



**Division of Developmental Disabilities
District South Independent Oversight Committee
Meeting Minutes & Action Items
Monday, July 10, 2023 – 1:00 PM to 3:00 PM**

Call to Order

Meeting called to order by Committee Chair, **Keith Jansen** The date is July 10, 2023, at 1:04pm.

Meeting was held virtually via Google Meets

IOC Members:

- **Keith Jansen**
- **Octavia Lamb**
- **Mario Gutierrez**
- **Rachel Kundrat**

Absent Members:

- **None**

Public in Attendance: **Sam Shepherd** and **Cathy Mirza**

Health Plan Liaisons:

- **Dawn McReynolds** (UnitedHealthcare OIFA)
- **Ian Wilson** (United Healthcare)

ADOA: **Larry Allen** (ADOA State IOC Liaison)

AHCCCS: **Fredreka Graham** (AHCCCS IOC Liaison) and **Christine Scott** (AHCCCS trainee)

DDD:

- **Leah Gibbs** (Office of Individual and Family Affairs Administrator)
- **Joseph Tracewell- Joe** (District South Quality Improvement Manager)
- **Andrew Miller** (District South Quality Supervisor)
- **Joseph Jensen III - JJ** (District South Quality Improvement Supervisor)
- **Joan McQuade** (Office of Individual and Family Affairs Manager)
- **Michelle Rademacher** (Independent Oversight Committee Liaison)



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Updated: DDD District South IOC-Conference Call (2023-07-10 13:03 GMT-7) - Transcript

Attendees

+1 714-***-**75, Andrew Miller, Christine Scott, Dawn McReynolds UHC OIFA, Fredreaka Graham, Gutierrez, Joan McQuade, Joseph Jensen III, Joseph Tracewell, Kathy Mirza, Keith Jansen, Lawrence Allen, Leah Gibbs, Michelle Rademacher, Octavia Lamb, Rachel Kundrat, Rachel Marie Kundrat, Sam Shepherd

Transcript

This editable transcript was computer generated and might contain errors. People can also change the text after it was created. The IOC Liaison has edited some of the transcript for accuracy and ease of reading. [Any blue italics transcription was missed by the transcriber.](#)

Call to Order

Keith Jansen: Okay.

Michelle Rademacher: And just so all the attendees are aware. We have new individuals attending the meeting today. Our public meetings are recorded and a transcript is also collected of the meeting. The minutes will be posted publicly on the ADOA website. Keith, you're good to go.

Keith Jansen: Yes, ma'am. So, today is Monday the 10th of July. It is 1:04 pm and I'm calling the meeting of the district South IOC to order. First of all, I'd like IOC members to introduce themselves. Octavia.

Welcome and Introductions

Octavia Lamb: Are we introducing each other? Octavia Lamb, IOC member with District South.

Keith Jansen: Yeah.

Keith Jansen: Okay. Rachel.

Rachel Kundrat: Hi, I'm Rachel Kundrat, IOC Member District South. Parent Provider grateful to be here. Thanks for your service.

Keith Jansen: No problem. And



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Keith Jansen: where is he? Mario.

Gutierrez: Good afternoon. Mario Gutierrez, IOC District South Vice Chair.

Keith Jansen: Sorry, lost your name, on the list there for a minute. My name is Keith Jansen. I'm the district chair for District South Independent Oversight Committee. Okay. Michelle, would you do the honors you know everybody.

Michelle Rademacher: Yes, I certainly would. It's not a problem. I'll start with myself. My name is Michelle Rademacher. I am the DDD Independent Oversight Committee liaison for District South, District North and District West and currently I'm covering District East and District Central.

Keith Jansen: Man, you're doing all the districts.

Michelle Rademacher: Leah Gibbs. Would you introduce yourself for us, please?

Leah Gibbs: So, I am honored. Good morning. I'm Leah Gibbs afternoon. I'm the administrator of the Office of Individual and Family Affairs, here for DDD.

Michelle Rademacher: Thank you and Joan McQuade.

Joan McQuade: Hi. I am Joan McQuade. I'm with the Office of Individual and Family Affairs. I'm a manager and I'm here, supporting Michelle.

Michelle Rademacher: Thank you. Joe Tracewell.

Joseph Tracewell: Hi Joe Tracewell. District South Quality Assurance Manager.

Michelle Rademacher: Thank you. JJ Jansen.

Joseph Jensen III: JJ Jansen. District South QA supervisor.

Michelle Rademacher: Thank you. Andrew Miller.

Andrew Miller: Hello. I'm Andrew Miller, I'm one of the incident management specialists here in South.

Michelle Rademacher: thank you, Dawn McReynolds

***Dawn McReynolds:** Hi there everybody. This is Dawn McReynolds. I am United Healthcare's Office of Individual and Family Affairs administrator.*

Michelle Rademacher: Thank you, Ian Wilson.

+1 714-*-***75:** Yeah, everybody. My name is Ian Wilson. I'm the onboarding patient advocate and veteran liaison working with Dawn.



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Michelle Rademacher: Welcome, thank you. Larry Allen.

Lawrence Allen: Good afternoon, Larry Allen with ADOA and state liaison on for the Independent Oversight Committees.

Michelle Rademacher: Thank you. Fredreaka Graham.

Fredreaka Graham: Hi everyone. This is Fredreaka Graham. The IOC manager with AHCCCS

Michelle Rademacher: Thank you. Christine Scott.

Christine Scott: Hi, I'm Christine Scott and I'm with AHCCCS.

Michelle Rademacher: Thank you. And Sam Shepherd.

Sam Shepherd: Hi, I'm Sam Shepherd. I'm not on this committee, obviously. I'm attending as a guest, but I'd connected with Joan and then you Michelle. I'm the founder of 3D, which is a non-profit that serves the advocate for individuals of developmental disabilities. And right now, we're in connection with different groups and obviously Arizona, Hawaii, New Hampshire and then Minnesota as well. So, I'm just excited to be here and potentially, I'm join this community. I'm just kind of curious to kind of see with my own eyes but it's all about. So thank you for having me.

00:05:00

Michelle Rademacher: Thank you, and welcome. So, did I miss anyone? Has everybody had an opportunity to introduce themselves?

Keith Jansen: If you haven't introduced yourselves, say no.

Keith Jansen: Okay. I just want to thank everybody for coming today. I'm glad we have a good size turnout. Welcome, Mr. Shepherd, glad to have you.

Sam Shepherd: Thank you.

Discussion on Open Meeting Law

Keith Jansen: So, we're going to do the Discussion of the Open Meeting Law. Which is basically, the law that says, there are certain standards that have to be followed when we're doing this portion of the meeting. In case you don't know, Mr. Shepherd, just to explain this to you. This is the open portion of the meeting if we were to go into an executive session and talk about things that were Protected, then we would have to vote to go to an executive session and only people that are on the IOC or with the state that can go to that meeting that have access to that information could go. Just the idea of the difference.



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Sam Shepherd: That makes your complete sense, okay. Okay.

Keith Jansen: But there's still certain rules and regulations that have to be followed. Whenever we go through an open meeting law, the open meeting. so, We're still trying to get acquainted with those. They just had sent them out to us, not too many months ago. To make sure everybody is following. The same rules and they are implementing Any questions, sir.

Sam Shepherd: Ah, no that, all makes complete sense. Thank you.

Keith Jansen: any questions for many of the members in the IOC?

Mario Gutierrez: No I'm good. Thank you.

Keith Jansen: Octavia.

Octavia Lamb: No, can you hear me? I said, no.

Keith Jansen: Yeah, I can hear you

Keith Jansen: Rachel, Any question?

Rachel Kundrat: No, Sir, just getting on the computer.

Keith Jansen: Okay, not a problem. Larry, any updates on open meeting law or reminders of what we should be doing?

Lawrence Allen: Hello Keith. Yeah, a couple of reminders, when we start a meeting, we need to ask to committee if there's any conflict of interest. And if so why there's a conflict So,...

Keith Jansen: Okay.

Lawrence Allen: We need to do that at the very beginning of the meeting. So that's the first item that we need to say before we even start the meeting. Other than that. I mean, open meeting law, there's so many different areas and do you have any specific questions? I know we had a training back in beginning of June months ago. I guess. Roughly and...

Keith Jansen: Yep.

Lawrence Allen: that information that the audio of that training. And the PowerPoint slides are posted on the IOC website, under the Resources tab. So, feel free to go to that tab and look at that PowerPoint and listen to the audio.



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Lawrence Allen: I think it's very beneficial. Once you go through the training, you go back through it again another time to kind of reinforce it. And maybe even another time. Because this is so much to it. And I think we'll kind of see the potholes that we're trying to avoid here in the meetings. So one would be even though the conflict of interest doesn't really pertain to the open meeting law, that's more of an attorney General ruling but the open meeting law, you're looking at going into executive session. The one thing that we have been missing is that we are not putting the reason why we want to go into executive session. So we need to know prior to the meeting if we're going to be going into executive session. So if we say today, you wanted to go into executive session, you couldn't do it because we need to be...

Keith Jansen: It wasn't put on the agenda. You can't enter new items onto the agenda.

00:10:00

Lawrence Allen: Correct. So we need to be as transparent as possible and I think that's the spirit of the rule, the transparency. And that's the other big thing for the committees would be quorum, and we've kind of been operating under, especially the smaller committees that yourself, to have four members, right? Yeah. So we kind of went into uncharted waters there for a couple months where I didn't really know how to navigate that so I was just going off 50% plus one, right. I mean that's usually the general rule for quorum but that statute says no more than 15 and no less than seven. So seven is the number we have to work off of. So that being said, you can have four, right. So your committee is a total report, but you can't have any less than four. So if you have four people in your committee, and three show, you don't have quorum. Even though you've almost have a hundred percent attendance, you still don't have a quorum. So, Those are the little nuances that we need to work through and kind of work with you and your committee on as we move forward. But I think those are the two big items that really affect the IOCs. The others are just, staying on the agenda

Keith Jansen: Yeah. Rachel, do you have any question?

Keith Jansen: Your mute.

Rachel Marie Kundrat: I'm sorry about that. So you said seven, we needed seven, but then you said, four, can you explain that to me?

Lawrence Allen: So to have a quorum of four, if you had seven members, you need four members, right? So you need 50% plus one. Yeah, so I was operating all four. But then I was taking it to another step where I was doing 50% of four. So if I had three people show.

Keith Jansen: Three.

Lawrence Allen: Then, I was counting that as a quorum which technically it's really not a quorum in the eyes of the state. So, Yeah,...



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Keith Jansen: Basically the reason they do that is the more people you have on your committee. The easier it is to make quorum. So if you have 15 people,...

Lawrence Allen: correct.

Keith Jansen: You need eight to make a quorum. That's just barely over half. So, you can have a whole bunch of people that are traveling or doing whatever, they can't make the meeting, and you can still make quorum and do official business.

Lawrence Allen: Well, let me backup a little bit. Say you had 12 people on your committee, right? You still need 50% +1 so you still need your seven people. So you can't just say four people will make quorum if you have 12 members.

Keith Jansen: Yeah, understand. That's half plus one.

Lawrence Allen: Okay, okay. I just want to make sure I might have misunderstood what she said.

Keith Jansen: But, the bigger committee, we can have up to 15 people, Sam, on the committee, seven to 15. So if you have 15, you only need eight and you'll have quorum. So it makes it easier the more people you have. And when this committee, years ago before Covid hit, we were a larger committee. It was easier to make quorum because, one person misses right now we can't make quorum. The more people we get, then if somebody's on vacation, we can still make quorum. Is that easy enough to understand?

CHAT MESSAGE

Rachel Marie Kundrat: Does Michelle count?

Keith Jansen: Okay. Rachel Kundra. Does Michelle count? No, Michelle does not count. You have to be an IOC member. She is a state employee, she can't be an IOC member. Because that's a conflict of interest.

Lawrence Allen: Correct. You can have a non-voting member on your committee? If they're a provider or if you have more providers, the members of a provider that are part of the committee and they can't be a voting member but they can be kind of a consultant to your committee, but a non-voting member then, they don't count as quorum either. So there's different ways to do things. That's just all how you set your committees up and in your subcommittees because you can have subcommittees. And...

00:15:00

Keith Jansen: Yeah, once you get a big enough committee,...

Lawrence Allen: that kind of Yeah, exactly.

Keith Jansen: One thing I can say that we've been doing correctly is anytime we've gone into IR, which is extremely rare for us, Sam. We have had it on the agenda and the announcement has been made and



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we've gone into it using proper procedure. So, let me ask just so I'm staying out of trouble. Is there anybody here?

Lawrence Allen: Mm-hmm

Keith Jansen: Who has any conflict of interest with anything that is on the agenda today?

Keith Jansen: I don't hear anybody saying yes.

Octavia Lamb: Statement again.

Keith Jansen: Does anybody here have any objection to anything that's on the agenda today or conflict of interest?

Rachel Kundrat: I haven't looked at the agenda. I'll look at it real quick. Sorry.

Mario Gutierrez: I'm good with it, thank you.

Keith Jansen: Okay.

Keith Jansen: We're not going to be of voting on anything, we're not going to be doing any contracts or anything which is part of the open meeting law. We don't have the authority to do that, so that makes it really easy to But today's agenda is a very basic one. It will, we list two hours. Just so you understand, Sam, we list two hours. I've been doing this for years and there's only been twice where we've gone two hours. so, if you decide to join it's not going to be. It says two but you went four, we don't do that because we got state employees and other employees that have to get to their jobs. Are. And also if you were to join Larry here is the Arizona Department of Administration. The reason we're independent is we help out with another chain of command. But yet if we have questions, we can step out from them and go over to Larry and say Hey what about this? Because that way nobody has a sway over us, if you understand what I mean.

Lawrence Allen: Yes, I'm another resource for the committee. So I'm here to help with Michelle as well and everybody else at DDD and to help make sure that the community gets everything they need to conduct their business. So,

Keith Jansen: And then slap my hand when I do something wrong.

Keith Jansen: Okay. I'm Michelle.



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Lawrence Allen: No. Any other questions on open meeting Law? I will post a link to the training and in the chat. And also Sam. If you haven't had a chance to look at the IOC website, feel free to look at the agendas, look at the meeting minutes, and look at the IOC manual. Which I am updating, by the way, to reflect some new legislature changes that were done last session. And update the conflict of interest language in there as well. So that's good. That manual is being redone as we speak. So, I'll let everybody know when that's ready to take a look at. But in the meantime, I'll put some links in the chat and please let me know if you have any questions on open meeting law. Feel free to email me directly or Michelle directly, whoever, we'll make sure your question gets answered.

CHAT MESSAGE:

Lawrence Allen: <https://www.azleg.gov/ars/38/00431-03.htm> (*Executive Session Definitions*)

CHAT MESSAGE:

Lawrence Allen: <https://ioc.az.gov/resources/training>

CHAT MESSAGE:

Lawrence Allen: *Open Meeting Law Training on the IOC Website*

Keith Jansen: if and...just so, Sam you got a paper and pencil

Sam Shepherd: Yeah.

Keith Jansen: My name is Keith Jansen and if you have any questions, feel free to call me at 520. 456.5403 and I will answer any questions to the best of my ability.

Sam Shepherd: Okay, thank you very much.

Keith Jansen: It's always nice to have the personal contacts. Okay, so does everybody understand about open meeting law and everybody that I saw had a thumbs up. or Octavia, did you have any problems with the agenda?

Keith Jansen: You're on mute. Can't hear you.

00:20:00

Octavia Lamb: Now.

Keith Jansen: Okay, thank you. And Mario,...

Octavia Lamb: No, I

Keith Jansen: You said you didn't have any problems.



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Gutierrez: no, I'm good with it. Thank you.

Keith Jansen: Okay.

Lawrence Allen: So, like I mentioned, the open meeting law training was approximately 90 minutes, so, it takes a while to go through it. So please take some time to sit through it. if you have set through it. Please do it again. I think it's beneficial. I really do. So again, please let me know if you have any other further questions on it.

Keith Jansen: Okay.

Lawrence Allen: Michelle, did you?

Michelle Rademacher: I just wanted to add that we do have the agenda set up where we have the information about the executive session included on the agenda. And I think that if your committee still wants to have an option at each and every meeting to go into an executive session. I think the only thing we would need to add is to add it as a standing agenda item. And then you would have the option if the committee chose to vote. But the only caveat there is the committee would have to explain publicly, I believe why they were going into executive session, would that be correct, Larry?

Lawrence Allen: It also needs to be on the agenda.

Keith Jansen: Yeah, she said that.

Lawrence Allen: Yeah, it needs to. It needs to be listed on the agenda as well. Yeah.

Michelle Rademacher: So as a standing agenda item, that would be okay.

Lawrence Allen: No, you have to have the reason why you're going to executive session.

Keith Jansen: Yeah, you have to put executive session to discuss IRs or whatever.

Michelle Rademacher: Okay, so currently the agenda says, it has a disclaimer at the bottom that says Executive session information. It says the committee may vote to go into executive session pursuant to ARS 41-1959 and ARS 38-431.03. It cites A1 and A2 and then it goes on further, consider the appointment of new members to discuss incident reports and behavior plans, concerning members of the Division of Developmental Disabilities of the Arizona Department of Economic Security, Members of the public to leave the committee and Votes to go into executive session. So we do state why we would go into executive session but we don't have it on the list of agenda items.

Lawrence Allen: You still need to list it on the agenda. Yeah.



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Michelle Rademacher: So, our disclaimer would cover the specifics as to why we were going into executive.

Lawrence Allen: No.

Keith Jansen: When you say you put it as a line item. We're going into executive session, that's where you put the description.

Lawrence Allen: Correct.

Keith Jansen: As to why. We can go into executive session for two or three reasons, and you don't have to give a real specific, but you have to give a general idea, why we're going into that executive session such as to this IRs.

Lawrence Allen: so, Right?

Michelle Rademacher: Okay.

Lawrence Allen: If you had an IR where you really wanted to talk about somebody's PHI, which is personal health information or PII. Then you really need to worry about that discussion and...

Keith Jansen: Help.

Lawrence Allen: then that would be something that hopefully, a committee member or somebody would read before the meeting and say, Look, and they would email Keith and yourself and say I want to go into executive session to discuss this in more detail because it's something that might be a HIPAA violation and we don't want to do that. Then that was something we would do. That would be really...

Keith Jansen: That's what we've done twice, we've gone in both times we put it on the agenda and...

Lawrence Allen: And that would be really the only...

Keith Jansen: what we were going to broad, Because you don't want to give it away to the general public but it broad description of why we were going and the two times. That we've had to go into executive session, it was listed on the agenda. And we voted to go into executive session. And then we went into executive succession and then we discussed what was basically on the agenda.

Keith Jansen: So, we've only had to do it twice that I can remember.

Lawrence Allen: I'll post a link to that is into the chat as well. The statute, and for the group. And, again, it's lengthy and it lists nine reasons why you can go into it now. I believe nine of the reasons don't really pertain to the locs and what we do. but I think,...



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Keith Jansen: No, it doesn't.

Lawrence Allen: I think with what we're doing here, trying to protect the health and personal information of a member, that will be the right reason why you would want to go into executive session. so,

Keith Jansen: Yeah, and if you watch the training, It will go into ideas of where you might not apply to us. Because we don't do certain things that you would have to go into executive session for as an IOC. I wish we could, money and all that good junk, but we just don't. But anything it's just to protect any Health information basically is why we would go into executive session or to protect any, private information.

Keith Jansen: Understand Sam.

Sam Shepherd: Yeah. No, that makes complete sense.

Keith Jansen: Okay, other than that, the public we do this. Like we're doing right now. The public gets to hear and see what's going on. If they have a problem, they can speak up or suggestion. They can speak up when they're called on. So at any time during this meeting, if you have a question or you need to speak up just, do the icon.

DDD IOC Statewide Chairs Meeting Discussion

Keith Jansen: Okay, after this, we were going to talk about The statewide chairs meeting. One of the things I wanted to discuss on this, especially Rachel, you're rather new, is although it's called the Statewide District Chairs meeting any IOC member can go to that. And matter of fact, they're encouraged to go to that meeting. Because that way, you get to hear what the IOCs are hearing. And it actually saves us time from saying, Okay, the IOC chairs have heard it now we got to go back to explain it to everybody. If we had people at the meeting, it makes it easier to explain and the more ears you have hearing it, the better off you are. Understand.

Keith Jansen: Just out of curiosity. Do you think you might want, and the next state chairs Meeting is not this Wednesday, it's on the 18th. And they finally moved it into the evening at 5:30 to 7:30. They did that so people that were at work, have a chance to get home and attend the State meeting. Just so you understand. Rachel, do you think you might be going to that or attending that on the computer?

Rachel Marie Kundrat: Yeah, I can do that at 5:30 to 7:30 July 18th. That's a Tuesday. I'm sorry.

Keith Jansen: I said, yes.

Rachel Marie Kundrat: Okay, and I'll find the link somewhere in my emails, probably.



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Keith Jansen: What's going to happen is whoever says yes. I've already talked to Michelle. What she's going to do is just send out an invitation to whoever says, yes. And you'll get the invitation. And you know where you click the blue thing to get into this meeting, they'll be the same type thing, except you'll be going to the state meeting. Just um. So you understand, Sam, we have those about every three months we have four state meetings a month. That's where all the districts get together. It's a run by the Independent Oversight Committee chairs. But we still have other people from the state and vendors and stuff there to give us updates. And maybe new things they found out or things that work for them that we may want to try. But it's done for independent,...

Sam Shepherd: Okay.

Keith Jansen: oversight committees. But it's a way for us all to get together and keep in contact. That nobody feels isolated.

Sam Shepherd: Yeah.

Keith Jansen: Okay, just wanted you to understand that and everybody else to understand that. Octavia, you're going to be going.

Octavia Lamb: I will try. I'm not completely sure if I can.

Keith Jansen: Okay, I didn't know if you were gonna have to because of what you do otherwise and Mario do you think you'll be going

00:30:00

Gutierrez: Yes, I plan to attend it.

Keith Jansen: And I like it because we've always had it from one to three in the afternoon. Now it's gonna be 5:30 to 7:30. So, we don't have to worry about people that are at work. They have a chance to get home. So it's a, we're trying this as a convenience seeing what happens. So Michelle. If you would send invitations out to us all please.

Michelle Rademacher: Certainly.

Keith Jansen: Okay, not trying to make too much work for you. But that's why I wanted to bring that up. So you understood that any IOCs can go to that and listen in. Question. Look Larry

Lawrence Allen: Yes, sir.

Keith Jansen: Can anybody from the public go to the IOC meetings? The state I receive.



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Lawrence Allen: Yes, I believe we've had some people from the public show up with that meeting. Before.

Keith Jansen: Yeah, because it's a state open meeting. so, That's the way I understand it. According to regulations.

Lawrence Allen: Correct. Yes, we all have conducted that meeting, totally transparent. And it is open to the public and it's posted on our website for all to attend. So yes the public can attend.

Keith Jansen: Sam. What I was going to ask you, is do you think you might be interested in seeing what's going on around the state?

Sam Shepherd: Yeah, I'm definitely interested in that meeting as well.

Keith Jansen: Michelle, you have his email address.

Michelle Rademacher: Yes, Keith. I do.

Keith Jansen: Would you like an invitation? Sam.

Sam Shepherd: Yeah, yeah. Sorry.

Keith Jansen: That way you'll just be able to go in and click the button. And, you...

Sam Shepherd: Mm- Yeah,...

Keith Jansen: Okay you're there. Make it easy for you.

Sam Shepherd: no for sure. Thank you.

Keith Jansen: Just trying to help out. That's part of my job. Okay, that's what I wanted. People to understand about the State IOC meeting.

Division of Developmental Disabilities Staff updates

Keith Jansen: Now we're going to talk about the Division of Developmental Disabilities Staff Update.

Keith Jansen: Who do we have here from DDD?

Michelle Rademacher: Keith, would you like me to introduce for the updates?

Keith Jansen: Yes, please.

Michelle Rademacher: All right. We'll start there. No problem. Leah, would you like to start a soft pretty please.



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Leah Gibbs: Did you say briefly?

Michelle Rademacher: pretty, please.

Keith Jansen: We got two hours so

Leah Gibbs: I know. Good afternoon everyone. So, I'm Leah Gibbs. I'm the administrator for the office of individual and family affairs, here for DDD. It's good to see you all, and welcome, Sam. I do have some updates for you.

Sam Shepherd: Thank you.

Leah Gibbs: I want to start by letting you know that the division has been introducing some new teams of people to support our support coordination teams around the state. We have established, what we're calling onboarding units with her specialized support coordination units that are training new staff. We've had a lot of new hires over the last several months and these onboarding units are helping our new employees shadow other folks for about three months while they go through their learning courses. It's been an opportunity for those folks to be able to feel much more confident, and comfortable in taking on their own caseloads and working further to support people with disabilities in the state. And these onboarding units seem to be working out very, very well.

Keith Jansen: Can I interrupt you for a second because we got Sam here. I just want to make sure Sam's what she's talking about is they're onboarding paid state employees.

Leah Gibbs: Yeah, our super coordinators are like our case managers.

Keith Jansen: And helping them understand what the system.

Leah Gibbs: They're like our case managers for folks.

Keith Jansen: Just so you understood it,...

Sam Shepherd: Okay.

Keith Jansen: you where,

Leah Gibbs: Sam. You don't know what you don't know, but feel free to ask.

Sam Shepherd: Thank you.



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Leah Gibbs: We are in the process of establishing a new operations team that support our support coordinators. They're kind of a look behind to make sure that the support coordinators are getting the support that they need to be successful in working with our members and families. And so, both those units are up and running and gonna continue to grow. The division, as a division, is really excited about our opportunity that we're in the process of trying to receive an accreditation. We'll be working with the National Committee of Quality Assurance in seeking an accreditation, on providing support coordination for long-term services and supports for eligible people.

00:35:00

Leah Gibbs: What that means for us is that we are always trying and true improve our process of how our members and families receive support from the division. And in the process of this and accreditation, it's going to help us to make sure that we are publicizing and transparent and that people are aware of our systems of support that our members understand what their responsibilities are in addition to what we do and it's something that we are shooting for for late next year 2024, it's going to take time.

Leah Gibbs: But over the next year, you'll be seeing some ongoing public comment periods for updated policies that are related to compliance with this NCQA accreditation process. And as members of the IOC, you see those 30 days prior to them going out for regular, public comment. If they are major changes, or if they are new policies for us, In addition.

Keith Jansen: Just to let you know, Sam because of people like Leah. Sorry to interrupt, Leah. But I got to give you a big because of people like Leah and these other state employees that are here, Arizona is number one in the treatment of the developmentally disabled in the entire country. And we have been for several years. We just want to keep it that way.

Sam Shepherd: That's awesome.

Leah Gibbs: We absolutely want to keep it that way. In addition, just some updates around the American Rescue Plan Act, ARPA, funding that the division has been able to receive. We did get directed payments out again this year, like we did last year to our qualified vendor network of providers. What that is, is funds that went directly to the qualified vendor agency for the purpose of them hiring and recruiting new direct care worker staff. And also to retain existing staff. And they are allowed to use those funds for things like bonuses or stipends or one-time payments. The one thing they're not permitted to do is to use it as salary wages because those come through a different kind of pot of money and they don't want to be making commitments with that money and then not being able to maintain those wages when they are for money goes away.



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Leah Gibbs: But we did get out our directed payments for this year and we have plans to do that again next year. We have a couple of different things happening around supporting our members, who have co-occurring behavioral health needs in addition to their intellectual or developmental disabilities. The division has been developing a specialized type of living group home situation that we have been calling enhanced behavioral group homes. Those enhanced behavioral group homes are up and running and they are designed for people with pretty complex needs. Over this last legislative session there was a house bill that was passed and signed by the governor that is introducing a new type of a license for an enhanced behavioral group home, that is called a behavioral supported group home.

Leah Gibbs: And the work that the division did in developing our enhanced behavioral group home is very much in alignment with the requirements of this legislation. We will just be doing a couple of tweaking of our service specifications to indicate that those homes will be specialty licensed through the Department of Health Services. With the new requirement, what will happen is the Department of Health Services will be making rules around those homes and those requirements and it'll take a little while for those things to happen. But as they happen the division will no longer be referring to our homes as enhanced behavioral group homes, they will be behavioral supported group homes. We also continue to work on using some of those ARPA funds specifically for educating behavioral health professionals in the state who are working with people who have occurring behavioral health and intellectual and developmental disabilities. We want to train those provider agencies on what are best practices and successes for working with people with IDD. We have been identifying some existing training that is available. We will be developing our own training around the division of developmental disabilities so that we can continue to improve those relationships between the behavioral health agencies, and the division as we concentrate and focus on the member success.

Leah Gibbs: In addition to that, we are looking at a couple of two day long seminar conferences that would be specific for behavioral health professionals around the state. One in the Phoenix area, one in the Tucson area that will probably roll out next year and that will also be an opportunity to be able to help some of the behavioral health professionals better understand best practices for working with our folks. Those conferences are going to be geared for allowing for continuing education, credit for the professionals that attend to, hopefully get more people interested and to come out for those. We also continue work on our project around positive behavioral support. We are in the process of finalizing a curriculum that will be able to be utilized by qualified vendors for their direct support professionals, as well as making it available through one of our contracted agencies for free to family caregivers for members that are supported with the division.

00:40:00

Leah Gibbs: We are also going to mandate that training be required for all of the direct support professionals that work for our state operated programs, our state operated group homes in our state, operated independent care facilities. As part of that training, we will be doing an incentive for qualified vendors in that if they get their staff through the training we'll be able to pay them for that training time and what's involved in pulling them off the line while they're not doing direct care while staff are learning those new skills.



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Leah Gibbs: We are also going to be aligning with our independent contractor to have a weekly technical assistance drop-in session for people who have taken the training to be able to come back together if they are trying to implement strategies or have questions about what they've learned so that there will be ongoing support. And lastly, we will be rolling out a train-the-trainer so that we will be paying vendors to have their staff come in to take the training so that they can deliver it to their direct support professionals and be able to have that part of rolling out that process.

Leah Gibbs: As of right now, we hope to have the curriculum completed by October first. Between October and January, we'll be doing outreach with the provider community and come January, start the trainer, and then open up for that positive behavior support training in the spring of next year. So we're very excited to get that rolled out and working on that project. Just so that you know, we continue to be working on what we're going to utilize for our data collection process so that we can demonstrate the success of getting the positive Behavior support training throughout the delivery system of any direct care worker who is interested in learning that material. And our hope is that it will become a way of doing business, moving forward with the relationship with the vendor community and to support our family caregivers.

Leah Gibbs: Let's see. What else do I have? I know Michelle, keep it short, but there's things going on out there. We are in the process of announcing a new qualified vendor application and agreement. It's been almost 10 years since we've updated our contract that we have with our qualified vendor community and we are going to be rolling out a new one that all 800-ish qualified vendors, who are on contract with the division will need to recontract with this new request for qualified vendor application. That process is going to start in September of this year with the tentative process of that new contract going into effect in March of 2024, which gives plenty of time for agencies to be able to sign up for that new contract.

Leah Gibbs: We've done some outreach and it appears that there should be very little to no direct impact to members and families receiving the services through this transition time. If for some reason a vendor decides they don't want to continue to contract, we will be working with members and families to assure that their services continue. So that's a new project that's rolling out.

Leah Gibbs: Another new one is that we continue to work with our stakeholders in the community. And periodically we hear back from some of those advocacy organizations that there is misinformation being shared in social media, about DDD, about programs about initiatives and those kinds of things. And in the process of trying to get in front of that a little bit, the division has started developing what we're referencing as quick reference guides. We're following in the steps of AHCCCS and their OIFA empowerment tools, which are one page documents designed to be in plain language on a particular topic to help get information out that is factual and accurate to the community.



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Leah Gibbs: These one-page guides are several under development. We have three already posted and on our members and families public Web page. As we roll these out we'll be working with some of our other contacts in the community to make sure that those flyers are out and available to members and families, they're all in English and Spanish. Topics that are already posted to our Web page. There's information to help families who have more than one insurance to understand how to coordinate benefits for their pharmacy benefits.

Leah Gibbs: We have one that's posted around the AHCCCs Redetermination eligibility project that they have been implementing since April of this year. With the Emergency unwinding people who had been enrolled in AHCCCS were not getting redetermined eligibility through the public Health Emergency and AHCCCS has now being required to Redetermine eligibility for all almost two million people that are signed up for the AHCCCS program. It's not just DDD. It's all of the different AHCCCS programs. So we have information on a one-page flier to help families understand that redetermination and how important it is that we have current contact information and current addresses on files. So that when AHCCCS is ready to do that outreach, they don't have any barriers in contacting that member or their family to get the Redetermination done.

Leah Gibbs: And the last one right now that is up is the current status of the parents as paid providers for their minor children. This particular eligibility was put in place at the beginning of the public health emergency to help families who really were concerned about how many people were coming in and out of their home during the public health emergency, as well as experiencing the shortage in finding direct support providers for their children, and their service needs. That particular flexibility, allowing parents to be the paid providers for their minor children, had been scheduled to end at the end of the public health emergency and was scheduled to be supported through the ARPA funds. However, very recently, AHCCCS has announced that they are working with the Centers for Medicare and Medicaid Services that they are planning to put in an amendment to make that particular flexibility permanent.

Leah Gibbs: And AHCCCS has publicized that they are doing a couple of public forums inviting people who would like to hear the conversation or offer input around the amendment of making parents as paid providers a permanent option in the program in Arizona. And those are publicized on the AHCCCS Web page and we recently sent out a flier about those. And if anyone is interested, we can sure get you that information about those outreach programs. I think I got it covered unless anybody has any questions.

Leah Gibbs: Okay. Rachel.

Rachel Marie Kundrat: Hi, thank you so much. That was lovely. I really appreciate all the information and what you do. My son may want to pop over and say hi real quick,...

Rachel Marie Kundrat: but on

Rachel Marie Kundrat: Say hi. Thank you,...



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Leah Gibbs: hi.

Rachel Marie Kundrat: love you. The ARPA funds is that's specifically from Covid or ...please Dylan, one. Or is that separate from COVID. Because I am assuming because it happened during COVID it's COVID funds or not. It really doesn't matter that much. I would also like the information about the AHCCCS forums for parent providers. If you would, you get a chance. And then my other question,...

Leah Gibbs: Sure.

Rachel Marie Kundrat: I guess is there going to be any alternatives, besides the positive behavior support or is it only going to be positive behavior support that is going to be kind of taught through DDD?

Leah Gibbs: And boy, you think those were simple questions? Let me go with the first. Okay. The American Rescue Plan Act was legislation that passed in 2021 and it allows for all of the states that provides supports to be able to get funding for some Special Initiatives. There was an agreement that AHCCCS work with the Centers for Medicare and Medicaid Services. It's not just the division and developmental disabilities that is receiving those funds. But I was just sharing with you about how we're using those funds. And the second question was about the dates of the AHCCCS public forums, right?

CHAT MESSAGE

Gutierrez: Can you please send info in this outreach program- Parents as caregivers for their children.

CHAT MESSAGE

Leah Gibbs: Here is the link to the AHCCCS Public Forums for Parents as Paid Providers : <chrome-extension://efaidnbnmnnibpcajpcglclefindmkaj/https://www.azahcccs.gov/Resources/Downloads/Federal/ParentsasPaidCaregivers1115WaiverForums.pdf>

00:50:00

Leah Gibbs: Was that the second. I think so. Um give me

Rachel Marie Kundrat: Yes, and I will give you my email.

Leah Gibbs: That would be great but what I'll do is I'll give them to Michelle. There's a flier access of the flier they published and I will give the link to that to Michelle and she'll get it out in the minutes so that you all have that information. Okay. And when it comes to training,...

Rachel Marie Kundrat: Okay, thank you.



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Leah Gibbs: I want to be careful to say it's not really DDD doing the training. It's gonna be through the qualified vendors and through our contract and we will be directly training our direct support professionals around positive behavior support. But I'm curious if there's more to your question that I might be able to answer better.

Leah Gibbs: For example,...

Rachel Marie Kundrat: Okay.

Leah Gibbs: Let me try to go. I'm sorry. Go ahead.

Rachel Marie Kundrat: Indicate an internal indicator as a parent comes up for me when there's only kind of one method.

Keith Jansen: Indicator.

Leah Gibbs: So then let me tell you that through our contracted health plans that their ABA services that are available, that may be appropriate for a member or family. There's counseling services, there's the training, that's done through attendant care but mostly through habilitation for our DDD members, all of those things are still going to be out there. What we're trying to do is to try to do kind of a ground level foundation support direct support professionals and family members. That help a little bit.

Rachel Marie Kundrat: Yes, and I just speak from and as much as I don't like to say this after the Facebook comment. But, in terms of learning about disabilities like autism and, my *autistic son and how adults feel about some of the experiences they've had. I always think when I was working in the inpatient hospital you look back at pictures of fifty years ago and how things are done and I think what is this going to look in the future and how in this moment can I be the best that I can be so that I am treating people with compassion and empathy and options.*

Leah Gibbs: And I appreciate that very much. Thank you.

Keith Jansen: Okay, Joseph. Tracewell.

Joseph Tracewell: Yes, I'm sorry.

Keith Jansen: Any update.

Joseph Tracewell: I thought you were asking me to respond to something. I did not really, aside from the fact that we do have two vacancies at the moment. First two, vacancies in the time that I've been manager down here. So we're a little bit understaffed. I don't think that should impact things too much, but just to let folks know we're down in entry specialist as well as a fact finder

Keith Jansen: I'm sorry. Okay, thank you very much, Joseph. Mr. Jansen.

Joseph Jensen III: That covers it. Thank you.



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Keith Jansen: Just wanted to make sure, give everybody a shot. Who else would there be into that heading. Thanks. To do. Everybody else Better. Okay, next is Larry. Do you have any?

Joan McQuade: There's me. So, it's okay.

Keith Jansen: I'm sorry. Ma'am.

Joan McQuade: We are currently short a liaison. For those that know, Jeffrey Yamamoto. He has left the IOC unit, and he is now In a different unit in OIFA and he is now a DCS liaison. So he's got a lot of really good experience.

Keith Jansen: Yeah. Leah Gibbs, stolen.

00:55:00

Joan McQuade: And I think he'll do well and I think it's wonderful that he's been in that role for a long time. And Michelle is doing a great job in meeting the needs. But just to be mindful of the fact that currently, we have one liaison that's going to be covering the entire state. So she's going to be assisting, all five districts. So if she's not able to pick up a phone call, right away, she'll try to get back to you as soon as she can. But do, she's not a very big person and we're spreading her thin. So I just want to make sure that everybody is aware of that. I know, she's gonna do a fantastic job, she knows what she's doing, but just to make sure that everybody was aware of that.

Keith Jansen: Yeah, I trained Jeffrey real good. He was rep down here at south when we were still meeting in person and stuff. Trained him real good and then Leah took him away.

Joan McQuade: No, it wasn't Leah, it was a different, Leah's over the entire OIFA department. It was another manager that took Jeffrey away,...

Keith Jansen: She's over the entire OIFA and he went into that.

Joan McQuade: but we

Joan McQuade: Yeah, I'm just kindlying some slack.

Keith Jansen: The buck stops here.

Joan McQuade: But yeah, I just want to make sure that everybody was aware of that. And If Michelle might need a little bit of extra time here and there because She's dancing as fast as she can.

Keith Jansen: Yeah, understand.

Keith Jansen: Yeah, congratulated Jeffrey on his promotion, I guess you'd call it.

Keith Jansen: Okay, let anybody else. Before I get in trouble again. From the state updates. Okay, I was going to ask Larry, did you have any other updates



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Updates from Arizona Department of Administration

Lawrence Allen: The only other update that I had for the committee would be the new fiscal year has started for the state. So, year end reports will be due in November 1st. so you have plenty of time just to let you know, but if you don't have a subcommittee, I know you're a Committee of four but you could do that, you could have a couple people on a subcommittee to do that, year end report and I will send out the kind of the framework that's outlined in the manual of suggested items that should go in the report. I'll send that back out to the group so it'll be on top of your inbox. So you'll have that.

Keith Jansen: Just send it to me, I'm gonna be the one writing it. Because I've been around the entire time and...

Lawrence Allen: Okay, okay. No problem,...

Keith Jansen: I wrote the last one.

Lawrence Allen: Just reach out to me, and Michelle. If you need help on, formatting, whatever you need done. What we're here to help and also posted the links it.

Keith Jansen: I need a large bank deposit. You asked for it, Larry.

Lawrence Allen: All right. I know, I left myself wide open there so...

Keith Jansen: Yeah.

Lawrence Allen: But this, please let me know if you need anything, and I'll be happy to help. That was the only other update I had for you.

Keith Jansen: Okay, and yeah, unfortunately, in July, I said, oh my God, because I remember last year. Mario, you had a question.

Lawrence Allen: Yeah, no problem.

Gutierrez: No, it was just to get information and Leah sent it. Thank you, Leah.

Keith Jansen: Okay, so we got from Larry now. We're the. I just don't want to make sure to skip anybody. I'm sorry if I still have to read this thing. I do a lot of meetings.



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Updates from Integrated Health Plans

Keith Jansen: From integrated health plans.

Keith Jansen: Michelle, if you'd like to call on them.

Michelle Rademacher: Okay. Currently we have Dawn McReynolds and Ian Wilson. They are from United Healthcare.

Dawn McReynolds: Thanks Michelle. Thank you Keith. I wanted to take a moment and explain that Ian Wilson has joined our special programs team. He is our member advocate and veteran liaison. He will be joining these calls moving forward with me. I appreciate you welcoming him onboard. Thanks

01:00:00

Keith Jansen: That's not a problem. Did anybody else from Have any comments? One, two, three. Guess not.

Updates from DDD IOC liaison

Keith Jansen: Okay. DDD or Michelle. Basically, our liaison, everybody's liaison now.

Michelle Rademacher: *I don't have much this month. I just wanted to remind the committee about the DDD Public Town Hall meetings that are held monthly. You can find the dates on the website and I also wanted to provide an update. The next DDD public town hall meeting is August third from six to eight pm.* And then the other, go ahead. Leah, sure.

Leah Gibbs: I do. So I am always grateful that you share that, Michelle. Thank you. And I want to let you know that our guest speaker is going to be Jana Murrell with raising special kids, and she's going to be talking about guardianship and alternatives to guardianship as a guest speaker.

Keith Jansen: Okay, good. Michelle.

Michelle Rademacher: That's really good information. And then the only other thing I wanted to let the committee know is I will be out of the office, the end of July so be patient with us. Joan and I are going to keep on top of our correspondence. But I did want to let you know that and I'll send you all that information so you have it ahead of time. But I'll be coordinating your meeting prior to the vacation so that I can get that information for you for when I'm in this.

Keith Jansen: Sorry, but being the scientist I am, I like dates and stuff. When you say the end of the month, does that mean starting the 16th?



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Michelle Rademacher: July 28th is when I will be gone and I will return on August 8th.

Keith Jansen: Okay, thank you very much. It's much better to have that. A certainty.

Michelle Rademacher: Absolutely. I understand that completely.

Michelle Rademacher: That's the end of my updates.

Keith Jansen: Mario asked what meeting would discuss guardianship and that would be the town hall right, on the third of August.

Leah Gibbs: It is. Yes, we do a public town hall,...

Michelle Rademacher: Yes.

Leah Gibbs: the first Thursday of each month. The only month we don't meet is December and the link to that meeting. When you go to the DDD homepage and just scroll to the bottom, the link is right there to attend. It's a zoom meeting and it starts at 6:00 pm.

Keith Jansen: That enough information for you Mario.

Gutierrez: yes, thank

Keith Jansen: Not a problem. That's what we're here for. We all give each other information, any information.

Rachel Marie Kundrat: And the question about the town hall, is there ever minutes posted after?

Leah Gibbs: No, but we post the presentation always after and to find it when you go to the DDD Webpage at Home page in blue, it says "Actions related to COVID 19" because we kicked off this public town hall at the beginning of the Public Health emergency, and if you click on that link and you scroll down, there will be a link to the previous town Hall presentations and all of them are posted there.

Discussion, Review, and Possible Action on Committee Membership

Keith Jansen: So next topic is the suggestion on possible future membership. So Sam, I wanted to ask your opinion. What did you think of the meeting today?

Sam Shepherd: I mean, first of all, thank you for making sure I was kind of in the loop with everything. I really do appreciate that from all of you. I'm definitely interested. I did see, just procedure wise, I would have to apply online. So that's something that I would plan on doing afterward today.



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Keith Jansen: Okay.

Sam Shepherd: But yeah, no III. I'd like everything that I saw and heard and stuff like that. And again thank you all for welcoming me in and everything so I do really appreciate it.

Keith Jansen: Okay, one of the things I like to do in the districts I'm in is I will let you know this, that You will be able to receive not only Michelle's phone number, you'll get mine, everybody's shares everybody's phone number and email in case you have a question and I'm not available or Michelle's going to be busy as a one arm paper hanger. You can talk to Mario by the way, is the vice chair or Michelle or Octavia, so,...

01:05:00

Keith Jansen: that way any one of us can get in contact with any one of us. because you might not be able to get in contact with the first person, you try. So we like to share that, and it always helps, because you may hear something that none of us here. And that kind of thing helps. So I just,...

Sam Shepherd: Yeah, for sure. Yeah. Thank you.

Keith Jansen: I thought that, so it's very open communication lines. And any help you'll need Michelle will make sure you get it.

Discussion and Review of Incident Reports and Behavior Plans

Keith Jansen: okay. Are there any more questions or comments? We don't have any, this is asking Michelle. You don't have any IRs or behavioral treatment plants, we need to discuss, do you?

Keith Jansen: Michelle. Rochelle.

Michelle Rademacher: I'm sorry, Keith, they're speaking to me.

Keith Jansen: No, Russell not Michelle. Rachel. Sorry.

Michelle Rademacher: Rachel. Okay. No, that's okay.

Rachel Marie Kundrat: I'm sorry, what was it?

Keith Jansen: You don't have any questions about IRs.

Rachel Marie Kundrat: And no, but I did leave you a message. If maybe we talked about going over them off of the meeting and I would like that and appreciate that at some time.

Keith Jansen: Yeah, I tried to this weekend. You didn't answer.



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Rachel Marie Kundrat: probably. Yeah. I was supposed to bury my mom's ashes yesterday. It was a hard weekend, sorry about that if I missed you.

Keith Jansen: I just wanted you to know, I didn't, forget you or let you out, It's just

Rachel Marie Kundrat: Yeah, I thought you were ditching me. But what

Keith Jansen: I wouldn't do that.

Rachel Marie Kundrat: We'll connect this week,...

Keith Jansen: So you don't have it. I just need a yes or...

Rachel Marie Kundrat: hopefully. No,...

Keith Jansen: no. Do you have anything that we need to discuss about them? Octavia.

Rachel Marie Kundrat: no, no. Not right.

Octavia Lamb: No, sir. I have nothing to discuss.

Keith Jansen: Are Mario. Neither do I.

Gutierrez: No. Thank you.

Keith Jansen: So, we do not need an executive session. So I need a motion or Joseph Tracewell I thought he was here.

Joseph Tracewell: I dropped momentarily. Sorry.

Keith Jansen: I'm sorry, I didn't notice Joseph.

Keith Jansen: My fault. So I need from one of the IOC members just so you understand Sam,...

Joseph Tracewell: That's okay.

Adjournment

Keith Jansen: I need a motion so we can adjourn the meeting.

Octavia Lamb: I motion that we adjourn the meeting, IOC District South meeting at 2:11 pm.

Keith Jansen: I need a second.

Rachel Marie Kundrat: I second that motion.



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Keith Jansen: Okay, we have a motion and a second, any discussion.

Keith Jansen: All in favor, I need each person to say yes or no. Octavia.

Octavia Lamb: *Aye*

Keith Jansen: Rachel.

Rachel Kundrad: *Aye*

Mario Gutierrez: *Aye*

Keith Jansen: *Aye*. Then it is unanimous that this meeting as of 12:12 on the 10th of July, this meeting is now done.

Octavia Lamb: Two twelve, Keith.

Keith Jansen: What?

Octavia Lamb: Two 12.

Keith Jansen: Yeah, I thought that's what I said.

Octavia Lamb: You said 12, 12?

Keith Jansen: I'm sorry. Anybody wants to shoot me. They can shoot me.

Keith Jansen: Yeah. As of 2:12. Sorry the meeting is adjourned. Thank you very much, all for being here. And for all the information we got Thank you very much for coming,...

Sam Shepherd: Okay.

Keith Jansen: Sam and finding out what's going on. I hope you follow through with the process.

Sam Shepherd: Yeah, thank you again.

Keith Jansen: like I said, even if you have questions before you want to or whatever you can call me and I'll give you the boots in the trenches point of view.

Sam Shepherd: All right. Thank you.

Keith Jansen: Y'all have a very good day.

Lawrence Allen: Thanks everyone.



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Rachel Marie Kundrat: Real quick. Can nobody else needs to stay if but kind of your introduction of what you do and you started. I'm sorry. Can you repeat that again? I know it'll be in the notes but

Sam Shepherd: Yeah, yeah. So 3D is the non profit that I started about a year and a half ago and it really serves the advocate for individuals with developmental disabilities, which is obviously why I'm on this call. But really, I'm kind of a two-way approach to one is obviously the social media aspects, like educating people on the issues, the mishaps a lot of things that the general public doesn't know. And then the other side is really connecting with different organizations, groups, government stuff like that. So I'm sort of still getting off the ground with them the outreach. The long-term goal is to be connected within all 50 states. I really connected with three or four thus far. But that's the long-term vision at least.

01:10:00

Rachel Marie Kundrat: And you're not in Arizona. okay.

Sam Shepherd: I am in Arizona. I'm in Mesa, I'm in Arizona for three days, five to Arizona. But our reach is to be beyond just Arizona, if that makes sense.

Rachel Marie Kundrat: Yeah, Very cool. Thanks for doing that.

Sam Shepherd: Thank you. Yeah. Thanks for asking, so appreciate that.

Keith Jansen: Like I said, you all have a very good day now.

Sam Shepherd: Thank you.

Lawrence Allen: Thank you.

Rachel Marie Kundrat: I'll keep talking.

Rachel Marie Kundrat: You. Bye guys.

Meeting ended after 01:11:23 🙌

The next regularly scheduled District South IOC meeting is on August 14, 2023 at 1pm.



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Monday, July 10, 2023 – 1:00 PM to 3:00 PM**

For all of **June** 2023 IRs, the Committee members have been given **730** incident reports in the Shared Drive. This included **57** open and **673** for closed reports.

Type	Open	Closed
Accidental Injury	3	76
Consumer missing	0	5
Deaths	5	9
Emergency Measures	1	12
Human Rights	3	5
Legal	0	4
Medication Errors	8	49
Neglect	19	53
Other Abuse	5	4
Other-Behavior	1	271
Other -Injury unknown	2	163
Physical Abuse	8	21
Property Damage	0	1
Suicide	2	0
TOTALS	57	673

Number of Questions for Quality Improvement Manager - **19 total** : members of the committee will send the incident reports questions to the DDD Liaison, **Michelle Rademacher**.