
Medication Errors	12	128
Missing	4	4
Neglect	23	17
Other Abuse	57	507
Other	7	6
Physical Abuse	7	12
Property Damage	3	5
Suicide	2	11
TOTALS	146	947



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Adjournment

Suzanne Hessman adjourned the meeting at 6:00 pm. The next District East IOC meeting will be held on August 14, 2019 at 5:00 PM.