



**Division of Developmental Disabilities  
District South Independent Oversight Committee  
Meeting Minutes & Action Items  
Monday, April 11<sup>th</sup>, 2022 – 1:00 PM to 3:00 PM**

**Call to Order**

Meeting called to order by Committee member, **Keith Jansen**. The date is April 11, 2022, at 1:03 pm. **The meeting took place Virtually due to COVID-19**. Physical location when meetings resume in person will be at 400 W. Congress Street Ste. 500, Tucson, AZ 85701.

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**Welcome and Introductions**

Attendance Virtually:

- **Keith Jansen**
- **Genevieve Valenzuela**
- **Chere Solorzano**

Absent:

- **Mario Gutierrez**

Public in Attendance:

- **Sharon Moyer (potential member)**

Health Plan Liaisons:

- **Vera Kramarchuk (Mercy Care)**
- **Karen Kramer (UnitedHealthcare)**

ADOA:

- **Larry Allen**

DDD:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
  - **Leah Gibbs (DDD OIFA Administrator)**
  - **Andrew Miller (District South Quality Improvement Supervisor)**
  - **Joseph Jensen (District South Quality Improvement Supervisor)**
  - **Barbara Carty (District South PRC Chair)**
  - **Joseph Tracewell (District South Quality Improvement Manager)**
  - **Liz Perez (DDD Volunteer Coordinator)**
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**Call to Public**

**Keith Jansen** announced Call for Public.

**Sharon Moyer** introduced herself. She is a lawyer and is working Pro bono currently. She has a brother with Autism who has recently moved to Arizona, and she has helped him with the DDD application process. She is working with the DD population most of her adult life. She feels that the IOC is a good place to learn and become involved with DDD and the population they serve.

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**DDD Staff Updates**

**Joseph Jensen, Andrew Miller, and Joe Tracewell** had no updates for the IOC.

**Barbara Carty** informed the committee that she received some training in facilitating training for DDD members on sexuality, parents, and member rights. She will let the committee know when she can do a presentation for the IOC.

**Liz Perez** informed the IOC of the Volunteer Appreciation Event on April 19<sup>th</sup> at 3:00pm to 4:00pm.

**Leah Gibbs** gave information she would normally present from the DDD COVID-19 webpage from 4/6/2022. This is now only updated weekly on Wednesday. This corresponds to the ADHS updates on the same day.

- 46,902 members being served by DDD
  - 41,834 members are living in their own home/family home
  - 5,068 members are living in licensed facilities
- 6,772 members tested positive for COVID-19 ( monthly difference of 396)
  - 4,790 residing in their own/family home
  - 1,982 residing in licensed facilities
- 101 Member deaths attributed to COVID-19 (47 lived in a family/own home & 54 lived in licensed facilities).
- Tracking weekly counts, Data above is from 4/6/2022

**Leah Gibbs informed the Committee** that ARPA funding to Direct Care Workers (DCW) and vendors can begin to be funded. A restriction is that 80% of their funds must be given to the DCW but not through their base wage but other means such as stipends, bonuses, childcare. The amount will be 260 million dollars and 211 million to the DCW.

**Leah Gibbs** informed the IOC that currently under the Federal Public Health Emergency (PHE) and the AHCCCS/CMS flexibilities given to DDD, Parents of minor children can be paid as (HCBS) habilitation and attendant care are being allowed. When the PHE is concluded AHCCCS will continue to allow the flexibilities until the end of the fiscal quarter that the PHE was concluded in. In another matter the ARPA funding has been granted to pay parents until March of 2024. So, when



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PHE ends, AHCCCS will allow for the paid parent but will limit it to 40 hours for the parents of a minor member. AHCCCS is looking to include all HCBS to the ARPA funding through 2024.

**Leah Gibbs** commented that there have been a lot of policy changes from the division. The reason is that DDD went through a AHCCCS Operational Review. DDD needed new language to be added to many policies to comply with the AHCCCS requirement of language concerning oversight and monitoring of the new integrated health plans by DDD. The Division was doing the oversight and monitoring, they just need it written in policy.

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**Update from Arizona Department of Administration**

**Larry Allen** had only one update which was the cross-agency IOC chairs meeting this evening. He will send invitations to Chere and Keith, in which he accidentally forgot to invite.

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**Health Care Liaisons Update**

**Vera Kramarchuk** (Mercy Care) Had one update from Mercy care. Solari is now the contracted Crisis call in service. Mercy Care will still continue to work with Solari in the Crisis prevention.

**Karen Kramer** (UnitedHealthcare) No updates from United Healthcare

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**DDD IOC Liaison**

**Jeffrey Yamamoto** informed the IOC about the DDD Quarterly IOC chairs meeting on 4/20/2022 from 10:00am to 12:00pm. Invitations to IOC members will go out later.

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**Discussion, Review, and Possible Action on Committee Membership**

**Keith Jansen** asked for a motion to vote to have **Sharon Moyer** voted in a new full voting member of the District South IOC.

- **Chere Solorzano** motioned to vote in **Sharon Moyer** to be a member of the District South IOC.
- **Genevieve Valenzuela** seconded the motion.
- A vote was taken and all present (see Welcome and Introductions attendance) voted “Aye”, there were no “Nay” votes. Motion was passed and **Sharon Moyer** is now a member of the District South IOC.



**Division of Developmental Disabilities  
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**Introductions of IOC members**

**Keith Jansen** asked that each of the current IOC members introduce themselves to the newest voted in member Sharon Moyer.

**Genevieve Valenzuela** is a special needs family advocate for the Tohono Odem nation. She has been working for the tribe since 2014. She helps advocate all members in the disability field, education, and medical field.

**Chere Solorzano** is a parent of a child with autism. This is where she became interested in becoming an IOC member. She works with a fiduciary lawyer with guardianships. She likes helping people.

**Keith Jansen** lives in Cochise County and is a Boy Scout leader for 35 years. He's a Marine Corp veteran and is still working for the military in the Marine Reserves.

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**Discussion and Review of Incident Reports (IRs) and Behavioral Plans (BPs)**

**Keith Jansen** asked the committee members if there were any questions on the IRs or BPs. The committee members did not have any questions on IRs or BPs

**Keith Jansen** summarized the IR reporting process to Sharon and the positive influence of the IOC.

For all of Feb IRs, the Committee members have been given **560** for Feb incident reports in the Shared Drive. This included **25** open and **535** for closed reports.

Type	Open	Closed
Accidental Injury	4	123
Consumer missing	0	12
Deaths	1	14
Emergency Measures	0	2
Human Rights	2	3
Legal	0	1
Medication Errors	1	52
Neglect	7	37
Other Abuse	2	7
Other-Behavior	0	153
Other -Injury unknown	3	116
Physical Abuse	5	15
Property Damage	0	0
Suicide	0	0



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<b>TOTALS</b>	<b>25</b>	<b>535</b>
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The desired IRs will be divided by the chair and equally distributed amongst the members.

Number of Questions for QIM: . members of the committee will send the incident reports questions to the DDD Liaison **Jeffrey Yamamoto**.

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**Adjournment**

**Keith Jansen** adjourned the meeting at 2:04 pm on April 11<sup>th</sup>, 2022.

The next District South IOC meeting will be held on May 9<sup>th</sup>, 2022, at 1:00 pm.

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