



**Division of Developmental Disabilities
District South Independent Oversight Committee
Meeting Minutes & Action Items
Monday, June 12, 2023 – 1:00 PM to 3:00 PM**

Call to Order

Meeting called to order by Committee Chair, **Keith Jansen** The date is June 12, 2023, at 1:17pm.

Meeting was held virtually via Google Meets

IOC Members:

- **Keith Jansen**
- **Octavia Lamb**
- **Mario Gutierrez**
- **Rachel Kundrat**

Absent Members:

- **None**

Public in Attendance: **None**

Health Plan Liaisons:

- **Dawn McReynolds** (UnitedHealthcare OIFA)
- **Vera Kramarchuk** (Mercy Care Ombudsman) (480-***-***17)

ADOA: **Absent**

AHCCCS: **Fredreaka Graham** by phone (480-***-***98)

DDD:

- **Joseph Tracewell- Joe** (District South Quality Improvement Manager)
- **Andrew Miller** (District South Quality)
- **Michelle Rademacher** (IOC Liaison for DN, DS, & DW)



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Updated: DDD District South IOC-Conference Call (2023-06-12 13:16 GMT-7) - Transcript

Attendees

+1 480-***-**17, +1 480-***-**98, Andrew Miller, Dawn McReynolds UHC OIFA, Gutierrez, Joseph Tracewell, Keith Jansen, Michelle Rademacher, Octavia Lamb, Rachel Kundrat

Transcript

This editable transcript was computer generated and might contain errors. People can also change the text after it was created. The IOC Liaison has edited some of the transcript for accuracy and ease of reading. [Any blue italics transcription was missed by the transcriber.](#)

Keith Jansen: Yes, ma'am. We're good to go.

Michelle Rademacher: Okay, so we're recording now and also making a transcript. You're good to go.

Call to Order

Keith Jansen: Okay, it is Monday. The 12th of June. It is 1:17 and calling the meeting of the district South IOC to order. We need to do introductions Rachel, would you please introduce yourself.

Welcome and Introductions

Rachel Kundrat: Hi, Rachel. Kundrat. IOC Volunteer. A parent. What is the? I provide services for my son and previously have worked in various aspects. Okay.

Keith Jansen: That's good enough. just your name and your member of the IOC.

Rachel Kundrat: Got it.

Keith Jansen: Mario.

Gutierrez: Hi, good afternoon. Mario Gutierrez. IOC, Vice Chair. Parent as well.

Keith Jansen: Okay, my name is Keith Jansen. I'm the District South IOC Independent Oversight Committee chairperson. Okay, after that, we go to the District South. The state employees, I'm trying to think.



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Joseph Tracewell: So, I'm Joe Tracewell District South.

Keith Jansen: Let's go ahead. Trey Joseph.

Joseph Tracewell: A Joe Tracewell District South QA Manager.

Keith Jansen: Okay.

Andrew Miller: My name's Andrew Miller and one of the incident management specialists here in South.

Keith Jansen: Innocent management. I like that.

Michelle Rademacher: Specific. Michelle Rademacher DDD IOC Liaison for District South, District West and District North.

Keith Jansen: Okay.

Keith Jansen: 17 and 98.

+1 480-*-**98:** Hi This is Fredreaka Graham With AHCCCS, the IOC Manager.

Keith Jansen: Okay.

Keith Jansen: And the other one. The phone number.

+1 480-*-**17:** Hi, This is Vera Kramarchuk. Mercy Care Ombudsman.

Keith Jansen: And we got Dawn Reynolds, correct.

Dawn McReynolds UHC OIFA: Dawn McReynolds *with United Healthcare OIFA. No problem, Keith. No problem.*

Keith Jansen: Yeah. I'm sorry. I'm going to get shot.

Keith Jansen: Okay, I believe that's everybody. We have here today. If you're not here, say so. Okay.

**Discussion on District South Independent Oversight Committee
Recruitment**

Keith Jansen: So as far as the IOC personnel go. Wanted to talk a little bit about recruitment. One of the things that might help us do it properly is Michelle sent out a training video that we went to about the open meeting policies. So if you're out recruiting It might help you to know what you can't say. And what you could talk about, what you can't talk about. but...



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Keith Jansen: We need to really try to start recruiting at least. in my mind, two other people because that way, when one or two of us can't make it, we'll still have enough for quorum if we needed to vote on anything. so, keep your eyes and ears open. And, in my opinion, we are the best recruiters we have, because people want to see a face they can see again locally and an email or a phone number of somebody they can talk to locally who knows what's going on. Just for instance, in Tucson in Yuma, Sierra Vista, towns are different. They have different personalities, sizes, shapes and that way when you talk to somebody in your area about how things are going on in your area, they're going to say, okay you're not somebody up in Phoenix or wherever...

00:05:00

Keith Jansen: That has no real idea what's going down with boots in the trenches. That's my term for the person, being on the scene on the spot. So, we have the ability to be our best recruiters. And so please try to keep your eyes and ears open.

Keith Jansen: Recruit some people, they'll still have to go through Phoenix to go through a background check stuff like that, but from my experience in the past five years, people want to talk to somebody who's doing it. And that they can come to with questions. And understand how their town works as well. So, please try to keep your eyes and ears open. If you find anybody that is a possibility, after they talk to you and you can tell them when we say two hours a month, which means this meeting, which usually doesn't go two hours, we mean it. It's not, we're saying two but we actually mean 20. Because that's usually a fear, a lot of people have.

Keith Jansen: So, if they hear from you, I go to the meeting once a month, and we discuss what we need to discuss. And we keep in contact with state people. We keep in contact with people that are offering services, in our liaisons, so, you have those constant channels there. That, you can tell people. They'll be there, you can talk to them. But nevertheless, they have you to say, "Yeah, what about this? How are we doing this from here?" And you'll be able to talk to him about it. And you're gonna be the most believable source they have. That's why, just for instance, the military has recruiters all over the place. Because they can tell them what it's like on Fort Huachuca. They can tell them what it's like in Kentucky, different places. So, please keep that up there. If I was the army, I would pay you a bonus for recruiting, but I'm Marine Corps. We don't do that.

Keith Jansen: Anybody Rachel, Mario, you got anything? Octavia, you're here. Please introduce.

Octavia Lamb: *I am sorry I am late guys.*

Keith Jansen: It's all right. Please introduce yourself.

Octavia Lamb: I'm Octavia Lamb, IOC Member.

Keith Jansen: Okay, so we have all of all four IOC members, I was just stressing the importance of recruitment.



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Keith Jansen: Rachel. And Mario, do you agree with what I've said or do you have any disagreements with what I said?

Gutierrez: That sounds good. I mean, I myself am gonna start tapping into my Special Olympics buddies and coaches and partners. Go from there.

Keith Jansen: Yeah because they put in quite a few hours, and doing Special Olympics. I've been a coach before so when you tell them two hours,...

Gutierrez: Right.

Keith Jansen: And from you they're gonna listen, they're gonna say he means two hours. If that's all you want to put in two hours is fine. At least, it helps us make quorum

Gutierrez: Yeah, and obviously, all of the families related with Special Olympics, have a personal connection to this and can relate. They won't be completely not knowing what an Incident report is or whatever behavior treatment plan, or DDD or somebody.

Keith Jansen: Yeah, that's things they can learn once they get in the system. But, talking to somebody, you get to see him face to face. They know you from some other place, you're not gonna lie to them. If you say a minimum of two hours, if you want to do more you can, just two hours a month. That usually helps really a lot people's fears because if somebody in Phoenix says two hours, how do they know what it's like down here? ...

00:10:00

Gutierrez: Yeah, I know a couple of retired folks as well that I think could use up a hobby or...

Keith Jansen: It's so that's the difference.

Gutierrez: use some time doing something.

Keith Jansen: Rachel, what do you think about it? About what I've said.

Keith Jansen: Take the mute off. You're on mute, Rachel.

Rachel Kundrat: Sorry, I tried the spacebar mute on...

Keith Jansen: Okay.

Rachel Kundrat: My computer kept going to screensaver. So I was trying to fix that. I actually just texted a mom that I have been talking to about my son's school or our son's school, And she's very passionate and I appreciate her demeanor. And I will keep my eyes and ears out.



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Rachel Kundrat: I don't know if I'm active or objective, but I would also be mindful of whom I invite because I think that. I'm not trying to my horn by any means, but, I'd want to be able to trust and have integrity in that person and their

Keith Jansen: Judgments.

Rachel Kundrat: Yes. geez. Sorry,...

Keith Jansen: That's all right.

Rachel Kundrat: Someone's knocking at the door.

Keith Jansen: Let's see. You get to talk at these people, so you get to make that judgment there. But just make sure to refer them to Michelle and she'll let me know also that we have another person that they've cleared and that is putting in for membership. But you'll get to see that person and they'll get to talk to you and you'll get to talk to them. That's the best recruiting tool we have.

Keith Jansen: I keep my eyes open a lot too, but the community I've grown to be part of, the biggest is the military and that's extremely transient. So a lot of people, they don't want to get into it and then they're moving in six months. So, I'm still trying but we almost had a judge but then he backed out.

Keith Jansen: Okay, so I wanted to talk about that because it is important. We need to grow. IOC is at a pretty low state right now. Okay, are there any state updates? Yes.

Rachel Kundrat: May I say one thing really quickly as well, because I was gonna meet with the president of the school and then I was like, didn't have it in my wheelhouse that day. my gosh.

Rachel Kundrat: my gosh, I'm sorry. And my partner's disrupting me. We shut the front door please. I apologize.

Keith Jansen: It's alright. You could talk to the President of the school?

Rachel Kundrat: I'm thinking maybe the teacher. I don't know if there's other people but I can spread the message a little bit at the school to see if there's anybody that would be interested. Because I'm trying to think outside of just my peers if that makes sense.

Keith Jansen: Yeah, that's fine. Whatever you can do. That's fine. We will appreciate it. Like I said, I don't get to clear them, that'll be state, but at least they'll have your face to talk to. They'll know that somebody local that can say, "Yeah, that's the way it works over there. But over here, it's more like this." And so, you'll have that information. You understand?



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Rachel Kundrat: Yes sir, and I hope to connect about the Special Olympics outside of here as well.

Division of Developmental Disabilities Staff Updates

Keith Jansen: Okay, do we have any state updates?

Joseph Tracewell: Not from QA, we remain fully staffed in South and nothing new to report.

Keith Jansen: Anybody else from state?

Keith Jansen: Andrew?

Andrew Miller: Nothing to add.

Keith Jansen: Just want to make sure.

Updates from Integrated Health Plans

Keith Jansen: So, any updates from our Providers?

Michelle Rademacher: So Dawn, put in the chat message that unfortunately she had to leave. That's Dawn McReynolds from UHC, United Healthcare.

Keith Jansen: So, that should leave us.

Michelle Rademacher: Vera is still here.

+1 480-*-**17:** Yeah, so this is Vera there. No, I don't have any updates from Mercy care.

Keith Jansen: Understood. And one other that he was here. We got 17 and 98 were both providers, I believe.

Michelle Rademacher: Fredreka's with AHCCCS. She's here if you have anything for her that she needs to take back, but we don't typically get updates from Fredreka.

Keith Jansen: I'm just want to give her the opportunity, you never know.

Michelle Rademacher: For sure.

Keith Jansen: Any updates.

+1 480-*-**98:** Thanks. This is Fredreka. I don't have any updates. Thank you.



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Updates from Arizona Department of Administration

Keith Jansen: Just want to make sure I don't shut anybody out.

+1 480-***-**98: I appreciate it. Thank you.

Keith Jansen: Okay, I didn't see Larry. And so I'm going to make a really big bad assumption that he doesn't have updates for us or he would have spoke to either Joseph or Andrew or shown up himself. And as far as I know, there are no ADOA updates. What about you, Michelle?

Updates from DDD IOC liaison

Michelle Rademacher: I do have a small update. While you were on the subject of recruitment. I did want to update the committee that the DDD volunteer coordinator and myself.

Keith Jansen: Yes.

Michelle Rademacher: We've collaborated on business cards for the IOC members. And this was recommended by you, Keith.

Michelle Rademacher: So we will have business cards with blanks on the front. So the IOC members can fill in their name and their phone number to use when recruiting volunteers. I also wanted to let you know the ADOA can also order business cards. They have an informational IOC business card. If you'd like that, I can discuss that with Larry for handing out. And then I did find, when I did a volunteer event back around Memorial Day weekend, but what I've found is, what we have an inventory, I'm more than happy to get to you guys, you're committee members, if you would like them. We have a trifold IOC pamphlet and we also have right now in the works an IOC FAQ sheet so that if someone wants more information and they want it written, so that they can recall back what you've provided them, that is in the works. And we have postcards and other items to hand out. Let me know if you want me to get those to you. I'd be happy to do so.

Gutierrez: Hi, Michelle.

Keith Jansen: Just to let you guys know in my opinion. The Trifolds are the better thing. The postcards were the state information and personnel, high up. Usually it's best to send them through Michelle and then have Michelle send them up to higher command. But it's in my opinion. Very good to keep Michelle in the loop rather than she finds out later on from somebody else. What do you mean, they got two people they were looking at.



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Keith Jansen: Because she is closer, and I'm gonna say down to earth to us, more easily contactable. She answers her phone instead of just, "Leave me a message, and I'll try to get back to you." She's very good to keep into the loop. Plus, we have had instances and in years past where we tried to connect them to somebody in Phoenix. And they got the old, I'll call you back whenever I get a chance and by the time they called them back, they decided, "No, I'm gonna do something else." And if you try to get them in touch with Michelle, Michelle's more likely to say, "Yeah, hello, Michelle. I'm Rademacher from DDD IOC South, can I help you?" So, if they get that kind of treatment, and I'm gonna call it, sorry Michelle, customer service.

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Keith Jansen: They're more likely to say, "Yeah, this will be the place. I could go that I could get answers." On the difference between the cards that she's talking about, getting us, that have the blank space. That's where you can put in your name and either your email or your phone number. And so that person you can hand it to them. It'll tell them you're from DDD. It's Arizona. But personally each person can personalize their own for the people that put their information, hand them out. And the ones that DES going to give us was basically, Here's who's in Phoenix you can call. I've passed them out at community events, West End fairs, job fairs. And most of them went right into the trash. Because they didn't want, "Hey, this is Phoenix, can take care of itself." And that's pretty much the way they looked at it. If you have your own name and your phone number or your email, whichever you want to put in that blank spot, because. Can you tell them exactly what it's going to say, Michelle, basically?

Michelle Rademacher: Let me. Give me just a minute. I can look that up. It looks like Rachel has a question.

Keith Jansen: Okay, Rachel. Go ahead.

Rachel Kundrat: So, the mom I texted is interested. So if I could even get the digital version of the Pamphlet, is that an option? Is there a digital version?

Keith Jansen: Yes, it is. Michelle should be able to send you.

Rachel Kundrat: and then I could

Keith Jansen: Is that correct, Michelle?

Michelle Rademacher: Yes, that is correct.

Keith Jansen: So yeah, Michelle, would you please send her a digital version? She can print that out off of that digital version, correct?

Michelle Rademacher: Yes, she can.



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Keith Jansen: Okay, because some digital things, you can't print it off. I want to make sure because that way you can save that and make as many comedy copies as you want. Of the digital thing, but the business cards, they're still printing them up. And that'll be just like your business card, you're from the DDD in Arizona and here's your business card. And I think that'll be the much more helpful one because it'll have a local name instead of Phoenix type of thing. It'll seem more personal in my opinion. Joe, you want to say some?

Keith Jansen: Okay, look like you run to say something, maybe I'm wrong. I'm maybe yeah, whatever.

Joseph Tracewell: No.

Keith Jansen: Okay, I'm gonna ask you a question as an outsider of this normal box here, do you think I'm correct in people want to see a local face, a local name that they can relate to?

Joseph Tracewell: I would imagine so, yeah. Especially since everything is virtual now. it might make a difference to know that there's somebody in your own community, involved as well.

Keith Jansen: Yep. That's what I was my personal feeling exactly. So, Michelle, okay. Have you seen what the business card says?

Michelle Rademacher: I was looking for the draft in my documents. I'm not quite finding that at this point though.

Keith Jansen: Okay, correct me if I'm wrong. It basically says the State of Arizona, DES, Division of Developmental Disabilities.

00:25:00

Keith Jansen: And then there's a spot for your name and either email or phone number. You write that in. It's not going to be typed in for you. Because that way they can distribute them to any district. And you can put your from District South or whatever. And that way those people will be able to contact you because if you write something down real quick, you might not write, just for instance DES Developmental Disabilities Division, something like this and so they get the phone number. They're going. "What was this about? I don't remember." It winds up, losing it. So if they have all that information on one business card, it should make it a lot easier. And then Michelle's number won't be on there. So far as I know, but you will have Michelle's number. We all do. And you can just send them over to Michelle from there. It's kind of neat. You get to be your own reviewing committee, right off the bat for the first people you're talking to. Might save the state a lot of time and money too.

Keith Jansen: What about you Michelle? Any liaison updates?



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Michelle Rademacher: The other information I wanted to provide was about the next public town hall meeting. DDD presents updates and announcements through that meeting. They do it every month and it's the first Thursday of the month. So the upcoming one will be Thursday July 6 from six to eight pm is the next town hall.

Keith Jansen: Okay, I don't know about anybody else. Can you send me information and an invite to that?

Michelle Rademacher: I can send you a link. I do not have the privilege of the invite,...

Keith Jansen: Yeah.

Michelle Rademacher: But I can send you the link for sure.

Keith Jansen: Thank you very much. I would appreciate that. Yeah, I just went to one. It was good. The town halls they're virtual like this, but they give out information on certain topics, but at the end you're able to ask questions, and even during the interim, you can type in stuff into the queue. And then it'll come up. There'll be somebody that will read those questions so they'll get answered during the town hall. Because if you didn't understand something or you're confusing, or you wanted to add something to it, you can type that in and it'll be brought up during the meeting during the open house. Just like, they used to be when they used to actually come to Sierra Vista, Douglas, Tucson, whatever. And the state personnel would come and set up and they tell you about the different things and you could ask questions, right then and there. That was the nice thing, but we haven't had those in a while mostly because The Covid problems that they've had. Because that's how I got hooked on to. They had a town hall. I went and I talked to the people that were way up in the state. And so I know they were personable. They gave me their contact information. Stuff like that. Plus I talked to somebody that was in the committee at the time, they since moved on, they moved and then became deceased. But I had that contact of somebody that was boots in the trenches and I actually got to see the people from the state in person. That was nice. Okay.

Keith Jansen: So, we don't have any action for committee membership today, unless Octavia's got something for us.

Octavia Lamb: No, I don't have nothing for you.

Keith Jansen: Sorry Octavia, when I was kind of leaving you out of the loop there, I didn't mean too but being down here. If you're up there and they're wondering what's going on in. It's easier for somebody in Yuma. So if you know somebody that lives down here that may live in Yuma, Sierra Vista, Tucson, anywhere. Send them to whichever one of us might be closest. And so yeah, why don't you talk to this person.

Octavia Lamb: Yeah.

Keith Jansen: just for instance,



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Octavia Lamb: I understand. I'm always keeping an eye out for volunteers because I know we need it. So I'm always looking.

Keith Jansen: Okay, I'm sorry if I didn't mean to cut you out or anything, but being in Phoenix it's easier for somebody that's local to talk to them.

Keith Jansen: You can always come down here and...

Octavia Lamb: No. I understand.

Keith Jansen: talk to them. You could say, sure, I'll go down to Sierra Vista and talk to you about it. I wouldn't be objectionable.

Octavia Lamb: But a Keith to my understanding because we're virtual though, it doesn't matter if they're finished or not, they can still join South Committee if they wanted to correct?

Keith Jansen: Correct, they can. But I was thinking about us three being boots in the trenches,...

Octavia Lamb: Okay. I,

Keith Jansen: because we live where we're talking about.

Octavia Lamb: right, I understand

Keith Jansen: It's like I said, I wasn't trying to cut you out. Please don't take that the wrong way. If I said that the wrong way, I apologize.

Octavia Lamb: No, I understand. I totally understand.

Keith Jansen: Rachel, you probably don't know Octavia used to do what Michelle does for us now. But she moved into the private sector. And she decided she wanted to keep her fingers in the IOC. She wanted to be joined in it and keep doing it because she liked what she was doing in Michelle's position. So she said, No, I'm not gonna let it go. So even though she's in Phoenix, she's on South District. And she was our liaison for South District.

Keith Jansen: So, we appreciate it, Octavia, we really do.

Rachel Kundrat: Thanks for your service, yeah.

Octavia Lamb: No problem. I just couldn't stay away.

Keith Jansen: Sorry. I'm not trying to put anybody to sleep. Okay, just to make sure. That we don't have to go into. Is there anything else Michelle



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Michelle Rademacher: No, that is all for my update. Thank you Keith.

Keith Jansen: Okay, I wanted to mention. Again, the. We just had a Open meeting law training. And on the seventh and I believe Michelle sent the link to everybody. Did you Michelle?

Michelle Rademacher: Yes, I should have had that in my update. The open meeting law training was scheduled the seventh.

Keith Jansen: Was the seven.

Michelle Rademacher: And so what happened after that is, we got a copy of the PowerPoint slides from the presenter. I did send that out in email. I want to say Thursday or Friday. If you don't have it in your email, just let me know and I'd be happy to send it again. And then if you're on the ADOA website for the IOC, an audio recording has also been posted if you'd like to follow, which Rachel found, if you'd like to follow the audio with the slides, then it's just like being at that meeting.

Keith Jansen: Okay, let me give you a heads up for the other IOC members. The meeting and for some of the meetings, we are one of the exceptions because we deal with HIPAA information. So, it changes who can see the records. Things like that. And they were talking very broadly for any group in Arizona. That basically has anything to do with the government or government money. So, you have to pick what information you're going to use from that training carefully. Because much of it. He actually tells you, belongs and city county state meetings, etc and a lot of the meetings that he was talking about do not apply to us because of what we are doing and the information we're handling. And just for instance, we don't have to answer to a mayor. Yeah.

Michelle Rademacher: So Keith, I do want to be a little bit careful with our discussions because of our agenda.

00:35:00

Keith Jansen: The only thing I think we need and that I understand we would need to go to an executive session for is if we were going to talk about IRS, because the meeting that occurred that we're discussing is available to the public. They can go on to the Arizona website and so, discussing it right now without going into an executive session there shouldn't be anything about it because it's general public information.

Keith Jansen: It's like saying, "Yeah, there's a stop sign down on 7th and Fry." Yeah, you can find that out really easy. It's nothing that's wouldn't be available in any public forum such as this one. So we can discuss it. That's my understanding. Joseph, what about you?

Joseph Tracewell: I couldn't really speak to that. I don't think Keith. That's outside of my realm. Michelle. I don't as far as Michelle would...

Keith Jansen: Okay.



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Joseph Tracewell: Who would be the best person to clarify that? Would that be like Larry?, I'm not sure.

Michelle Rademacher: yeah, Larry or...

Joseph Tracewell: Or yourself for that matter.

Michelle Rademacher: Myself as long as we're not discussing confidential information, member specific information in a meeting, then it can be discussed openly as how I understand it. An executive session would be as...

Keith Jansen: That's where.

Michelle Rademacher: if you want to discuss a specific incident say you want to ask Joe questions directly about the specific incident. Everybody on the committee wanted to discuss it and go over it together and dig into the details of one specific incident. Then that would warrant going into executive session. And what we learned in open meeting law was that going into executive session takes a motion, and a vote from the committee.

Keith Jansen: Motion, a second and then a vote.

Michelle Rademacher: To go into executive and then you also will need to vote to leave executive to come back into your meeting. No voting shall take place during an executive session.

Keith Jansen: Except to come out of executive session.

Michelle Rademacher: Right.

Keith Jansen: But we're talking about stuff that's open, wide open to the public. So far as I understand we can discuss any of that we want. Because if they go on a website, you do not have to be IOC to go on that website. You can look at it because it was in a public forum, it has to be open to the public. So, I figured I was safe unless somebody else thinks I was doing wrong. But you just got to be careful because just, for instance, if you're holding your meetings, in a city or for a city, then. Some of what he has, he talks about city meetings and answering to the mayor, but seeing how we're covering Counties. That the city doesn't have anything to say about it because we're involving numerous cities. They don't say about what we do in an open meeting.

Michelle Rademacher: And you know what I was thinking is if the committee wanted to go into more discussion on open meeting law. We could put that on the next month's agenda after you have an opportunity to review the slides and the audio, and then have a full-out discussion about open meeting law. It might be a very good opportunity. Something to think about,

Keith Jansen: It sounds like an idea with me, hopefully we could make sure Larry was there.

Michelle Rademacher: Larry is on annual leave this week.



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Monday, June 12, 2023 – 1:00 PM to 3:00 PM**

Keith Jansen: Yeah, but I mean, next month but that way, not to put it on us, on you or me but you can't talk about that and then we could ask him, why not?

00:40:00

Keith Jansen: Because I'm always the person that wants to know why, not? When you told me, I can't. Is that alright with you, Rachel? Next week, we do, my mistake, next month.

Keith Jansen: We discuss open meeting law. It'll give you guys a chance to review that material that's on the Internet. Octavia, that alright with you?

Rachel Kundrat: Yeah, I

Keith Jansen: Go ahead, Rachel. I saw your thumbs up.

Rachel Kundrat: Yeah, I'm for it. And I just wanted to. I didn't listen to the audio. I found the Slide.

Keith Jansen: PowerPoint.

Rachel Kundrat: Yeah, the PowerPoint. So then I'll go back and do the audio to get more clarification because right now we're talking about, can we even talk about it in this meeting. That's what I'm understanding, right? No.

Michelle Rademacher: It's not on the agenda. So technically we should not have a back and forth discussion about it, even though we are talking about the rules that govern the meeting. We don't have it on the agenda so we should not have a discussion on it.

Keith Jansen: Using it, as part of recruiting you call it another part of recruiting so you make sure you do it the right way. That was my idea rather than do it the wrong way.

Keith Jansen: Mario, that okay with you? For next month's agenda?

Keith Jansen: And Octavia.

Keith Jansen: On Octavia.

Octavia Lamb: Can you hear me? I will say that again.

Keith Jansen: Yeah.

Keith Jansen: Will that be okay with you if we had put that on next month's agenda?

Octavia Lamb: Absolutely.



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Adjournment

Keith Jansen: And that'll also give you a chance to go over the slides and if you want to listen to the audio, you can listen to that more, either one or both. I was there and I asked some questions. So, I'm pretty familiar with it. Okay, is there any other business that any IOC member feels is necessary to come in front of the board? Excuse me, the committee.

Keith Jansen: Do I have a motion to close the meeting?

Motion and Vote

Rachel Kundrat: I will motion to close the meeting.

Keith Jansen: Do I have a second?

Gutierrez: A will second that motion.

Keith Jansen: We have a motion and a second for the closing of today's meeting. Is there any discussion?

Keith Jansen: Okay, all those in favor. Please say I.

Rachel Kundrat: I

Mario Gutierrez: I

Keith Jansen: Octavia.

Octavia Lamb: I

Keith Jansen: I show the vote was unanimous. This meeting is now adjourned as of 2 pm on the 12th. Thank you very much everybody that showed up.

Gutierrez: Thank you.

Keith Jansen: I'm sorry if I said anything that offended anybody. But hope to see you again next month.

Michelle Rademacher: July 10th at 1:00 PM is the next meeting.

Meeting ended after 00:44:37 🙌

The next regularly scheduled District South IOC meeting is on July 10, 2023 at 1pm.



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For all of **May** 2023 IRs, the Committee members have been given **673** incident reports in the Shared Drive. This included **51** open and **622** for closed reports.

Type	Open	Closed
Accidental Injury	2	117
Consumer missing	0	28
Deaths	2	5
Emergency Measures	0	2
Human Rights	2	12
Legal	0	6
Medication Errors	5	78
Neglect	26	43
Other Abuse	2	4
Other-Behavior	0	188
Other -Injury unknown	8	126
Physical Abuse	4	13
Property Damage	0	0
Suicide	0	0
TOTALS	51	622

Number of Questions for Quality Improvement Manager - **25 total** : members of the committee will send the incident reports questions to the DDD Liaisons **Jeffrey Yamamoto and Michelle Rademacher**.