



**Division of Developmental Disabilities  
District South (Sierra Vista) Independent Oversight Committee  
Meeting Minutes & Action Items  
Thursday, December 10<sup>th</sup>, 2020 – 9:30 AM to 10:30 AM**

**Call to Order**

Meeting called to order by Committee Chairperson, **Chere Solorzano**. The date is December 10, 2020 at 9:34 am. **The meeting took place Virtually due to COVID-19.** Physical location when meetings resume in person will be at 2981 E Tacoma St, Sierra Vista, AZ 85635.

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**Welcome and Introductions**

Attendance Virtually:

- **Amy Schroeder**
- **Keith Jansen**
- **Michelle Talley**
- **Chere Solorzano**

Absent:

- **Margarita Fate**
- **Patsy Sartain**
- **Gloria Brunell**

Public in Attendance: **None**

Health Plan Liaisons:

- **Sophie Stevenson** (United Healthcare)
- **Vera Kramarchuk** (Mercy Care)

ADOA:

- **Larry Allen** (ADOA liaison)

DDD:

- **Jeffrey Yamamoto** (IOC Liaison)
- **Barbara Carty** (Program Review Committee (PRC) chair)
- **Michelle Pollard** (National Core Indicator (NCI))

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**Call to Public**

**There were no members of the public on the call**

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**DDD IOC Liaison and ADOA Updates**

**ADOA –Larry Allen:** Informed the committee of the annual report for the committee is due soon. Jeffrey Yamamoto said he would help Chere and the committee with the report. Larry commented that he had sent out the flow chart of Incident Reporting to the liaison to distribute out to the committees. He mentioned to Chere that the next Task Force meeting will occur sometime in January. He also reminded the committee to keep COVID-19 protocols in mind when going into the public. Mask up, washing hands, social distancing as well as getting flu shots.

**DDD – Jeffrey Yamamoto:** Reminded the committee of the new plan to get the IRs into an electronic platform. This is hopefully a month from happening. This platform will allow the committee members the ability to access the IRs from home via their computer and not have to be sent via the USPS. This would be a secure server and would be password protected and be a “read only” site. This will take care of the timeliness of the IRs being sent by USPS. He also mentioned that they should have received their IR from the mail this week. They had not and to look for it with in the next few days.

**DDD- Barbara Carty:** Wanted to inform the committee that she is happy to have such good participation from this committee on attending the PRC meetings. She had given some statistics and that around 400 behavior plans had gone through her office and that around 300 were reviewed by the IOC. There were 67 days which Keith Jansen had attended and 10 days from Mary Haynes (ret) that were attended. The committee members including Michelle Talley continue to serve in the meetings. The committee has been consistently attending meetings since the beginning of the COVID-19 crisis and PRC going to virtual only.

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**Health Care Liaisons Update**

**Sophie Stevenson:** Informed the committee on the Augmentative Communications (Aug Com) device program will be being transferred to the integrated health plans on January 1<sup>st</sup>, 2021. This will hopefully be well received and better implemented than in the past. She had sent out a flier earlier to the liaison to distribute. Jeffrey Yamamoto did send out the flier for the events to the IOC members.

**Vera Kramarchuk:** She also informed the committee that Mercy Care has their member outreach program too and that they are working to help any members and family. She reminded the committee of the Aug Com transition and had nothing else to update.

**Michelle Pollard:** While not with the Health Plans, used this time to inform the committee on the new NCI survey which is being asked for of the members and families.



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**Update from the Quarterly meeting**

**Jeffrey Yamamoto:** Informed the committee that the minutes from the Quarterly statewide meeting are on the IOC.AZ.GOV site and that the main topics were the COVID-19 statistics and the resignation letter from Cynthia McKinnon. The letter was included in the minutes for the meeting.

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**Discussion of Proposition 207**

**Jeffrey Yamamoto:** Informed the committee that there is a virtual discussion on the effects of the passage of Proposition 207 (legalization of recreational marijuana) on the member population. The meeting is scheduled for the evening of December 17<sup>th</sup> at 5:30pm. All IOC members are welcome to attend and invitations will be sent out shortly. He mentions the problem with marijuana being federally prohibited and the state of AZ now allowing for recreational use, could cause confusion for the group homes for what they do for members who want to partake in recreational marijuana. It could become a human rights issue.

**Barbara Carty:** Mentioned that a concern is that the Staff from the facility may be under the influence and accidents or neglect could happen.

Many committee members said they will be attending this discussion.

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**Discussion and Review of Incident Reports and Behavioral Plans**

The committee members reviewed 113 open incident reports. The District South (Tucson) IOC will review all of the closed reports pursuant to an agreement with members of leadership on both committees.

Type	Open
Accidental Injury	17
Deaths	5
Emergency Measures	0
Human Rights	4
Legal	4
Medication Errors	13
Missing	0
Neglect	13
Other Abuse	3



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Other-Behavior	<b>9</b>
Other -Injury unknown	<b>24</b>
Physical Abuse	<b>14</b>
Property Damage	<b>5</b>
Suicide	<b>2</b>
<b>TOTALS</b>	<b>113</b>

IRs will be divided among the members in attendance and sent to their residences.

Number of Questions for QIM: **None**. members of the committee will send the incident reports questions to the DDD Liaison **Jeffrey Yamamoto** and directly with the Quality Improvement Manager (via email) and QI Volunteer, **Mike Valdez**.

Number of Behavior Plans turned in by IOC Members: **None**. The Behavior Plans were reviewed by IOC members in Program Review Committee. There is a plan being worked on that would allow the committee to review plans and submit inquires directly to the IOC member(s) attending the Program Review Committee.

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**Adjournment**

The meeting was adjourned by Chere Solórzano. The public meeting ended at 10:29 am.

The next District South – Sierra Vista IOC meeting will be held on January 14, 2021 at 9:30 am.

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