

**Independent Oversight Committee (IOC)
District West
Open Meeting Minutes**

Department of Economic Security
Division of Developmental Disabilities (DDD)
8990 W Peoria Ave, Peoria AZ 85345
1st floor Southwest Conference room
September 25th, 2018
5:30 pm – 7:30 pm

Call to Order	De Freedman
Start Time	5:40pm
Facilitator	De Freedman
Liaison & Note taker	Jeffrey Yamamoto
Attendees	<p>IOC Members Present: Diedra (De) Freedman, Pat Thundercloud, Brad Doyle, Bernadine Henderson,</p> <p>IOC Members Absent: Michelle Lagas, Jennifer McNeill, Shawna Jones</p> <p>Division of Developmental Disabilities (DDD) Staff: Jeffrey Yamamoto and Eric Houghtalin (DDD IOC Liaisons). Leah Gibbs (Community Outreach Administrator).</p> <p>Arizona Department of Administration (ADOA): Chris Klemich</p> <p>On the phone: Delorah Grant (DDD Quality Assurance representative) Mike Beller (ADOA representative)</p> <p>Public: Kim Humphrey (potential new member)</p>
Agenda Topics	Call to Order, Welcome and Introductions, Approval of Minutes, Children’s Rehabilitative Services (CRS) presentation, IOC Liaison Update including ADOA, Call to public, Adjournment to Executive Session

Call to Order

De Freedman

Discussion	De Freedman called meeting to order at 5:40pm
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Welcome and Introductions

Committee

Discussion	<p>The Independent Oversight Committee (IOC) members introduced themselves.</p> <p>Brad Doyle-member, Bernadine Henderson- member, De Freedman- Chair, Pat Thundercloud –Vice Chair</p> <p>Jeffrey Yamamoto and Eric Houghtalin introduced themselves as Division of Developmental Disabilities (DDD) IOC liaison. Leah Gibbs introduced herself. Delorah Grant as QA representative introduced herself on the phone,</p> <p>Arizona Department of Administration (ADOA) Chris Klemminich (in person) and Mike Beller (on Phone) introduced themselves as the ADOA Representatives.</p> <p>Kim Humphreys introduced herself as a potential volunteer member.</p>
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Approval of Minutes

De Freedman

Discussion	<p>Pat Thundercloud Motioned to approve minutes as written and Brad Doyle seconded the motion. The committee voted and passed the approval of the August minutes as written unanimously.</p>
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Children’s Rehabilitative Services

Leah Gibbs

Discussion	<p>Leah Gibbs: Handed out the power point packet covering the presentation to the committee. Gave a briefing about changes that are about to occur as of October 2018 to the Children’s Rehabilitative Services (CRS). The committee asked some questions during the presentation. The presenter answered all questions asked during the presentation.</p>
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IOC liaison update including ADOA

Chris Klemminich

Discussion	<p>Chris Klemminich: Informed the committee that he and the Arizona Department of Administration (ADOA) will continue to be the available for any questions or comments. Informed the committee about the October 17th Statewide meeting.</p> <p>De Freedman: Commented that the statewide meeting is for anyone to join.</p> <p>De Freedman: Asked about the physical posting of “notice to public and agenda” to be put up for the District West meeting on the Peoria office door.</p> <p>Chris Klemminich: Replied that the meeting notice can be placed on the DES door.</p> <p>De Freedman: Asked that the “secured” email no longer be sent due to the inability to properly open the encrypted email. Other members also agreed they couldn’t open the emails either.</p>
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	<p>Jeffrey Yamamoto: Agreed to send out all emails to the committee without encryption and bring to the meeting any secured documents.</p> <p>De Freedman: Asked Pat Thundercloud if she had received an encrypted email from the Chair of the Program Review Committee (PRC) Amy Rose and if Pat had read it.</p> <p>Pat Thundercloud: Replied she hadn't read it.</p> <p>De Freedman: Commented that they will discuss the content during Executive session.</p> <p>Chris Klemnich: Once again he informed the committee that they can call on him for any concerns that the committee may have concerning the IOC.</p> <p>De Freedman: Asked if the ADOA is going to have a "Standard work" for all of the IOC under ADOA oversight.</p> <p>Chris Klemnich: Ideally ADOA would like to have this coordination but ultimately this fall on the individual committees.</p> <p>Pat Thundercloud: Would like to ensure that the coordination process includes members of the DDD IOC in the decisions for all the IOCs under ADOA.</p> <p>Jeffrey Yamamoto: Handed out the ARS 41-3801 and 3804. Explained that this is the statute which changed Human Rights Committee (HRC) to the IOC.</p> <p>Chris Klemnich: Explained the 11 different IOCs that ADOA now oversees and the transition has only been a month. They are still trying to figure things out with the other committees.</p> <p>Pat Thundercloud: Asked if Law enforcement is going to be courted to become a committee member.</p> <p>IOC Liaisons: Explained that the statutes can be vague on the wording of expertise in the following areas. What is expertise of an area?</p> <p>Jeffrey Yamamoto: Informed the committee about Eric Houghtalin as the new IOC Liaison.</p> <p>De Freedman: Asked if members can attend meetings via phone or electronics.</p> <p>Jeffrey Yamamoto: Replied that they can always attend by phone but may not be able to do Visual teleconference through Skype as the Division doesn't have the capabilities that he knows of.</p>
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Call to Public

De Freedman

Discussion	<p>De: Announced the Call to the Public. Kim Humphreys continued to talk about her background but had no further questions or comments for the committee. She did comment that she would like to be considered for nomination to the committee.</p>
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Adjournment to Executive Session

De Freedman

Conclusion	<p>Brad Doyle: Motioned to go to Executive Session at 7:11PM Bernadine Henderson: Seconded the motion. The Public was asked to leave the meeting at this time. Committee goes into Executive Session. The next meeting will be held on October 23rd, 2018 at 5:30pm at the Peoria Office location. Meeting adjourned by De Freedman at 7:55pm.</p>
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