



**Division of Developmental Disabilities
District South Independent Oversight Committee
Meeting Minutes & Action Items
Monday, June 13, 2022 – 1:00 PM to 3:00 PM**

Call to Order

Meeting called to order by Committee Vice Chair, **Keith Jansen**. The date is June 13, 2022, at 1:02 pm. **The meeting took place Virtually due to COVID-19.** Physical location when meetings resume in person will be at 400 W. Congress Street Ste. 500, Tucson, AZ 85701.

Welcome and Introductions

Attendance Virtually:

- **Keith Jansen**
- **Genevieve Valenzuela** (by phone)
- **Sharon Moyer** (by phone)
- **Octavia Lamb**

Absent:

- **Chere Solorzano**
- **Mario Gutierrez**

Public in Attendance:

- **None**

Health Plan Liaisons:

- **Absent** (Mercy Care) (by phone)
- **Karen Kramer** (UnitedHealthcare) (by phone)

ADOA:

- **Absent**

AHCCCS Liaison: **Fredreaka Graham**

DDD:

- **Joseph Tracewell** (District South Quality Improvement Manager)
- **Andrew Miller** (District South Quality Improvement Supervisor)
- **Joseph Jensen** (District South Quality Improvement Supervisor)
- **Barbara Carty** (PRC Chair District South)
- **Joan McQuade** (OIFA Project Manager)
- **Jeffrey Yamamoto** (DDD IOC Liaison)
- **Michelle Rademacher** (DDD IOC Liaison)



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Call to Public

Keith Jansen announced Call for Public.

No one was present.

Review of Changes to Article 9

Keith Jansen announced there was posted changes to Article 9 in which close today. He advised the group to review and identify the number of changes. **Jeffrey Yamamoto** asked the DDD IOC Liaison to present the internet site for committee to follow and find the Article 9 proposed changed.

Jeffrey Yamamoto presented his screen and showed the committee how to locate the posted Article 9 proposed changed on the DDD website and on the Secretary of State's website (see below under DDD IOC Liaison Update). He informed the committee the time for public comment will close this day at 12pm. To find, look for the 6/13 expiration dates and/or 901 – 911.

Keith Jansen explained you can click on each one of them and see the red which is what they took out and what they put in. He instructed the committee to look at each one of them and what was changed since you are responsible for a working knowledge. **Keith Jansen** stated that when Article 9 is finalized, training will be available for all the IOC Committee members. This is expected on or by the end of the year.

DDD Staff Updates

Joe Tracewell, Joseph Jensen, and Andrew Miller had no updates for the IOC.

Barbara Carty stated a new chair for DN and her name is **Jennifer McAvoy**. She has been a long-time support of PRC for District South.

Joan McQuade reports she in the process of adding one more person to our team. She is waiting on everything to go through HR. We will have another redactor. Once staff are up and trained, we should be able to get caught up on the backlog. **Joan McQuade** (later in the meeting) stated she sent out an email to all the districts regarding information that came from AHCCCS. She asked to please check for her email, JMcquade@azdes.gov. She reports she was directed by AHCCCS to make sure the information is distributed out. The email was in regard to a quality through choice, which is a 30-day commenting period, for Home and Community Based Services (HCBS) that meet the criteria for heightened scrutiny.



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Keith Jansen had a staff update. He stated he researched the state of Arizona. He states for the last 6 years, Arizona is the #1 rated state for the treatment and diagnosis of people with Disabilities for the last 6 years. He went through about five different sources to find the information: United Cerebral Palsy, Medicaid, and other national disability groups.

Update from Arizona Department of Administration

Larry Allen was not present for the meeting.

Health Care Liaisons Update

Vera Kramarchuk (Mercy Care) was not present for the meeting.

Karen Kramer (UnitedHealthcare) reports UHC is considering doing a town hall to go over the benefits of what is included in the Dual Special Needs Plan (DSNP) plan. She will update as soon as possible with the details.

AHCCCS Liaison Update

Fredreaka Graham No update.

DDD IOC Liaison Update

Jeffrey Yamamoto informed the committee on the new, actual Article 9 public comment from the Secretary of State's website. **Jeffrey Yamamoto** included in the meeting Chat: The full new Article 9 version can be viewed at https://apps.azsos.gov/public_services/register/2022/19/contents.pdf. Comments may be submitted by filling out the comment form on the DES website. In addition, written comments may be submitted via email, rules@azdes.gov, or by mailing them to: Arizona Department of Economic Security ATTN: Rules Unit P.O. Box 6123, Mail Drop 111G Phoenix, AZ 85007. **Jeffrey Yamamoto** stated (later in the meeting) he forwarded an email from **Leah Gibbs** about Article 9.

Michelle Rademacher informed the team that she is fully immersed in IOC liaison tasks and activities. She asked the committee to please watch for emails from her. Last week she emailed the team twice with responses from DDD DS Quality to the questions on IRs. Reviewable incident reports for the IOC will be added to the drive after auditing and input into correct folders. We are hoping by the end of the week they will be uploaded for the committee.



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Discussion, Review, and Possible Action on Committee Membership

Keith Jansen asked if anyone had someone they would like to introduce to the team. **Sharon Moyer** states she was not aware of anyone. **Genevieve Valenzuela** states she was not aware of anyone either.

Discussion and Review of Incident Reports (IRs) and Behavioral Plans (BPs)

Keith Jansen informed the committee, for their future knowledge, “If we approve an emergency Behavioral Plan that has restrictions in place, it is only good for 90 days.” After that time has expired, it has to be re-reviewed.

Keith Jansen asked if anyone from the committee had anything they wanted to bring up.

Genevieve Valenzuela informed the committee that her google drive is up and running. **Jeffrey Yamamoto** reported that **Sharon Moyer** is also in the system as well now.

For all of **March** IRs, the Committee members have been given **707** for March incident reports in the Shared Drive. This included **33** open and **674** for closed reports.

Type	Open	Closed
Accidental Injury	1	154
Consumer missing	3	14
Deaths	4	8
Emergency Measures	0	2
Human Rights	2	5
Legal	1	3
Medication Errors	3	79
Neglect	7	27
Other Abuse	6	13
Other-Behavior	1	193
Other -Injury unknown	3	163
Physical Abuse	2	11
Property Damage	0	2
Suicide	0	0
TOTALS	33	674

The desired IRs will be divided by the chair and equally distributed amongst the members.

Number of Questions for QIM: members of the committee will send the incident reports questions to the DDD Liaison **Jeffrey Yamamoto**.



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Adjournment

Keith Jansen adjourned the meeting at 1:34 pm on June 13, 2022.

The next District South IOC meeting will be held on July 11, 2022, at 1:00 pm.
