



**Division of Developmental Disabilities
District South (Sierra Vista) Independent Oversight Committee
Meeting Minutes & Action Items
Thursday, December 12, 2019 – 9:30 AM to 11:30 AM**

Call to Order

Meeting called to order by Committee Chairperson, **Chere Solorzano**. The date is December 12, 2019 at 9:30 am. The address of the meeting was 2981 E Tacoma St, Sierra Vista, AZ 85635.

Welcome and Introductions

- Attendance in Person: **Mary Haynes, Margarita Fate, Gloria Brunell, Jerry Regan, Keith Jansen, Michelle Talley, Patsy Sartain and Chere Solorzano.**
 - Member Attendance by Phone: NONE
 - Absent: **Amy Schroeder** and **Shari York**
 - Public in Attendance: NONE
 - ADOA: **Veronica Peralta** (by phone)
 - DDD: **Eric Houghtalin** (DDD IOC Liaison)
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DDD IOC Liaison and ADOA Updates

ADOA – Veronica Peralta: advised that there has been promotional material designed for the recruitment of new members. Annual reports are in the ADOA Director's hands. She acknowledged that there were a couple of reports weren't in at this time. She advised that once they are compiled that they will be posted to the IOC site.

Eric Houghtalin: suggested that the Spanish and English versions were kept separate and that the size/thickness made the pamphlet a bit flimsy.

DDD - Eric Houghtalin: He also announced that District North IOC Member, **Ted Garland**, passed away recently. He gave a brief summary of Ted's history of service to the disabled population. He also advised that there will be a memorial next Wednesday in Flagstaff and that he would be happy to send info out if any IOC members were interested in going.

Subcommittee Report

Mary Haynes: reminded that the subcommittee was considering a recognition program for caregivers. She advised that they haven't met over the last two months. She advised that the group is leaning toward an idea of a scholarship for training in long-term care. She wants to get the message out to the public and suggested that she would like to start writing to newspapers and community groups. She advised that she wasn't sure if Cochise College had any type of a caregiver program. She asked **Margarita Fate** to join the subcommittee. She noted that her extended family will be providing at least some of the funding for the project.



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Jerry Regan: confirmed that there is a caregiver program at Cochise College with a certification. He stated that they have a core of caregivers but that he would like to get other local agencies to encourage their employees to apply.

Eric Houghtalin: asked the committee to talk to each other after the meeting to get a time and place for the meeting. Suggested that the subcommittee consider making the scholarship available to people that might be interested in business or management classes within the college so that they can help influence other caregivers to grow and be better in their work.

Margarita Fate: advised that the college has a scholarship department and that they could meet as a subcommittee at the college. She agreed to join the subcommittee.

Committee Member Report

Jerry Regan: shared an article entitled County Oks New Approach for Defendants with Mental Issues. He acknowledged that the article was mostly about inmates. He also advised that he would be willing to coordinate with the ATPC in Coolidge for visits. The first trip will include **Jerry Regan, Mike Valdez, Mary Haynes,** and **Gloria Brunell** will be on the first trip out and that they would be coordinating a second trip soon.

Eric Houghtalin: asked if the committee would like to hear from the DDD Statewide Benefits and Justice System Liaison, **Desi Preciado**, at a future meeting. He advised that he could extend the invitation to her for the next available meeting.

Committee Members: advised that they would like to hear about her position and have her available to ask questions.

Eric Houghtalin: gave a history of the Coolidge facilities (and the two other institutions). He advised that the members living in Coolidge are living by their own choice and that they will be live there until they decide to leave or pass away. He advised the committee that he emailed the timeline published by Arizona State University for them to read if they wish.

Call to Public

No public was present at the meeting.



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Discussion, Review, & Possible Action on Committee Membership

Eric Houghtalin: advised the Judge had not respond to the invitation to come to the committee meeting. He advised that he will continue to reach out to community members in the Sierra Vista area to recruit.

Discussion and Review of Incident Reports and Behavioral Plans

There were no incident reports or behavior plans available at the meeting. **Eric Houghtalin** advised that he reached out to the Quality Improvement Supervisor by email to have them sent to his office and he will forward them to the committee members by mail.

Adjournment

Keith Jansen motioned to adjourn the meeting.

Gloria Brunell seconded the motion.

There was no discussion.

All present IOC members voted to close the meeting. None of the members voted no or abstained.

(End of public meeting at 10:11 am)

The next District South – Sierra Vista IOC meeting will be held on December 12, 2019 at 9:30 am.