



**Division of Developmental Disabilities (DDD)
District North Independent Oversight Committee
Meeting Minutes Summary & Action Items
Wednesday, May 18th, 2022 – 5:00 pm**

Call to Order

Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on May 18th, 2022, Time: 5:10 pm. The meeting took place by virtual conference. (These meeting will continue to be virtual during the Public Health Emergency)

Welcome and Introductions

Please Note: All attendance for this meeting was by electronic (video or phone) means only.

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**

Absent:

- **Jody BonDurant-Strong**

Public in Attendance:

- **None**

Arizona Department of Administration (ADOA):

- **Not present**

Health Plans:

- **Karen Kramer** (United HealthCare) Member advocate
- **Vera Kramarchuk** (Mercy Care) ombudsman

DDD Staff and Guests:

- **Jeffrey Yamamoto** (DDD IOC Liaison)
- **Jen Myler** (DDD DN Program Manager)
- **Staci Rodarmel** (DDD DN Quality Improvement Manager)
- **Joan McQuade** (DDD IOC Manager)
- **Leah Gibbs** (DDD OIFA Administrator)
- **Michelle Rademacher** (DDD IOC Liaison)

Call to the Public

Bob Malloy: Made a call to the public. No one from the public was present. **Jeffrey Yamamoto** reported he received a call from **Mr. Lionel Delgado** and informed him of the meeting time.



**Division of Developmental Disabilities (DDD)
District North Independent Oversight Committee
Meeting Minutes Summary & Action Items
Wednesday, May 18th, 2022 – 5:00 pm**

Updates from DDD Staff

Jen Myler informed the committee about vacancies for the SC position, which is currently eighteen district wide, that does include our Navajo contract positions.

Don Harrington asked about DN taking on other district cases and if there is information on why so many people are leaving.

Jen Myler stated the trend with staffing vacancies is statewide. Requirements for SCs to have distinctive degrees may be a barrier. Recently, the Cottonwood office received 7 applicants for 3 positions. The Division is working on a plan to involve area managers and supervisors per the retention piece.

Robert Malloy reported affordable housing is scarce in his area, Verde Valley and probably throughout the state. Is this problematic to the lack of employees?

Jen Myler stated that it certainly has an effect in different areas.

Staci Rodarmel reported QI remains fully staffed.

Joan McQuade informed the committee that a selection had been made and another redactor was hired and will be starting end of May.

Leah Gibbs informed the IOCs.

- DDD members' with COVID has been slowly increasing for the last few weeks and is trending in line with the national trend.
- House bill 2113 has been signed to add the diagnosis of Down's Syndrome. The implementation of the start of the bill will be 90 days after the close of legislature. That gives DDD time to prepare for the implementation. With the new legislations, someone can have a diagnosis of Down's Syndrome and 3 of 7 substantial limitations, whereas before the individual would require intellectual disability as well as 3 out of 7 substantial limitations.
- Public Health Emergency (PHE) continues to be in place and is set now to end mid-July. All the flexibilities will all continue in that we still permit parents to be paid providers for their minor child, we continue to provide meals and options for face to face or virtual meetings for the members. When the PHE ends, the ARPA funding will kick in until March 2024 funding the flexibilities already in place.
- DDD has been requesting and receiving attestations from vendors and is now sending out ARPA funds for providers to hire and retain staff. Requirements are that the vendor must utilize 80% to the direct care worker (DCW) or supervisor in a non-wage incentive/bonus/benefit.

Don Harrington asked how this will be monitored, DCWs funding is distributed to employees.

Leah Gibbs stated the Division is performing audits of vendors to monitor compliance.

Robert Malloy asked about provider's rate of pay.

Leah Gibbs reported rate of pay is around minimum wage. She provided information that the state is required to review rates of compensation to vendor/providers.



**Division of Developmental Disabilities (DDD)
District North Independent Oversight Committee
Meeting Minutes Summary & Action Items
Wednesday, May 18th, 2022 – 5:00 pm**

Leah Gibbs informed that Article 9 has been posted for public comments and Behavioral Support manual has been posted for public comment.

Updates from ADOA

Larry Allen was out of town, per Jeffrey Yamamoto. He informed Jeffrey Yamamoto prior that he does not have any updates.

Updates from Integrated Health Plans

Karen Kramer -United HealthCare did not have any new updates

Vera Kramarchuk- Mercy Care was present, but left the meeting prior to providing an update

Updates from DDD IOC Liaison

Jeffrey Yamamoto informed the committee on IR redactions and submitting IRs to the committee.

Bob Malloy asked about the new technology report, AHCCCS portal.

Jeffrey Yamamoto stated the portal is scheduled for late this year or early next year.

Leah Gibbs shared the internal DDD training will occur first. The exact date of the AHCCCS portal is not known yet.

Bob Malloy reported in reviewing IRs, the follow-up comments have been excellent. He stated the report details per Human Rights report requests have been of high caliber.

Jeffrey Yamamoto updated the committee on the COVID positive rates

Staci Rodarmel provided out of April 26 reporting, DN has tracked 2446 cases reported, 564 positive cases and 20 deaths.

Bob Malloy requested that he needs the breakdown of COVID numbers for his yearend report coming up in July.

Follow Up for IOC Liaison: send information on what the specific COVID metrics are for District North; request status of the badge for Don Harrington.

Discussion, Review on Committee Membership

This topic was not discussed during this meeting

Discussion and Review of Incident Reports and Behavior Plans



**Division of Developmental Disabilities (DDD)
District North Independent Oversight Committee
Meeting Minutes Summary & Action Items
Wednesday, May 18th, 2022 – 5:00 pm**

Bob Malloy discussed Human Rights incident reports.

Don Harrington states 95 % of HR IRs require no follow-up. Lately he sees in the last months, issues brought up in PRC that pertain to member rights violation, one of which is alone time.

Assignments made at previous meeting:

Bob and Sandy Malloy – Human Rights- Closed

Don Harrington – Emergency Measures & Other-Abuse- Closed

Jody BonDurant-Strong – Physical Abuse & Neglect- Closed

The committee has been loaded the March 2022 reports The March incident reports include **20** open and **278** closed reports. This is a total of **298** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

Incident Type	Open	Closed
Accidental Injuries	3	45
Client Missing	0	1
Deaths	0	2
Emergency Measures	0	3
Human Rights	2	8
Legal	1	0
Medication Errors	3	54
Neglect	5	14
Other Abuse	3	3
Other – Behavior	0	81
Other – Unkn Injury; hospital;	2	60
Physical Abuse	1	4
Property Damage	0	3
Suicide	0	0
Totals	20	278

Adjournment

Bob Malloy motion for adjournment of the meeting at 6:02 pm.

- **Don Harrington motioned to adjourn the meeting at 6:02pm**
- **Sandy Malloy seconded the motion to adjourn the meeting**
- **All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”**

The next meeting is set for Wednesday, June 15th, 2022, at 5:00 pm.