

**Independent Oversight Committee (IOC)
District West
Open Meeting Minutes**

Department of Economic Security
Division of Developmental Disabilities (DDD)
8990 W Peoria Ave, Peoria AZ 85345
1st floor Southwest Conference room
August 28th, 2018
5:30 pm – 7:30 pm

Call to Order	De Freedman
Start Time	5:44pm
Facilitator	De Freedman
Liaison & Note taker	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Diedra (De) Freedman, Pat Thundercloud, Brad Doyle, Bernadine Henderson</p> <p>IOC Members Absent: Jennifer McNeill, Michelle Lagas, Shawna Jones</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto (DDD IOC Liaison)</p> <p>On the phone: Arizona Department of Administration (ADOA) Chris Klemminich</p> <p>Public: Susie Cannata (entered meeting after introductions)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Approval of Minutes, Statewide update, IOC Liaison Update including ADOA, Call to public, Adjournment to Executive Session

Call to Order

De Freedman

Discussion	De Freedman called meeting to order at 5:44pm
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Welcome and Introductions

Brad Doyle

Discussion	<p>The Independent Oversight Committee (IOC) members introduced themselves.</p> <p>Brad Doyle-member, Bernadine Henderson- member, De Freedman- Chair, Pat Thundercloud –Vice Chair</p> <p>Jeffrey Yamamoto introduced himself as Division of Developmental Disabilities (DDD) IOC liaison.</p> <p>Arizona Department of Administration (ADOA) Chris Klemnich introduced himself as the ADOA Representative.</p>
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Approval of Minutes

De Freedman

Discussion	<p>Brad Doyle Motioned to approve minutes as written and Bernadine Henderson seconded the motion. The committee voted and passed the approval of the May minutes as written.</p>
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Statewide meeting Update

Brad Doyle

Discussion	<p>Jeffrey Yamamoto: Handed out the statewide meeting draft minutes from July 2018 to the committee.</p> <p>Brad Doyle: Began to summarize the topics that were presented during the statewide meeting. Topics covered were Article 9 revision, Integrated care, Guidelines, Training of new members, and Metadata review.</p> <p>Jeffrey Yamamoto: Asked Chris Klemnich about IOC guidelines and when are they due and who approves the guidelines for the IOC.</p> <p>Chris Klemnich: Replied that the IOC committee approves their own guidelines as long as they abide by the governing laws which establish them and the open meeting laws.</p>
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IOC liaison update including ADOA

Chris Klemnich

Discussion	<p>Chris Klemnich: Wanted to make himself available to the committee and apologized for calling in. Explained what the Arizona Department of Administration (ADOA) is looking to do with the IOCs. Currently there is no planned changes to the day to day operations of the IOCs.</p> <p>De Freedman: Asked about the other IOC Agencies and if there are any guideline pointers that this committee can receive.</p> <p>Chris Klemnich: Responded that he could provide some guidelines from the Arizona Health Care Cost Containment System (AHCCCS) IOC committees that this committee could look at and review. He's hoping to get some standardization and uniformity to all committees.</p> <p>Brad Doyle: Asked what was the purpose for the change to ADOA oversight?</p> <p>Chris Klemnich: ADOA will be an independent voice or mediator to any disputes between Department of Economic Security (DES) and the IOCs. If there are any problems with receiving needed information or reporting, the</p>
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	<p>ADOA can help make sure the committee receives it. ADOA is committed to growing the committees in terms of membership and will be using their resources to help with recruitment. Chris stated that he wants to work with all parties, ADOA, DES and the IOCs, to make this transition successful.</p> <p>Bernadine Henderson: Asked if Jeffrey Yamamoto will stay in place as the IOC liaison?</p> <p>Chris Klemminich: Answered that DES would make that decision. The current DES role with the IOC is working and DES will continue to be needed to provide the information to the committees.</p> <p>Jeffrey Yamamoto: Replied that he would still be in place as the IOC liaison. DES is hiring another IOC liaison to help with managing the DES IOCs for the state. This would make two DES IOC liaisons for the state.</p> <p>Pat Thundercloud: Asked if there were any changes to the laws regarding the IOC "bylaws" guidelines and that's why they needed to be changed.</p> <p>Jeffrey Yamamoto: Answered that there weren't any changes to the law about guidelines that he knew, it was the fact that the guidelines were never signed off on by the appropriate authority in DES.</p> <p>De Freedman: Asked if the guidelines needed sign off by ADOA?</p> <p>Chris Klemminich: Replied that ADOA would only be looking to make sure the guidelines were consistent with Arizona laws. The committee would approve their own guidelines.</p> <p>Pat Thundercloud: Suggested that a group of different members from different committees get together and write a basic framework of a guideline to take back to their committees to begin writing their own unique guideline.</p> <p>De Freedman: Agreed that getting representation of all the IOCs together to establish a basic guideline would be beneficial to creating some uniformity to all the different agencies IOCs. She would help and volunteer if this were to happen.</p> <p>De Freedman: Asked Chris about if the this were to happen how can the different IOCs members communicate without violating Arizona Open Meeting Laws? She wanted to make clear that this IOC doesn't want to violate any rules or laws applicable to them.</p> <p>Chris Klemminich: Responded that he would need to get back later with the answer to that question.</p> <p>Pat Thundercloud: Asked about the plan for integrated care?</p> <p>Brad Doyle: Summarized the rollout on the integrated care for our members from his research.</p>
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Call to Public

De Freedman

Discussion	<p>De: Announced the Call to the Public to Susie Cannata. Susie Cannata replied that she didn't have anything to comment on.</p>
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Adjournment to Executive Session

De Freedman

Conclusion	<p>De Freedman: Motioned to go to Executive Session at 6:15pm Bernadine Henderson: Seconded the motion. The Public was asked to leave the meeting at this time. Committee goes into Executive Session. The next meeting will be held on September 25th, 2018 at 5:30pm at the Peoria Office location. Meeting adjourned by De Freedman at 7:10pm.</p>
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