



**Division of Developmental Disabilities  
District North Independent Oversight Committee  
Meeting Minutes & Action Items  
Wednesday, July 15, 2020 – 4:00 pm**

**Call to Order**

Meeting called to order by Committee Chairperson, **Cynthia McKinnon**, on July 15, 2020 - Time: 4:25 pm. The meeting took place by publicly accessible video conference.

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**Welcome and Introductions**

Attendance (video): **Cynthia McKinnon, Sandra Malloy, Dani Lawrence, and Robert Malloy**

Absent: **Dani Lawrence, Maegan Van Wyck, and Kyle White**

Public in Attendance: **Sophie Legaspi** (United Healthcare - phone)

ADOA: *No ADOA representative present at the meeting.*

DDD: **Eric Houghtalin** (video)

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**Call to the Public**

**Sophie Legaspi:** Advised that she sent a link about the number of Covid-19 positive members.

**Eric Houghtalin:** Added that he already passed the email along to the committee members.

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**ADOA and DDD Updates**

There was no ADOA representative present at the meeting.

**DDD - Eric Houghtalin:** Advised the committee that he is working on a presentation to try to boost the numbers of the group, but it has been slow since the restrictions from Covid-19. He asked the committee to keep looking for suitable members. He added that the statewide committee meeting was being held tomorrow at 10:00 am.

**Michelle Pollard:** Advised that there would be a virtual town hall from 6:00-8:00 pm on July 16, 2020. She asked **Eric Houghtalin** to forward the email that she would be sending to the District North IOC members.

**Eric Houghtalin:** Confirmed that he would forward the email.

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**DDD Members and Covid-19 Discussion**

**Cynthia McKinnon:** Asked for an update concerning the parameters for the homes. Are they being used statewide? Is there anybody checking that the guidance is being used.



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**Dani Lawrence:** Expressed concern that some of the IRs were showing staff working with high fevers and assumed unsafe conditions for the staff members. She added that they didn't have access to testing and were being forced to work. She added that staff members may need some advocacy as well. This may be exposing the members in these group homes.

**Robert Malloy:** Advised that a number of Sandy Malloy's IRs were making her question if the staff was being tested. He noted that answers were some yes and some no. He noted on his reports that people have tested positive.

**Cynthia McKinnon:** Advised that she is disappointed that Arizona is the highest infection rate per capita in the world for Covid-19. Covid-19 testing is 25% are coming back positive. Arizona also has the lowest number of people being tested in the nation. She notes the lack of enforcement for protective measures.

**Dani Lawrence:** Asked for the protocol for positive tested members in group homes.

**Cynthia McKinnon:** Asked Dani Lawrence to email her to the questions for the statewide meeting. She also noted that the death rate of Covid-19 was twice as high for DDD members as compared to non-DDD members.

**Dani Lawrence:** Asked **Eric Houghtalin** what the DDD protocol is for Covid-19 related deaths.

**Eric Houghtalin:** Advised that he was not a part of the process other than to send death notifications to **Cynthia McKinnon** and **Robert Malloy** when they arrive from Quality Improvement. He also advised that it was unclear if there was post-mortem testing done on DDD members that die.

**Robert Malloy:** Asked **Eric Houghtalin** if there was a requirement for them to act on the information being sent to them about member deaths.

**Cynthia McKinnon:** Advised that they can ask questions of the Division. She added that in the case of deaths, the Division dumps all of the member information.

**Eric Houghtalin:** Advised that the internal network does move the deceased member records somewhere but that if there is a question about the member that he can answer, he would be happy to help within the scope of their positions. He advised that he can still look up information between the death and being moved out of FOCUS that he can access information about the member.

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**ADA Waivers for Face Mask Use Discussion**

**Cynthia McKinnon:** ADA doesn't have a waiver for the developmentally disabled to not wear a mask per the Justice Department of the United States.

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**Adjournment to Executive Session**

**Dani Lawrence** moved to adjourn the public session and go into executive session.

**Robert Malloy** seconded the motion.

All members present voted to close the meeting. No members abstained or voted no.

**Cynthia McKinnon** adjourned the public meeting at 4:51 pm.

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**Executive Session**

*The committee discussed some of the details of incident reports and behavior plans. They also decided to review Open IRs in the categories of medication errors and deaths. They wanted to know if the Quality Improvement Manager could somehow add any reports that mention pneumonia or Covid-19.*

**Eric Houghtalin** advised that he would reach out to **Michele Uhalde-Woods**, QIM, to ask for her requests.

*The question of resources of adaptive/tactile toys or tools for blind DDD members. The question was concerning the resources being given from the state. This question was raised because of three IRs concerning blind members and how they are being given activities that are for people without visual impairment.*

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**Adjournment**

**Dani Lawrence** moved to adjourn the meeting.

**Robert Malloy** seconded the motion.

All members present voted to close the meeting. No members abstained or voted no.

**Cynthia McKinnon** adjourned the meeting at 5:18 pm.

The next meeting is set for Wednesday, August 19, 2020 at 4:00 pm.