



**Division of Developmental Disabilities (DDD)
District Central Independent Oversight Committee
(IOC) Public Meeting Minutes Summary**

Friday, May 24, 2024 – 10:00 AM to 1:00 PM

Meeting called to order by Committee Chairperson, **Lisa Ehlenberger**. The date is May 24, 2024, at 10:00 am . **The meeting took place Virtually due to the desire of the committee to continue to meet only virtually.** No Physical location was requested to meet for this meeting.

Attendance Virtually:

- **Lisa Ehlenberger -Chairperson**
- **Eva Hamant**
- **Carolyn Willmer**
- **Amber Stock**
- **Mandy Harman**

Attendance by Phone : **None**

Absent: **None**

Public in Attendance: **Phone Number**

Guests: **None**

Health Plans:

- **Ian Wilson** (United Healthcare)
- **Wendy Herring** (Mercy Care)

ADOA and AHCCCS:

- **Larry Allen -ADOA**
- **Fredreaka Graham** (AHCCCS)

DDD:

- **Barbara Pincone** (DDD CARES Administration - Community, Advocacy, Resolution, Engagement, Support)
 - **James Maio** (DDD District Central Quality Assurance Manager)
 - **Patricia Sandino** (DDD Program Review Committee Chairperson)
 - **Christina Hedges** (DDD Office of Individual and Family Affairs - Behavioral Health Advocate)
 - **Richard Kautz** (DDD Volunteer Coordinator, CARES Administration)
 - **Michaela, “Micky”, Barnhart** (DDD Volunteer Coordinator, CARES Administration)
 - **Joan McQuade** (DDD Manager, Member Advocate, CARES Administration)
 - **Morgan O’Hara** (DDD IOC Liaison, CARES Administration)
 - **Michelle Rademacher** (DDD IOC Liaison, CARES Administration)
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DDD District Central IOC Meeting -Virtual meeting (2024-05-24 10:00 GMT-7) - Transcript

Attendees

+1 480-***-**15, +1 928-***-**13, amber stock, Amber Stock, amber stock, Barbara Picone, Christina Hedges, Curiosity Carolyn, Eva Hamant, Fredreaka Graham, Ian Wilson UHC, James Maio, Lawrence Allen, Lisa Ehlenberger, Mandy Harman, Michaela Barnhart, Michelle Rademacher, Morgan O'Hara, Morgan O'Hara's Presentation, Patricia Sandino, Richard Kautz, Wendy Herring - OIFA Mercy Care

Transcript

This editable transcript was computer generated and might contain errors. People can also change the text after it was created. Any blue italics transcription was missed by the transcriber.

Call to Order

Lisa Ehlenberger: Okay, I care by call to order this regular meeting of the Des DDD District central independent oversight committee. Today's date is May 24th. The time is 10 AM and this is a regular meeting of the IOC and is being held electronically and is being recorded and the transcript of that recording will be posted on the ADOA IOC website. In an effort to avoid excess background noise and potential microphone feedback. Please mute your microphone when you're not speaking and the host of the meeting can mute you but then you can unmute yourself when you would like to speak by clicking on the microphone icon at the bottom left corner of your screen or elsewhere depending on the elect on your technology platform.

Conflict of Interest

Lisa Ehlenberger: Additionally. I've been asked to read the following statement. Do we have anyone that has to disclose a conflict interest and if there is that Committee Member needs to disclose why

Lisa Ehlenberger: Okay, things like there is no conflict to be disclosed and we'll now have introductions of those present in the meeting and Morgan if you can assist me in that, that'd be great.

Morgan O'Hara: Absolutely. You want to start us off Lisa?

Welcome and Introductions



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Lisa Ehlenberger: My name is Lisa Ehlenberger. I'm a District central IOC chair, and I am a guardian of my cousin who is a member of DDD. And my career was in the background of psychology as well as educational psychology and evaluating individuals for educational disabilities.

Morgan O'Hara: Thank you Eva.

Eva Hamant: *Eva Hamant, I am a parent of an adult with disabilities. And I did educational and behavioral supports in communicational issues and now I read early policy notifications to get them out of my email junk box or email box because they are taking up all my data.*

Morgan O'Hara: And I understand that Carolyn.

Carolyn Wilmer: *Carolyn Wilmer, I am a member of IOC. My late sister in law Nicole was a DDD member*

Morgan O'Hara: Would you Amber?

Amber Stock: *Good morning, I am Amber Stock. I am an IOC member as well. My background includes 20 plus years in education and director of ESS.*

Morgan O'Hara: Yes, thank you. And Mandy is also here. She informed us that she was still getting ready. I'm not sure Mandy if you're ready or not, but We also have some staff with us today and Barb.

Barb Pincone: *Good morning everyone. I am Barb Pincone I am a program manager here in our CARES office. I support our volunteer coordination team and also our IOC team among other areas. It is good to see everyone.*

Morgan O'Hara: Yes. Thank you. Christina

Christina Hedges: *Good morning, I am Christina Hedges. I am in the DDD CARES/OIFA administration and I supervise our behavioral health advocates.*

Morgan O'Hara: thank you, Richard.

Richard Kautz: Good morning. I'm with the CARES Unit. I work under Barb and I'm one of the volunteer coordinators. thank you for having me.

Morgan O'Hara: Thank you, Mickey.

Michaela Barnhart: Hello. I'm at Mickey Barnhart. I work as a volunteer coordinator alongside Richard with Barb.

Morgan O'Hara: Thank you James.

James Maio: *I am James Maio I am the quality assurance manager for District central*



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Morgan O'Hara: Thank you. It looks like Patricia just joined us.

Patricia Sandino: Good morning I am Patricia Sandino, the PRC chair for District Central

Morgan O'Hara: Thank you, Michelle.

Michelle Rademacher: Hello my name is Michelle Rademacher. I am the DDD IOC Liaison. I cover Districts west, South and assist with Statewide meeting

Morgan O'Hara: Thank you, Larry.

Lawrence Allen: Good morning Larry Allen ADOA

Morgan O'Hara: Thank you Frederica.

Fredreaka Graham: Good morning this is Fredreaka Graham I am with AHCCCS

Morgan O'Hara: Thank you Ian.

00:05:00

Morgan O'Hara: Ian are you there? Looks like he's trying. There

Ian Wilson: Can you hear me. I don't know my headset wasn't working. Good morning Ian Wilson here with United Health Care

Morgan O'Hara: Thank you, Wendy

Wendy Herring - OIFA Mercy Care: Good morning. Everyone Wendy Herring MercyCare OIFA

Morgan O'Hara: and I am Morgan O'Hara DDD IOC Liaison for District East, Central and North. Is there anyone we might have missed?

Call to the Public

Lisa Ehlenberger: Okay, we'll go ahead and do call to the public so extend a welcome to any member of the public attending this meeting of the DDD District central independent oversight committee. You're invited to make a comment if you wish but your comments will be limited to three minutes and there will not be a discussion following your comments. And thank you for your adherence to this time. Is there anyone from the public that would like to speak?

DDD Volunteer Coordinator Updates



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Lisa Ehlenberger: Okay, it sounds like there may not be anybody to the call or in the public so that would like to speak. So we'll go to the consent agenda items and then our number one item under consent agenda is the DDD volunteer coordinator updates. Pass it on to Barb and Richard and Micky.

Michaela Barnhart: Thank you for having us this morning. We're excited. We're kind of making our journey around the districts to update everybody on the work that we've been doing for recruitment. So we've got a few different points that we want to bring up of just the efforts that we've been making so far. We are building connections and planting seeds and recruitment as many of you know it is not an overnight process. So we really appreciate your patience and your understanding as this Garden gets together to bloom some great volunteers. I know Richard and I have been in these roles for six to eight months now, so we're still very fresh and I think we're really trying to get some things moving. One of the exciting things with the reorganization to the CARES's Administration for us specifically as a volunteer management or coordination now falls under the Community engagement team. And so we are going to be working much more closely with our community engagement team, which means they know more about our volunteer programs as they're getting out the community and where also getting involved in getting on to the community more to help support them. And so it drums up a little bit more interest and it really helps us out during these events. We've been connecting with potential volunteers themselves as well as other teams and organizations that know people that they can send our way to help volunteer several groups have also been sharing our information and their social groups like social media platforms.

Michaela Barnhart: We've had some really great express interest forms that people have been filling out. We've also created an online express interest form, which has been very handy to be for quickly sending out to people they can put their name email address and that they're interested and we're able to send them an email with all sorts of information as well as the applications to volunteer. And we've been working with leadership to get a hold of newly retired DDD staff to get them to volunteer and we've been cleaning out some of the old volunteer rosters to be able to reach out to enactive volunteers and see if there are at a point in their life or they're ready to begin volunteering again. And so those are some of the things that we've been working on our side. And in true volunteer coordination fashion, we have some things that you guys can also do to help us with volunteer recruitment. Since you are the ones who are performing these pasture our best. kind of advocates for volunteerism in the community So we've created a external newsletter Blurb which has gone out in a few newsletters and we've actually received a few volunteer applications from this blur. So if of any newsletter that goes out to and with cross the desk of anyone who the interest in volunteering like I know I see Mercy Care and United on the call if you guys have access to those newsletters shoot them our way so we can get this blur out there. Yeah, Lisa. You have a question.

00:10:00

Lisa Ehlenberger: Just as a curiosity. have you been able to join with raising special kids and put some of that volunteer information in their quarterly? Type of magazines and that they provide or online newsletters.

Michaela Barnhart: We haven't yet but they are on our list.



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Michaela Barnhart: Yes. Yes. first I think Barbara brought it up is the first organization to come up. Yeah, and...

Lisa Ehlenberger: Okay, great.

Michaela Barnhart: then the other big, kind of great drive in this digital age is social media. We've seen direct recruitment happen and some of these social media posts where people are like, my gosh. I want to get involved with DDD. How can I help? And they've said here's the website. We've seen them apply and are getting them onboarded into these committees. So your presence. So if you feel so called I know people have different preferences with their Medias and the DES DDD page post pretty frequently about calls for volunteers. So personally I take a copy and paste that and I put it on my LinkedIn so that's a pretty easy way if you're looking To reach out to your own networks, or if you're a part of any Facebook groups that you think would have some potential Volunteers in there you're able to reshare that post into those pages in those groups. Yes, Lisa.

Lisa Ehlenberger: I'm just out of curiosity if we have a community newsletter that we think might be beneficial to add this information. Should we just email Barbara Richard and you

Michaela Barnhart: Yeah. I'm gonna put in the chat.

Lisa Ehlenberger: you all three of you? with the newsletter

Michaela Barnhart: Yeah, that works or we have a DDD Volunteers inbox. If that's easier. You can email it to that. I just put it in the chat.

Chat message: Michaela Barnhart: DDDVolunteers@azdes.gov

Lisa Ehlenberger: Okay, perfect. Okay DDD volunteers at

Michaela Barnhart: acdes.gov Yeah.

Lisa Ehlenberger: thank you.

Michaela Barnhart: And then I'm also going to put the link to our express interest form in here. So if you know of anyone who's been kind of even thinking about volunteering you can send them to this form and it gives us out their contact information to be able to reach out.

Chat Message: Michaela Barnhart: <https://forms.gle/v2vnZ4YouhYWoV2j8>

Chat Message: Wendy Herring - OIFA Mercy Care: let's connect

Chat Message: Wendy Herring - OIFA Mercy Care: wendy.herring@mercycares.org



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Michaela Barnhart: Richard you have anything else from our volunteer recruitment? I feel like I just word vomited everywhere. So sorry.

Richard Kautz: No, no, that's good. I think you covered a lot of what we are doing. I believe the next couple of weeks. We do have something going on with the ability 360. We've got several other events that we're going to be hosting a table and recruiting. I did want to point out that we're trying to reach out to the West that all the valley really even now we've got to make our way up North me and Mickey or working on trying to get something with the folks something to work and even down south to try to drum up some recruitment one of the things just to let you know how engaged who we are Theater Works, Arizona and Peoria and a special presentation of Frozen Jr. And one of their shows was strictly for people with IDD and there was a lot of people that supported that showing a lot of people that are a part of DDD would autism Down syndrome, just it was so amazing and Theater Works when all out They had a quiet room available which I kind of oversaw and monitored, and people were getting overstimulated. They could go into a different realm and kind of regroup they also provided a noise canceling headphones for people who may have forgotten theirs that needed them. It was just so wonderful to see this organization put on such a wonderful production and it was a kids production. So the production of Frozen Jr. Was put on by, a younger group of kids and young teenagers, so it was really well received and I just want to share that little piece of information. I are here as well as Barbara

00:15:00

Richard Kautz: I mean, I also wanted to thank those people that made it the volunteer appreciation event And I thought it went really well. I believe everybody from the feedback that we received. Had a really good time. So I want to thank everybody who was able to make it, thank you very much for being a part of that. And Mickey and I are here as well as Barbara, To help you guys credit build up the Committees.

Lisa Ehlenberger: I do have a question. I know Wendy at her hand raised as well. I don't know if you have any questions Wendy comments you're muted

Wendy Herring - OIFA Mercy Care: Yeah, Michaela beat me to the punch. I wanted to get more information about the volunteering and she is already sent me an email that Michaela she is on it. So happy to help and I'll pass on the information.

Michaela Barnhart: Perfect. Thank you so much Wendy.

Wendy Herring - OIFA Mercy Care: You bet absolutely.

Lisa Ehlenberger: I did have a question. I was wondering I don't know if it's something I know Barbara also has her hand raised but prior is with them the newsletters and I know that when you do have the people who have interest is it do we have a system or does DDD have a system to maybe? A line or have an IOC members that can volunteer to talk to potential new volunteers because I know just From perspective. I know some of the information that's given to volunteers can be very overwhelming with the expectations



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and it's a foreign language at times. So maybe there's a way that we can as IOC members volunteer to speak to potential. new volunteer recruiter recruitments Go ahead.

Michaela Barnhart: Yeah, I love that idea. Absolutely. I've been tinkering in my brain and I haven't shared this with my team yet, but I've had this idea of cooking about having a volunteer open house virtual so that way potential volunteers could come talk to some members about the IOC kind of learn more and for people who are hesitant or don't think they have the skills or the ability they can come in and see

Lisa Ehlenberger: I would definitely be open to volunteering for some of those events. I mean maybe if it's quarterly open house or maybe three times a year or whatever. I think that'd be great. And then somebody else has their hand up here.

Barbara Picone: It's me. It's funny. I was just thinking so I am responsible for the DDD member and family newsletter that goes out here within to all members and families twice a year. And so we try to put something in those newsletters, every other newsletter just to recruit volunteers as well because that hits 55 plus thousand of our membership and I was just thinking Wendy and Ian Mercy Care and Health Care also that goes out that same Cadence and if y'all wouldn't mind maybe that would be a good place for us to put a blurb as well. We were just talking about people getting a ton of mail and some people read that and they prioritize and I just think the more information we can get out about it the better and if Ian and Wendy if I can be of any help to get I do over I review your roles too, and so I'm not sure why I had About that before but I think that's a really good place the more we can get that out the better. I think so.

Wendy Herring - OIFA Mercy Care: The wheels are already in motion Barbara. as we sit here right now for Mercy Care, so

Barbara Picone: Yep, perfect. Thank you.

Wendy Herring - OIFA Mercy Care: Of course.

Richard Kautz: Hello Wendy. If you can give Janet holds, a shout out. She attended that Frozen Jr. Showing over Peoria the Theater Works, Arizona, and so she hosted a table there actually, so it was good to see, somebody from Mercy Care there.

Wendy Herring - OIFA Mercy Care: Totally I will shout her out. I love it. Thanks.

Richard Kautz: Yeah.

Chat Message: Michelle Rademacher: *The DDD IOC liaisons share the IOC applicant's information with the chairs and vice chairs. It is totally okay to reach out to the applicants.*

Lisa Ehlenberger: And I think Michelle I'm just posted in the in-call messages and if you want to share that Michelle, I think that's great information.



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Michelle Rademacher: Surely Lisa you had asked about, having a way for IOC members to be able to reach out and speak to new applicants and part of the Liaisons duties. When we receive a good to go on an applicant which means they meet the criteria and their background check is cleared. Then we do share the applicant info, resume the contact information with the chairs and vice chairs and it is totally okay to reach out to those applicants Absolutely.

00:20:00

Lisa Ehlenberger: Okay.

Michelle Rademacher: I'll also did want to ask the committee and ask the volunteer coordinators. I had an idea as I was listening to the presentation and I know Micky spoke about an external newsletter blurb. I'm wondering if the IOC committee members would like to have access and for the coordinators if it would be something appropriate for the IOC committee members to have access to that external newsletter blurb if it's provided to us Liaisons here in DDD, we could put it in the shared drive under resources and any IOC member could reach in and grab that blurb anytime. They felt a need to have it to share it and to be consistent with the information that's being provided send it out.

Michaela Barnhart: Absolutely. I know it's gone through our team as far as making sure the wording is correct. So Barbara we get to share that out.

Barbara Picone: I'm sorry, repeat that.

Michaela Barnhart: The external newsletter blurb very good to share that out for okay.

Barbara Picone: Absolutely.

Barbara Picone: Yeah, because we nothing. Yeah.

Michaela Barnhart: Yeah, it's been worth Smith.

Michaela Barnhart: It's gone through a few different filters. So Yeah.

Lisa Ehlenberger: That would be great.

Barbara Picone: All of our Google mechanisms over here.

Lisa Ehlenberger: And who is it possible for somebody from the DDD Liasions to be able to send that to our current volunteer members Thank you. And then maybe the link to the IOC resources because that's something I have not seen or explored on the website. Thank you.

Curiosity Carolyn: And this is Carolyn, to see I know DDD has a volunteer flyer and you guys sent it out a while ago, and I thought I saved it in my files, but I can't find it. Could you send that out to the IOC again?



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Michelle Rademacher: So Carolyn, this is Michelle. I'm going to check real quick. I do believe that that is uploaded to the shared Drive. Do you want that specifically emailed to you or...

Curiosity Carolyn: Okay.

Michelle Rademacher: Is it accessible to you? do you have

Curiosity Carolyn: Would you mind emailing it to me just in case I have trouble getting it in the shared drive.

Lisa Ehlenberger: Yeah, if you could just add it.

Curiosity Carolyn: I have a little yeah,...

Michelle Rademacher: And so what?

Curiosity Carolyn: I have a little Library so I'm gonna put some in there.

Michelle Rademacher: What I'd like to ask the committee is with if someone wouldn't mind letting us know these resources that we do have posted. There's one four five brochures or pamphlets. There's five documents under the resources file in the shared Drive what I don't know and what Morgan doesn't know is if you are unable to download that or make a copy of it for sharing purposes, we believe you do have permissions to do that.

Lisa Ehlenberger: I can check on.

Michelle Rademacher: But if you can't let us know and we'll reach out to the technical assistance team.

Lisa Ehlenberger: I can check on that if you'd like. And I'll get back to the team.

Chat message: Barbara Picone:

<https://des.az.gov/sites/default/files/dl/DDD-2131A.pdf?time=1716571389503>

Barbara Picone: And I just put one of my favorite ones in the chat.

Michelle Rademacher: Okay.

Barbara Picone: So that's the one that we need you for volunteers and that one should be pretty easily downloaded as well.

Lisa Ehlenberger: Okay. Thank you.

Lisa Ehlenberger: If we don't have any more questions for the volunteer coordinators, then I suspect that we can move on to DDD staff updates or is there any other go ahead Barbara?

Barbara Picone: Mickey were we gonna talk about our newsletter.



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Michaela Barnhart: We can I mean now that you've brought it up.

Barbara Picone: Just a little tea.

Michaela Barnhart: Yeah. a little sneak peek and...

Barbara Picone: Yeah. Yeah.

Michaela Barnhart: we are working on creating a volunteer newsletter that will go out to all of our IOC DDAC and PRC volunteers. We are in the very early stages right now. You guys will actually probably be seeing a Google form sent out probably shortly to get some feedback on what are we gonna call it? But content is gonna be in it, but it's gonna be a really great resource for us just to reach To you guys on a regular basis keep you updated with what is going on behind the scenes what's going on in different districts or in different committees? So just a good way to bring the whole volunteer community together.

00:25:00

Barbara Picone: We are very excited about our newsletter. It's been discussed here for the last six eight months. and as you know, Richard and Micky have been so busy with our event and the holiday program and now we were taking a breather and it's like okay now we could put some fun stuff out. So even as much as acknowledging birthdays and anniversaries and just different kind of fun stuff and we want to make sure everybody's comfortable with what we're sharing. So there may be some inquiries sent to you all about what we're gonna have in it as well as personally what you feel comfortable having shared and not shared so we are excited about

Michaela Barnhart: Yeah.Thanks, Michelle.

Lisa Ehlenberger: Great. Thank you.

Lisa Ehlenberger: And so for all finished with the volunteer coordinator update is there anything else That falls under this agenda item or can we move on to DDD updates?

Richard Kautz: I think we're good.

Lisa Ehlenberger: so move Thank...

Richard Kautz: And thank you.

Lisa Ehlenberger: Thank you so much for sharing.

Michaela Barnhart: Yes. Thank you guys.

Richard Kautz: Thank you all or your time and all your efforts that you guys do. or your committee, so we are thrilled you are here and want to keep you and can't say thank you enough.



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DDD Staff Updates

Lisa Ehlenberger: Okay, DDD staff updates and having some tech issues. I'm gonna go ahead and turn my camera off just for a little bit to see Morgan if you can help with these lessons for the DDD updates, that would be great.

Morgan O'Hara: Sure I know it kind of had a lot but wasn't sure if you had an update or not or

Barbara Picone: No, I don't have any specific updates. just a reminder of our town hall meetings. I think you all know that we have a town hall the first Thursday evening of every month where we share DDD updates There's an opportunity for questions. And sometimes if we have speakers we will have that information on our website ahead of time. So you'll know if it's something of Interest Eva. Did you have a question?

Eva Hamant: Yes. I went to the April town hall. And so you can actually see the slide presentation and in April you talked about parents as a minor children as paid caregivers and...

Barbara Picone: Mm-hmm

Eva Hamant: they're talking the little flow chart was really outstanding made it very clear. So on this extra so now they're calling it extraordinary attendant care and hab they need formal assessment and I need to know when they're going to do the assessment and where is DDD going to put that extraordinary agency atc and hab in what policy?

Barbara Picone: I know that AHCCCS specifically was I believe attended that town hall and did a presentation on that. So what I'm gonna have to have do Morgan, can you take Eva's question and let's Elevate that because Eva I can't answer that specific question, but we absolutely want to get an answer for you. So we will get back to the right person and get you some more information.

Eva Hamant: and also What do they mean by the Workforce Development plan?

Barbara Picone: That's going to be add that Morgan. I apologize that I'm not able to answer questions on the fly, but we are making a list Eva. You are so welcome.

Eva Hamant: Thank you.

Barbara Picone: You are so welcome. Other questions about the town hall meetings.

Lisa Ehlenberger: What day is it again? Is it the first Monday?

Barbara Picone: It's the first Thursday of every month and you know what? I'm gonna put on the website in the chat and if you scroll down at the very bottom of this website of our main page, you're going to see that the next one is June 6th and let me click on it and see if there's any



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Chat message: Barbara Picone: <https://des.az.gov/ddd>

Barbara Picone: It looks like just general DDD updates and announcements. But I would encourage you maybe prior a couple days prior. Sometimes they'll upload if there's a specific topic that they'll be discussing and...

00:30:00

Lisa Ehlenberger: Okay. Thank you.

Barbara Picone: and also there's previous Town Hall the slides are posted. So I'm gonna track those babies down too and put them in the chat. But if you don't attend to town hall you're able to go in and look at what was disgusted those Town Halls. So Eva, that might even answer. I'm not sure but if it's got a little bit more information It may or may not go ahead Eva.

Lisa Ehlenberger: And it's the same.

Barbara Picone: Same okay. Yeah.

Chat Message: Michelle Rademacher: *The next DDD public Town Hall meeting for members, families, and providers will be held on Thursday, June 6, from 6:00 p.m. to 8:00 p.m.*

Virtual Meeting Information: Join ZoomGov Meeting: <https://azdes.zoomgov.com/j/1612474781>

Meeting ID: 161 247 4781 **Join by phone:** 1-669-254-5252 US

Meeting ID: 161 247 4781

Chat Message: Christina Hedges: *I need to head to another meeting. It was great seeing everyone!*

Eva Hamant: It just has so that's where I got my questions from because you had that nice chart, but on the same open, you don't hear them talk about what exactly happened but they are very helpful to look at past. Slides that are posted. thank you very

Barbara Picone: You are welcome. You are welcome and I'll see if I can go ahead Lisa go at least.

Lisa Ehlenberger: just to confirm okay just to confirm.

Lisa Ehlenberger: I just want to confirm that the meeting I ID and joined by phone is the same every month and the length

Barbara Picone: I think so. Can anybody with DDD here answer that I am not sure if it's the same link every month. Yeah.



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Lisa Ehlenberger: it looks like Michelle sent put in the in-call meeting.

Barbara Picone: No, okay, or is that for the June 6th meeting Michelle?

Barbara Picone: And...

Michelle Rademacher: *So I did input that in for the June 6 but I do believe just like these meetings that the link and the call in is the same.*

Lisa Ehlenberger: Okay.

Chat Message: Barbara Picone: <https://des.az.gov/calendar/2024/06/06/ddd-town-hall-meeting>

Barbara Picone: Lisa if you run into any problems on a given week a month just pop into our main page scroll to the bottom.

Lisa Ehlenberger: Yes.

Barbara Picone: And yeah, that'll give you the right one at that time. But hopefully it very well might be the same.

Lisa Ehlenberger: Okay. Thank you.

Morgan O'Hara: Thank you let's see James, do you have any updates for us?

James Maio: Currently the District central quality unit has two vacancies. one of our nurse investigators is vacant and one of our incident specialist positions of vacant. We are currently hiring those positions, but they're in process right now. Hopefully they'll be filled soon. We've already interviewed for both of them. We're just waiting for offers to be made. the quality team is been doing presentation to the providers during monthly provider meetings, trying to improve our incident reporting like getting incidents filled out correctly from vendors. So we've been providing them technical assistance during those meetings taking some of the feedback that we're getting from questions from IOC and from other sources. Just trying to improve the overall process and so we're not sending back so many incident reports to vendors and we're seeing some improvement and we're going to continue to do that over the next year. Other than that, that's what's been going on.

Lisa Ehlenberger: Right. Thank you.

James Maio: Eva you have a question.

Eva Hamant: I do thank you for that because that was one of my questions because Policy 6002 - D the members at risk of missing that is a big one of the IRS that do not have all the required information in it.



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***Chat Message: Barbara Picone: Previous town hall info and slides
<https://des.az.gov/node/9516/>***

James Maio: That is one of the issues with the incident reports is that we're not getting all of the information. We're having to send them back to vendors and then get responses back. So that is why we are meeting with vendors during the provider. So we're trying to reduce the number of times that we're having to send back incident reports and have them Rewritten.

Eva Hamant: And I thank you for that.

James Maio: And we've been doing it for the last about three months and we have scheduled time at all the provider meetings over the next year. So I don't know if you guys know but every month network providers are broken down by service type and they have a monthly provider meeting that. For each service type so they break them down. So one month might be group homes. dtas one month might be in home service providers Etc and they bring them all together. And so we have time on the schedule to do presentation on incident reporting each month. So And we're going to continue to do that. And we're going to actually identify Different things for next year to do presentation on but we have an agreement with network to have time all the service meetings to present something. So as it gets closer to the end of the year, we'll probably come back and try to identify a new area of concern to present for next year.

Eva Hamant: Because one of your issues is that is are a lot of new policies with a lot of requirements.

00:35:00

James Maio: That's true because we're revamping all the policies but the thing is about policies is that they're constantly being revamped to so. We'll have to reset as they kind of finalize we're going to be audited by AHCCCS coming up pretty soon. So after those Audits and they just determine if any of them need to be changed will probably look at that again.

Lisa Ehlenberger: Okay.

James Maio: Any other questions?

James Maio: All right.

Lisa Ehlenberger: Thank you.

***Chat Message: Barbara Picone: Eva, not sure if this helps but here is additional information:
https://www.azahcccs.gov/AHCCCS/Downloads/COVID19/FAQ_ParentsAsPaidCaregivers.pdf***

Chat Message: Barbara Picone: We will still elevate your specific questions for additional info.



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Chat Message: James Maio: I have to step away from 11

Chat Message: James Maio: ;30 to 12

Chat Message: Lisa Ehlenberger: Thanks

Chat Message: James Maio: but I will be back

Chat Message: Eva Hamant: can baarbara send me the link as caregivers as can't copy and too long to copy.

Chat Message: Barbara Picone: Sure! I'll email it to you.

Morgan O'Hara: Thank you **James**. Patricia do you have an update?

Patricia Sandino: Good morning, Well for PRC I do not have any updates. Expect right now PRC has already reviewed over 300 behavior plans so we are in the middle of June. District Central it looks like there is an increase of behavior plans directed, moved or transferred to Central. It is the best news I have so far. I also wanted to thank the committee for volunteering again I am sharing the flyer and my assistant will be happy to send any calendar invites.

Lisa Ehlenberger: Thank you, Patricia.

Morgan O'Hara: Thank I'm not sure but I think that is all our DDD stuff. I think

Updates from Arizona Department of Administration

Lisa Ehlenberger: Okay, and then we just have updates from Arizona Department of administration. Very

Lawrence Allen: Good morning, No updates from ADOA this month. Any questions the committee may have I can get an answer for you.

Lisa Ehlenberger: As of now, I don't think so. But I'm sure that becoming up. I've been coming in our agenda.

Lawrence Allen: Not a problem just let me know if you have any concerns or questions

Updates from the DDD IOC Liaison

Lisa Ehlenberger: Okay, and then as far as I'm updates from DDD the IOC Liaison I think we've already heard but I don't know there might be some more. I am upd



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Morgan O'Hara: I have your data for IR numbers and stuff like that if you would like those. kind of I have the IR numbers in the data that we've been providing.

Lisa Ehlenberger: I'm sorry. What?

Morgan O'Hara: For the month of April there was 657 incidents in the shared drive. 43 of them are open and 614 of them are closed. There were 67 questions submitted to the quality assurance for the month of April. So he hasn't been working very hard in reviewing lots of IRS. You guys also did receive an email with responses back From 3.21.24 so you should have received that as an email as well. And there's a copy in the shared drive if you need to refer back to it. I also wanted to let you know that the agenda does have a new format. So if you want to take a look at it and have any questions, please reach out to us and let us know all the content is still the same. It just has a new look to it. *There is also the next DDD IOC Statewide Chairs meeting is schedule for July 24 at 5:30 if you would like to join us let us know so we can that link to you. And Barb already let you know about the townhall that is the first Thursday of each month so the next one is June 6 at 6m.*

Lisa Ehlenberger: Right. Thank you. curiosity. Do you happen to have the date of when you sent the questions the responses to the IRS?

Morgan O'Hara: I can grab that real fast. Lets see it wouldve been on April 23

Lisa Ehlenberger: Okay,. Thank you.

00:40:00

Lisa Ehlenberger: I think Any other updates?

Chat Message: Amber Stock: Thank you Morgan!

Lisa Ehlenberger: either you or Michelle Thank you so much Morgan.

Discussion and Review of Incident Reports

Lisa Ehlenberger: So then down to the number four on the consent agenda discussion and review of incident reports. And I think we have some just general questions and James also, You have to step away from 11:30 to 12. Is what he said on the call, but this would be a great time to just do General IR questions. And then of course we can go into executive if we need to discuss any individual by ours, especially James is available for us. Thank you. Amber did you want to go or

Amber Stock: Sure, I think one of my biggest questions is about. what is the protocol for when a member goes missing or AWOL are they expected to call 911 immediately or because I kind of see in a lot of the IR reports some are IR reports report that they call 911 right away. And others don't even include it.



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James Maio: It really depends on the individual. So again members because they leave doesn't necessarily mean that it's a crime or that they're in danger because they're not under legal obligation to stay in group homes. Some of them are adults and have a legal right to leave group homes. So they're not being forced and if again that they have the right to leave so it really depends on the individual and whether or not they have a long time there's just many circumstances that have to be looked at. So if there is a danger to that to them being gone, then there's a protocol in the rules that says, they have to look for them for certain amount of time and then they are supposed to reach out to the police.

James Maio: But it's individualized based on their risk of the member. Lisa

Lisa Ehlenberger: Is this something that's identifiable in the IRS? For example is there some kind of code in the IR that we read that can identify whether or not the individual has alone time or that are the staff supposed to indicate, this individual left the premises they have four hours alone time.

James Maio: No, so this is no but this is the problem. So when we get them we have access to their planning documents. So that's I mean,...

Lisa Ehlenberger: Yeah.

James Maio: We pull that information when we get the IR so it's not something necessarily that you would have access to that's one of the issues is exactly.

Lisa Ehlenberger: It's part of your investigation.

James Maio: So when we are pulling their incident report, that's one of the first things that my staff have to do is they're looking at a lot of other information. Immediately. So they're looking and focus. They're pulling their planning document they're doing a lot more. They're looking at their history of IRS as well. So yeah, there's a lot more to this than just looking at the individual IR

Lisa Ehlenberger: So kind of like what we want to have access to the leaders of your department does all of that as part of in immediate response to an IR that's being reported. Eva

James Maio: Yes. Yeah. exactly

Eva Hamant: According to because remember my question about him in his training the vendors. Because six zero zero two Dash D talks about number e is the vulnerability means of communication medical and special needs. And so part of what we're asking for is included in the new policy that James needs to let the vendors know that needs to be included in the IR.

Lisa Ehlenberger: Do you mean the information that?

Eva Hamant: So it's not the vendors when they write the IR have to include the age of the member a description of the member the time and location of this appearance the effort to locate the member. The



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vulnerability means of communication medical and special needs and the precursors to what happened before they just appeared All That is supposed to be included in the IR.

00:45:00

Lisa Ehlenberger: So, how do we get that to be consistent James? Is there any recommendation or...

James Maio: That's that part of the training that we're including to the vendor.

Lisa Ehlenberger: is there any have you guys?

Lisa Ehlenberger: Okay.

James Maio: That's what's supposed to be included in the description of when they go missing.

Lisa Ehlenberger: Yes.

Lisa Ehlenberger: have yeah.

Amber Stock: *I worry you are going to get a lot of questions because the IR reports are not being completed the way the policy states*

James Maio: that is a part of the problem is that they're not being completed as that are in the rules basically. so is it?

Lisa Ehlenberger: that go ahead.

James Maio: Going it. That's the chapter 70 I believe is where? the qualified vendor incident reporting

Lisa Ehlenberger: Mm- with that being said that is Thing that I know this is something this is on our agenda somewhere. But because it's kind of within the same realm, how's what is the division as far as the agencies that are training their staff to write IRS. Is there any and then get what type of training is is the training come from the division or does it come from the separate agencies?

James Maio: really comes from the agency.

Lisa Ehlenberger: Okay, so what the divisions training? To agencies. How does that? I'm guessing that the agencies have to provide and agree that they're going to provide their staff with x amount of training article 9 Behavior. Support Etc. However, how involved is the division in those trainings for the direct staff? Or they very removed.

James Maio: It's just the requirements that are in the policy. I mean, that's I mean we

Lisa Ehlenberger: Okay, So the division requires the certain requirements and the policies and then It's up to the agencies to provide the training



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James Maio: and yeah, and then there is a monitoring of those things, the monitoring department does that but I don't know how in-depth it is with regards to are they sitting in on their training or anything like that? I think they do have to provide.

Chat Message: Barbara Picone: I have to hop off. Good to see everyone! Thank you for all that you do!

Lisa Ehlenberger: Who's involved in that monitoring?

James Maio: There's a monitoring Department. So I can't answer.

Lisa Ehlenberger: Okay, so that monitoring department is all inclusive.

James Maio: I can't think I cannot answer for that.

James Maio: I don't know.

Lisa Ehlenberger: Okay.

Lisa Ehlenberger: So, who would have the answer to that in regards to the monitoring? I know there's a monitoring department, and...

James Maio: I think they have to submit their training.

Lisa Ehlenberger: there's monitoring is such a broad category is

James Maio: They have to submit their training so I would have to find out I don't know. that's not my best.

Lisa Ehlenberger: Is there somebody that can help us find out?

James Maio: That's not my department. So I cannot answer for that. So I can't really give you an answer. I Said maybe submit that to somebody.

Lisa Ehlenberger: Okay, Larry do or Is that something that we need to make a motion to submit potentially to find out that answer? Is that just a general question answer?

Lisa Ehlenberger: Sorry, I'm just trying to navigate. the rules open law meetings

Lawrence Allen: No, no worries. If that's something that it's just a general question. I think that's fine. But if the committee wants to elevate that again an official answer from DDD, that's perfectly fine, too. So you have a little flexibility there.

Lisa Ehlenberger: I guess you would have the answer to that.

Lawrence Allen: I don't know that yes, I don't know Michelle. Do you have a clue on?



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Lisa Ehlenberger: Okay. then.

Michelle Rademacher: Hi, yes. Yes, Liaisons can reach out internally and...

Lisa Ehlenberger: monitoring of agency training

Michelle Rademacher: find out who would have information on that. What we need you to do is send us an email with the information you're looking for. I know you were asking there was a lot of talking over each other. So I think what you're asking is, what department within the division of Developmental Disabilities performs group home monitoring? But

Lisa Ehlenberger: It would be the monitoring of agency training.

Michelle Rademacher: so just to be sure in the wording if you send us that request in writing via email, then we will forward it up the line and do our best to get that information back to you.

Lisa Ehlenberger: Okay, I guess it would be what department monitors. the agency training

00:50:00

Lisa Ehlenberger: If there's any other IOC, okay, and I'll go ahead and draft that email. I don't think at this time it needs to be a motion. I'm gonna just be a general question. So I'll go ahead and draft that and send it to the DDD IOC Liaisons and Larry. I'm okay.

Lisa Ehlenberger: Okay, any other questions in regards to the IR questions? I know there's maybe a few other questions here. and I have another question in regards to this is like when there are staff that have abused or has substantiated allegations of abuse towards members. How does the division monitor the staff with those abuse allegations substantiated, what happens to these stuff and how do the divisions and agents? How does the division and agency prevent staff from attempting to gain employment at other vendors and agencies?

James Maio: We cannot stop them from doing that and unless they have lost their fingerprint clearance. There's no way to Black Book them because all you can do is you can hope that the vendor does. Call their references. but there is no way to Blacklist staff in any way we can't generate like a

James Maio: a list of people who cannot be working. it's not legal to do that.

Lisa Ehlenberger: If they lose their fingerprint plans harder than have substantiated abuse allegations.

James Maio: It so that's only...

Lisa Ehlenberger: How is that?

James Maio: if they have a substantiated abuse allegation that has gone through APS or...



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Lisa Ehlenberger: exactly

James Maio: DCS. That's how you lose your fingerprint clearance.

Lisa Ehlenberger: Okay, so if the allegation so some of the individuals and some of the IRS that I've read that have the abuse allegations indicate that they've been the substantiated and APS has been involved.

James Maio: because they're involved doesn't mean that they

Lisa Ehlenberger: then it's really up to APS or DCS to report that to the fingerprint clearance type of

James Maio: Right, and if they do that, then they'll have the revoked if they've had a revoked then they can't work because that will come out and their fingerprint clearance...

Lisa Ehlenberger: In that regard, okay.

James Maio: if they can't get a level one cards and they won't be able to work. But otherwise, there's no way to stop them from going from it is and during an investigation prior to it being substantiated. The person could just go to another agency and enlist their name comes up on another investigation which we do identify if somebody is in the middle of an investigation and they have a non-work order through our contracts Department. Then we can identify if they're not supposed to be working. We will reach out to the other vendor.

Lisa Ehlenberger: Okay.

James Maio: But again if they're named doesn't come up on another investigation. We wouldn't know that they are working.

Lisa Ehlenberger: So when the abuse has been substantiated in the staff clearly the alleged abuse has been substantiated and reported to APS or DCS. Then we as IR readers can be feel somewhat. I mean when I'm reading and my biggest concern is that what happens to prevent them? And I think you've answered that because if they've been substantiated then that will be reported to the agencies that provide the fingerprint clearance or...

James Maio: Yes, and...

Lisa Ehlenberger: background checks.

James Maio: as soon as that clearance card is revoked. So any employers who Are notated on their clearance card, they receive a letter telling them that their Clarence card has been revoked so that they can terminate those employees.

Lisa Ehlenberger: Okay, okay, so in then there's also get reported to their current employer.



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James Maio: Yes, and then anybody who has so if they work for multiple employers. So, when you have a clearance card and you go to a work for a new employer they have to call in and verify that it is valid and when they do that they have to document that they now work for that and So again that employer is connected to your clearance card. So when it becomes invalid they call all the employers on that clearance card and let them and *contact them via letter and say this person card is no longer valid so they can terminate them. New employers when they call in and say hey is this person and they will get the thing it's not valid and they can't work. Of course there is an appeal process. They can appeal the decision of a card but it is not easy especially if it is for abuse and neglect. There are other reasons you could not have a fingerprint card. Basically any felony.*

00:55:00

Lisa Ehlenberger: Okay, great. Thank you so much James for clarifying.

Lisa Ehlenberger: I have any other questions in regard to that subject for any IOC members.

Curiosity Carolyn: Yeah, this is Carolyn. So I just wanted to confirm that let me ask it this way. Are there any situations where abuse is substantiated? And that person's fingerprint clearance is not revoked. So if DDD substantiates the abuse internally then that is always forwarded to APS or DCS, correct? Okay. Yeah,...

James Maio: If it's substantiated through the division, yes the only times that the card will be substantially or *the only time the card with revoked is if it substantiated through APS or DCS or if they receive a felony through an arrest and conviction through the court system*

Curiosity Carolyn: So yeah, so now I understand better. So that makes me feel better about that. and then my other question is How long does it take APS or DCS to revoke that fingerprint clearance once they've received the information from DDD?

James Maio: *It varies because they have a different level of proof then we do. So just because we send it doesn't always mean that they agree with it So again, it doesn't guarantee that they will substantiate it. So because again just beyond A Reasonable Doubt is the police APS and....*

James Maio: Correct. yes, that's true. Yeah.

Curiosity Carolyn: Okay.

James Maio: DCF have a slightly lower level of requirement and...

Curiosity Carolyn: yeah, okay,...

James Maio: then we have even a lower level of requirement to substantiate.

Curiosity Carolyn: and then I think all employers are required to Confirm that the fingerprint clearance is valid,...



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James Maio: so for them to

James Maio: substantiate abuse or neglect is higher than ours and then they have to...

Curiosity Carolyn: is that correct? Okay.

James Maio: then present that to their attorneys through the State Attorney General's office And they have to approve it.

Curiosity Carolyn: That's great.

James Maio: So it takes more time for them to get a substantiation than it does for us.

Curiosity Carolyn: Okay.

James Maio: Yes. That's a requirement.

Curiosity Carolyn: That's great. That's my question answer.

Lisa Ehlenberger: Okay. Thank you.

Curiosity Carolyn: Thank you.

James Maio: They also have to do a declaration so that the employee has to sign a declaration saying that they don't have any, a felony and they they have to either apply for a card if they already have a care they have to verify that the card is valid

Lisa Ehlenberger: Any other questions in regards to IRS? In General Amber

James Maio: a felony.

Amber Stock: No, I don't have any other IR questions. Did you want me to bring up the questions about chapter 100 or...

Amber Stock: the 590 questions that I had right now, or do you want me to hold off?

Lisa Ehlenberger: I think that that goes that when we discuss policies.

Amber Stock: Okay.

Lisa Ehlenberger: Yeah, I do have a question for the division. Whoever can answer. I know that I think Leah all mentioned something like this in our previous, IOC meeting in April and she mentioned something about a different system that is up and coming to allow access to review Trends and IRS for individual members for that's going to be available for us. what is this new program or...



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James Maio: Yeah.

Lisa Ehlenberger: what? When is it going to be potentially unveiled I guess.

James Maio: I see that. It's the AHCCCS portal and they're still working on it. we don't have an ETA yet the AHCCCS portal is

01:00:00

James Maio: It's basically AHCCCS a system. we're going to be entering all of the incidents into the AHCCCS portal. They are still working on because we're required to do that. We're not in compliance at this point. They're still working on getting it so that we can enter all of the incidents into the AHCCCS portal and...

Lisa Ehlenberger: Okay.

James Maio: then we are going to use our system it'll kind of dump that information into our system and we'll process our incidents in our system, but it'll start in the AHCCCS portal. But we're not there yet.

Lisa Ehlenberger: Okay.

James Maio: I don't have an ETA yet, but they're still working on it access was having to do some.

Lisa Ehlenberger: Okay, great.

Chat Message: Amber Stock: I need to take a phone call

James Maio: Stuff because we do have members that are not access members. and so there were some stuff that had to be worked on so that we can still utilize it for the members that are not AHCCCS members without violating like HIPAA and stuff like that.

Lisa Ehlenberger: Got any questions in the rest of that?

James Maio: if I do here in ETA, I'll share with you guys next month.

Lisa Ehlenberger: Okay, and just for the sake of I know James is gonna have to step off the call from 11:30 to 12 and we do have a lot more to discuss. So depending on how we move through the agenda if he is able to come back at 12. You said James? and maybe

James Maio: Yes, I just have to jump off that I'm sorry about that.

Lisa Ehlenberger: no problem.

James Maio: I just got added to a meeting for update to we're working on a project for tracking Behavior plans and focus so I really can't miss that and



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Lisa Ehlenberger: No problem. so then what we'll do is if it's okay with everybody. I think we have plenty and the agenda that will take us to 12 and then we could do executive session when James comes back on that line at the end of the meeting if everybody's okay with that.

Discussion of PRC, BTP and BCSPS

Lisa Ehlenberger: So we'll move on to the next agenda item, which is discussion on our PRC. BTPs bcsp.

Curiosity Carolyn: So hi. so

Lisa Ehlenberger: Go ahead.

Curiosity Carolyn: I've been kind of thinking about the BTP's and the peer PCSPs and one of the things I've been wondering about is What kind of training The Writer's and the staff who are implementing the BTP plans receive in this? And what is the curriculum where does the curriculum come from for these trainings?

Lisa Ehlenberger: So this is for Behavior treatment plans, correct Carolyn?

Curiosity Carolyn: Yeah, sorry.

Lisa Ehlenberger: Yeah, so we didn't do the question is ...

Curiosity Carolyn: Yeah for BTPs.

Lisa Ehlenberger: what evidence-based training or what trainings provided to the plan writer? And who's in charge of the training that comes from the division or is it from the agencies? this is Eva

Curiosity Carolyn: Yeah.

Eva Hamant: It turns out that. policy 800 is behavior plan development and monitoring is a new policy that is new but is not implemented and and that has to do with the writer and what they have to do for writing Behavior plans and it sounds like James is going to go to a meeting talking about this Behavior plan development and monitoring because frequently in closed IRS when they go look at one other issues one of the things that QMU looks at is the behavior plan. validated or sometimes a member is even on meds and hasn't had a valid Behavior plan for two years. So I think one of your questions is another one of these things where you have a new policy is not been implemented. and obviously if you all remember DDD is monitored by AHCCCS again.

01:05:00

James Maio: House Bill 2865 one of the areas that they're being monitored for is as Behavior plans. Specifically and we are definitely looking at Very closely and we are working on a performance Improvement plan about Behavior plans and you're right Eva. I am a part of that performance Improvement plan and we are looking at making improvements across the board Statewide we're trying to develop this tracking in



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focus for All members whether they need Behavior plans or required to have Behavior plans and what the status is of their behavior plans. We're trying to develop an automated response. So that teams know when a plan is going to come due and automate a notification to the teams and to the vendors. So that they can get a jump on. Getting the plan ready for renewal. So there's stuff and we're in the works to try to improve the overall process and also to try to alleviate some of a Patricia's, the PRCs are need support as well because they're only really, there that have 300 plans already this year, but yet they need additional support to cover because there's a lot of plans not even being seen yet.

Eva Hamant: What was the number on the policy that you are looking at I missed it.

James Maio: It's a house bill in a second.

Eva Hamant: it's a house bill.

James Maio: It's House Bill 2865.

Eva Hamant: Thank you very much.

Lisa Ehlenberger: I have a question because this might help with the questions that we have Carolyn and this is something for IOC Liaisons also in James the question that we Going to ask via email or the DDDIOC liaison's Morgan Michelle and then also I just email to Larry. that I think it may be covers all of these questions because really it's what department in the division monitored agency training including article. And reporting of IRS. BTP development slash writers. Is that because I don't know...

James Maio: so this is actually not monitored by the division itself.

Lisa Ehlenberger: if that's all one monitoring or go ahead James.

James Maio: This is actually monitored by what is it the DDD. What is the DDAC whatever this is an outside agency that's monitoring DDD. it's actually the

James Maio: Can't remeber what their stand for?

Michelle Rademacher: Its Disability Rights Arizona, formerly Arizona Center for disability law.

James Maio: That would be them. Yes. Thank you. It's announced.

Lisa Ehlenberger: So the disability rights of Arizona is the one that monitors the BTP development or

James Maio: It's an outside entity. That their monitoring this is the house bill. It is an outside agency that is monitoring DDD for high risk members includes their behavior plans. It includes a lot of Human Rights issues. That's how this kind of started and...

Lisa Ehlenberger: okay.



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Chat Message: Michelle Rademacher: HB 2865 is monitored outside of DDD by Disability Rights Arizona. Complex needs DDD members & Quality of Care concerns.

James Maio: that specifically was one of the areas is that they have their behavior plans in place? And that's kind of how it started to identify. Where members who should have Behavior plans in place? Do they have them in place? And that's where we determined they don't. which I have honestly been pushing for so long that we don't because we don't have a system in place to track them across districts, we haven't had a system in place to track them and focus so

Lisa Ehlenberger: Okay, so this is kind of an up and coming newer development. But with being...

James Maio: Yes.

Lisa Ehlenberger: what kind of of the same it's related so not with the house bill but a separate from the house bill. That's I think the email.

James Maio: It led to the creation of a performance Improvement plan for the division, which is yeah.

Lisa Ehlenberger: Got it. So on the question Still Remains, so kind of within that realm and just eliminating the health Bill monitoring type of thing because that's kind of a separate outside Source that's monitoring The Division. I think the questions that we have maybe are related to that and that's great to know that that's up and coming and in development but still remains a question as to What department within the division monitors agency training? So, okay.

01:10:00

James Maio: Right and...

James Maio: it's separate from that. There is a department that actually monitors group home monitoring and DTA monitoring but they don't necessarily monitor their trainings. They monitor group homes and DTAs and in home services, but they don't necessarily monitor the training development. So Because there's a monitor.

Lisa Ehlenberger: Okay. Thank you.

Lisa Ehlenberger: Okay.

Chat Message: Michelle Rademacher: Office of Licensing and Certifications most likely, but we would need to reach out to confirm.

Curiosity Carolyn: So they're monitoring what's actually happening as opposed to the training.

James Maio: Right. There is a monitoring unit in quality assurance that monitors the actual sites themselves.



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Lisa Ehlenberger: Okay, so it's still unclear us. So if there is a department in the division that monitors an agency training development or if the division just provides the agencies that requirements that they need to follow. Michelle you wrote something

Michelle Rademacher: yes, I am thinking that you're the information you're seeking on the training and This discussion you're having about the group homes and who's looking at that I'm thinking it's the office of Licensing and certifications. Most likely. and James is talking about there's so many different departments and DDD that have different jobs that are independent of each other but it's all goes under the umbrella of DDD's monitoring with group homes and supportive group homes. Because like he said there's the monitoring team that's responsible for going out to each group home to look at their documentation to see their site to perform their duties. They office of Licensing and certifications is going to make sure that they have all their paperwork in line and they're following. I believe I'm not certain so I'd have to ask if they're following, what's in their contract and then the quality team like James' team with there's an incident of concern and the quality management ask them to go out. They actually go on site relate it to imminent health and safety per and So how that's all very independent but intermingled the same and then we have our DDD Network team that works directly with our group home providers in our residential providers and developmental homes to help support them and help be that in between person with the support coordination teams the members and their residential providing agencies.

Lisa Ehlenberger: Thank you for that information Michelle, In regards to IR or BTPs PRC. I know that we had some question about a habilitation behavioral supported group homes that are kind of related to BTPs. There's a I don't know Eva you wanted to ask that in regards to the abilitation and other services provided in the behavior support group homes. We can also do this I apologize. I am off agenda that was on a different page. Sorry guys. And we've already done policy 800 within that under BTPs. Is it possible to include IRS in the BTP reports? And that's related to a policy. There's a couple of questions in regards to appear like PRC's BTPs. If we're able to receive the IRS.

Eva Hamant: so this was 800 is the Behavior plan development and monitoring and so Part of what we were in the subcommittee we talked about is that the behavior plan writer has to review the incident reports related to the members behaviors. and so what we wanted because the policy you can't go online yet, but we could make a recommendation what we want to make a motion that went after they review those IRS that those IRS are included in the behavior treatment plan so that People and at PRC are reviewing it. They can see the same IRS that the behavior plan writer saw

01:15:00

Lisa Ehlenberger: So I guess what you're trying to say Eva's that you're recommending that the IOC make a motion in relation to the behavior treatment plans. when the plan writers review IRS

Lisa Ehlenberger: after the plan writers review IRS, the IOC would like to have those IRS included when they submit the behavior treatment plans, I guess before we have a motion to that. Maybe we can ask Patricia do



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you how many IRS are in especially with behavior plans. Is that something that's a realistic expectation or requirement that potentially could be asked of the plan writers.

Lisa Ehlenberger: What are your thoughts Patricia?

Eva Hamant: so they only Behavior plan.

Lisa Ehlenberger: and in James What's that?

Lisa Ehlenberger: Eva

Patricia Sandino: I didn't so the question was regarding to IRS and I didn't quite can you repeat the question? I'm going it's not clear to me.

Lisa Ehlenberger: On BTP. So basically when a behavior treatment plan is being written. There's a requirement that the plan writer reviews the IRS related to the individual. after the plan writer reviews

Eva Hamant: only their behavior plans only their member Behavioral No.

Lisa Ehlenberger: Yes. We need your plan. You mean only the IRS that are behavioral.

Eva Hamant: The only look at IRS that they only have to evaluate the members.

Lisa Ehlenberger: All IRS are behavioral. All IRS are going to have some kind of they're most likely. I mean, I know that there's metric, if they have an accident they fall and there's so many that could be related to behavioral. So how do they differentiate that How how does the plan writer or even differentiate what is related to behavior? And what is not because IRS? If you think about all of them.

Patricia Sandino: So my understanding is that the team meets every 90 day review So within that session there should be discussing IRS behaviors met changes, etc. Etc. So that's the only process they work very closely with the support coordinator to make sure that when is submitted to PRC all the information and the behaviors that are reported as Target historical or other interfering is updated and as you've known as we go through our reviews, we learn that there's some behaviors that are not quite reported. And so again, there's that teamwork that needs to come together and make sure that that BTP is up to date and current so as far as I'm concerned, that's the only process I am aware of as how they provider or the plan writer is having any sense of access to the IRS James. Do you? Other providers are able to get into Focus.

James Maio: No, they can't but they should have all of the members IRS in their. Files because they're the ones writing them and sending them in and they have to keep 90 days worth of IRS in there and their member files.

Patricia Sandino: So I've heard in our PRC sessions time and time again, we're provider would say I was unaware of those IRs.



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James Maio: So the only IRS that they may not know about is IRS that they themselves were not witness to like so if there's a community complaint so if a third party is making a complaint if they're on a family visit or if they are on a loan time or if the incident occurred while they were outside of the service, so if they were, at the mall with friends or something, but while they were in service at the group home, they should have the incident because they're the ones who reported it.

Lisa Ehlenberger: So is it possible I mean, is that a realistic request for IRS to be included in the BTPs as it attachment? the last 90 days of IRS, especially for some of those more complex PRCs or program review where the

James Maio: It's not a requirement. I think that you're going to be able to consistently get from vendors. No, I don't think you'll be able to get it now.

01:20:00

Patricia Sandino: right

James Maio: And we don't have the manpower to do it and since our system no longer it used to be possible...

Lisa Ehlenberger: Yeah.

James Maio: because we could print them out as it was an easy thing like you could just run in some dates and it was like a printout and it would just run them all automatically for you. We can no longer do that. So not possible for us to do it.

Lisa Ehlenberger: so then Is it something that potentially could be? Available when the system is updated to have IOC members access and review Trends in IRS or indiv. members Okay.

James Maio: I don't know. since I haven't seen that yet, I can't tell you.

Lisa Ehlenberger: okay, but as it's still being worked on and developed Is that something that? We can maybe request of that or no.

James Maio: You have to make the request because again, I'm not an expert on the system parameters and requirements so I can't tell you.

Lisa Ehlenberger: so Eva in this what about if we make a motion that

Lisa Ehlenberger: I don't know if this would be a motion. So Larry, I don't know if you're around. and Eva or whoever. Could we make a motion to recommend that the division as they are developing a system to allow access to review Trends and IRS or individual members that they also include the ability for program review committees to look up those IRS for individual members that they are reviewing the behavior plans for Eva.



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Eva Hamant: I think that that is taking it out of context of this policy. what brought it up was the fact that in the new policy that is not plemented. it mentions that the behavior plan writer has to review the incident reports what it does not mention that it gives them impression that it is the whole year of incident reports and yet Patricia and James mentioned that they only have to keep 90 days so the issue.

Lisa Ehlenberger: I don't think they're only keeping the 90 days.

James Maio: They only have to keep 90 days in the file and...

Lisa Ehlenberger: They just did they're saying that that's part of the review.

James Maio: in the group home. They have to keep all the data Forever basically and five years after the person leaves their agency. So yeah, they have to keep all that stuff For basically ever. the historically so they should be able to review everything. There's no excuse for that. and even so that when they're doing behavioral data, they have to review the behavioral data for the whole year when they're doing Behavior plans.

Eva Hamant: So maybe rather than asking for the whole year of behavior plans if they have to have a 90-day review maybe what we need to do is ask for the last 90 day. The behavioral incident reports. so keep it focused only on the behavior ones that are classified as behavior that the writer is looking at. because the right

James Maio: Yeah, it only says the writer though.

Lisa Ehlenberger: Yeah.

James Maio: It doesn't say that the reviewers have to review it. It just says the writer has to reveal when writing the plan. so

Eva Hamant: yes, so what we want to do is if she has to review it that I guess what we would like. the subcommittee was talking about was possibly at least seeing the data that she was looking at.

Lisa Ehlenberger: That the writer is looking at.

Eva Hamant: And so we have to do it. We have to make the motion now because technically it isn't with right now. It's open for early notification, which means DDD allowed IOC to make comments on the policy before it goes out.

Lisa Ehlenberger: so do we want to make so basically what I'm hearing you say Eva is that we want to make a motion for the IOC committee to comment on this policy in regards to the BPP writers providing the data for Behavioral IRS for the last 90 days when submitting their BTPs.

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Eva Hamant: passed so there was

Lisa Ehlenberger: okay, so we want to make a motion to make a comment as an IOC committee on on policy 800

Eva Hamant: if everybody's open to that.

Lisa Ehlenberger: I'm open to it. I think it's a good idea. I mean, it doesn't hurt to ask and anything that information is valid, even if they don't submit the IRS individually, but even if they just give dates of okay, they've had five behavioral IRS in the last 90 days related to blah blah like they included as part of their BTP summary. of data because we want to kind of be able to see the data that they are looking at so that we can see how it's aligned to the behavior treatment plan. Correct. Is that your rationale? Yeah, okay.

Eva Hamant: yes, so's sometimes they don't change the And so therefore if the incidence reports on Behavior does not support not changing what they're working on then maybe. They need to do something different. I guess it's a checks and...

Lisa Ehlenberger: Okay.

Eva Hamant: balance so we become the check to say, Not only is the writer looking at it, but IOCs i's looking at the behavior incidents.

Lisa Ehlenberger: Okay, would anyone like to initiate this motion? IOC members the motion would be your name would like to recommend that the IOC which is the independent oversight committee District central. and provide

Eva Hamant: so we're

Lisa Ehlenberger: comments to policy 800. Okay good. Related so the motion is for policy 800 the Development and monitoring so that they get it, right. when the behavior? plan writer Looks at the members.

Lisa Ehlenberger: reviews

Eva Hamant: IRS. OC would like to see in the BTP the last 90 days of those behavioral IRS

Lisa Ehlenberger: of Behavioral IR data

Eva Hamant: so what we're saying is in the policy the behavior plan writer looks at the members Behavior IRS. IOC would like to see in the BTP the last 90 days of those Behavior IRS.

Lisa Ehlenberger: Anyone else would want to add wordsmithing to this, please feel free because I think we need to be a little bit more clear and Direct on this one because if we add this comment to the policy, we want to make sure that they understand exactly what we're asking and requesting. so we're saying IOC District central is recommending or...



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Eva Hamant: No, no, we're not recommending we would like what we have to do what do we want to see? So the first part of the question is the background so they know...

Lisa Ehlenberger: I

Eva Hamant: where in the world.

Lisa Ehlenberger: I understand. but the current motion is for us to make a comment on the policy 800 correct Eva.

Eva Hamant: the motion is we have an opportunity to change the policy now.

Lisa Ehlenberger: I Correct, but we would do that through making the comments on policy 800, correct? or...

Eva Hamant: Yeah, so...

Lisa Ehlenberger: no Okay.

Eva Hamant: That's what the motion is. What do we want to see? Do we want to see? in the BTP, so when you go and PRC

Lisa Ehlenberger: Yeah, let's try and make it really direct. So basically I understand what you're trying to say, but we need to make the motion that says that the IOC committee is an agreement to make this comment, correct? So what we want is the btp, as the beat the behavior treatment plan writer reviews past Behavioral IRS the IOC would like to see in the behavior treatment plan the last 90 days of Behavioral IR data.

01:30:00

Eva Hamant: So you want data to the IR?

Lisa Ehlenberger: Isn't that what we want? I mean it's either they provide all the whole IRS. Mandy has her hand By Mandy good to see you.

Lisa Ehlenberger: You're muted still. There you go.

Mandy Harman: Yeah, so I'm thinking about what you guys are talking about right now, and I'm trying to think of what you Put it in school. Because good. I understand what you both are saying, but I don't think putting the comment like that would make sense to everybody. because we know each other we understand our words but I'm trying to think. I would say something maybe. of point of putting that I first for the last 90 days that worry cuz I have my own behavior. Don't have any IRS ever except the medical one. have to do stuff but I'm just trying to think of how to put what you guys have doesn't really make this.

Lisa Ehlenberger: Exactly I think and that's what we're trying to do here and Carolyn. I know I hear...

Mandy Harman: Yeah.



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Lisa Ehlenberger: what you said Mandy. I think that that's a good just making it real clear the IOC would like to see the last 90 days of IRS. Go ahead Carolyn.

Curiosity Carolyn: Yeah, so I'm thinking maybe we worded that the That DDD so IOC members receive copies of the BTP and the PCSP before the PRC meetings IOC members would also like to receive copies of the last 90 days. of IRS

Mandy Harman: And just say I are not necessarily Behavior I are.

Lisa Ehlenberger: Behavioral I would agree.

Curiosity Carolyn: Sorry behavioral IRS. Yeah.

Lisa Ehlenberger: I don't think we need to put behavioral IRS because I do think that there are some IRS that we might think al that Our Behavioral or that one person might see our behavioral and not behavioral. Does that make sense?

Mandy Harman: Yeah. See what he says.

Lisa Ehlenberger: Yep, Eva does that I know that we're still missing some of the information of what you're stating. So I wanted to just really Wordsmith this and I don't know if this is something that we can as an IOC committee not put on the parking lot, but I don't know if we can create a motion and then Okay, let me so we just talked to James and we listen to the division in regards to them saying that it's probably not a realistic. We're probably not going to get the last 90 days of IRS in every copy of the BTP and PCSP for the PRC reviews. we can request them And we could just see what happens and what are the other IOC members thoughts?

Eva Hamant: The issue is in the policy the behavior plan writer only. So what happens is she only has to review the behavioral. Incidents that's all she's looking at and so what you're asking is for more information than what is it what they are at.

Lisa Ehlenberger: is supposed to review

Eva Hamant: They come.

Lisa Ehlenberger: We can state of Behavioral IRS. That's fine if that's because It doesn't matter. I mean if we put non or leave behavioral out of the IRS. personally I think that limiting it to behavioral IRS is taken away our ability to review and have the oversight and these extra set of eyes that maybe can see a connection between an IR that somebody else would not have considered behavioral that could have influenced a behavior.

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Lisa Ehlenberger: Even if it's a medical error or skip medication or whatever it might be. Those can be related to behavior. so that's really a vague policy in my opinion by stating that they're limiting it to the review of Behavioral IRS because who's to differentiate that An if the plan writers aren't trained. consistently across agencies and a little bit of a mess, isn't it?

Eva Hamant: So, I'll agree to that. So one thing I need to know is you want the IRS or do you want the IR data?

Lisa Ehlenberger: Yeah, I think if we stay IR data, it allows the behavior plan writer to provide it in a narrative summary. Or These are the dates of the last 90 days of IRS. and those plan writers that have the more complex Behavior treatment plans to write are hopefully looking at all IRS, so there aren't too many Behavior plans that are going to have an enormous amount of IRS within the last 90 days that would be my guests because those IRS are gonna probably be all related or I don't know what are what are other IOC committee members thought because for us it might be good to see the behavior plan writers just the data that IRS. I think

Mandy Harman: I would just see the date of personally and how many there are what types of incidents there are, all of that.

Lisa Ehlenberger: think that's great. I mean or do we want to see the full complete IRS for these individuals? What type? Okay. I'm Amber. You had a question.

Amber Stock: I'm gonna be devil's advocate here. I think I rather see the IR report. Because when I'm reading through the plans, and I know that there's an incident report it would be helpful to be able to look at that and to really be able to provide feedback if we had that information rather than just data. Carolyn I'll get over to

Lisa Ehlenberger: Carolyn

Curiosity Carolyn: Yeah, just thinking about it. So yeah, I think it's very hard to writing is a very technical skill and I think it may be difficult to get the information we need if we're asking the person who's writing the plan to kind of distill the essence of the IRS. So it's probably better if the IRS themselves are simply attached. To the behavior treatment plan. Now, of course, we have to think about the logistics of who's going to attach those to the IRS? and how is that information going to get to the IOC committee members who are participating on the PRCs because for me, it's really helpful for if I get the plans and writing the BTP and the PCSP, I just find it easier to review them that way although I would certainly be I think getting the IRS electronically be okay, but we do have to think about the logistics in terms of how is this actually going to happen, who are the people going to be responsible for this?

Lisa Ehlenberger: and that's and that's what we've discussed just earlier in regards to how James mentioned that it would be very difficult and it may be unrealistic expectation to allow or to have that for every BTP, but I do think that what Eva's aim in regards to this is our time as an IOC committee to request of the division since it's in a policy that's being revised, developed, Etc related to behavior plan and developing.



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So I think that it wouldn't hurt us for the IOC to request that the division. not the division within policy 800 the IOC requests that the last 90 days of IRS / IR data be provided

01:40:00

Lisa Ehlenberger: with BTP submittal I don't think that is unrealistic. And I think that that gives the division a good comment that is coming from IOC members that review Behavior treatment plans with with the program Review Committee and they're saying that there's something lacking and this is what we've thought about and said, okay The IOC District central requests that the of IRS be submitted the last 90 days of IRS slash IR data be provided with behavior treatment plan submittals. Because if they're already reviewing it, they can either provide the IRS or they can provide the data from the IRS and it's giving them. That's basically allowing they even do both some might actually provide the IRS and attach those to the BTPs and provide a summary of the IR data. what are the Committees thoughts and submitting a motion? To make a comment on policy 800 in regards to the behavior Development Etc.

Lisa Ehlenberger: Does that sound? Good Eva.

Eva Hamant: Yeah, it sounds okay.

Lisa Ehlenberger: Okay, so we need with who would like to indicate indicating that the IOC District central would like to request that the last 90 days of IRS / IR data be provided with BTP submittals So repeat that one more time.

Amber Stock: Can you just repeat the last part along with what?

Lisa Ehlenberger: Okay, then the be provided with BTP submittals.

Amber Stock: BTP submittals I can.

Lisa Ehlenberger: Behavior treatment plants and submittals okay

Amber Stock: Alright, and so we are making a motion through the IOC District Central Committee that we would like to request the last 90 days of the IRS or IR data be provided along with the BPT submittals.

Lisa Ehlenberger: Do we have a second?

Curiosity Carolyn: This is Carolyn my second.

Lisa Ehlenberger: Okay, all those in favor

Eva Hamant: I

Lisa Ehlenberger: Mandy you're muted. I any opposed.

Mandy Harman: I



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Lisa Ehlenberger: No one is opposed. So that was unanimously all in favor of the IOC committee to request that in regards to policy 800. and then in regards to that Eva, would you like to submit that policy 800 request or would you like to maybe show me how to do that so that I can learn

Eva Hamant: because it's a motion you have to submit it to Larry.

Lisa Ehlenberger: Okay, so this is specific to that. It's not okay. No, Michelle is saying no because we made a motion to make a comment to request this through the policy Eva.

Curiosity Carolyn: Okay.

Eva Hamant: But I don't know it will have to go up the chain of command because there's nowhere because it's an early notification policy. There is no way to put it it's not listed in. Comments, so somebody has to.

Lisa Ehlenberger: then I'll go ahead and submit this to Larry and then get his feedback after I submit it. Go ahead Michelle.

Michelle Rademacher: So as I understand it the committee just approved a motion voted and improved emotion to make a comment on a DDD policy that will be in the future open for comment, correct.

Eva Hamant: Yes. but

Lisa Ehlenberger: Yes.

Michelle Rademacher: So he so DDD. And neither ADOA can submit your comment for you. It would not be appropriate for us to do that.

01:45:00

Lisa Ehlenberger: We actually the most in.

Michelle Rademacher: It would be more appropriate than in 30 days when it opens. Someone from the committee would submit that comment on behalf of the entire committee.

Lisa Ehlenberger: okay, I mean we

Eva Hamant: Why would you have early notification if we were not?

Lawrence Allen: I agree.

Michelle Rademacher: so I can't explain that.

Michelle Rademacher: You received 30 day early notice on policies that will in 30 days. Be open for public comment. The reason that IOCs received an advance 30 days is so that you have an opportunity to have



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these discussions today like you're having in your meeting. Rather than that shortened 30-day period where you might not make the cutoff or the deadline during your meeting.

Lisa Ehlenberger: Thank you for that clarification.

Eva Hamant: Okay.

Curiosity Carolyn: That's excellent. Yes.

Lisa Ehlenberger: That actually sounds great. Okay.

Michelle Rademacher: You are no problem at all you guys.

Lisa Ehlenberger: Okay, so I'll make a comment. I mean I'll do that. maybe you can guide me through it when the time comes mid June.

Eva Hamant: Sure when I see the policy. I'll look at the date. so we all get notification of early policy.

Lisa Ehlenberger: Okay.

Lisa Ehlenberger: Great.

Eva Hamant: So I mean one of the policies coming effect. And I will walk it when I see it.

Lisa Ehlenberger: okay, and then I don't know if anybody else I'm like then I can show others too. Okay, so we'll go ahead and carry on that was a go ahead. Carolyn

Curiosity Carolyn: Sorry Lisa, so I was just thinking that since DDD is doing an in-depth examination of the BTPs. This is a golden opportunity for us to provide some ideas on. how we might. How we might? Up seeing improvements that could be made. So, any ideas we have from Reading reviewing them as part of the PRCs or from our own family members BTPs. I think this is a golden opportunity for us and do we want to make a subcommittee for this? That could meet maybe once or twice and then come up with a list of recommendations.

Chat Message: Michelle Rademacher: *here is the link to the DDD webpage where DDD publishes the policies open for public comment*

<https://des.az.gov/services/disabilities/developmental-disabilities/policies-and-rules>

Eva Hamant: Wait We did. in the commit and...

Lisa Ehlenberger: Not for the BTP development.

Eva Hamant: In the subcommittee, we talked about chapter 35. where The Home Health Services required monthly copy of pressure injuries from members and seizure logs. And so one of the things that our



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committee talks about was if the member in the behavioral health that was receiving Behavior Health Services have a BTP that IOC would like to see those monthly pressure injuries and seizure Lawrence.

Lisa Ehlenberger: We have a lot of questions. So maybe what we can do is submit these questions similar to how we submitted the the ash subcommittee questions in January and Eva. So I mean our subcommittee still is from my understanding we created the subcommittee. So we still can submit those questions and those requests and then send them to I believe. Larry Michelle and Morgan her follow-up on that some of the community response. I can look into how the order of operation of what we did when we submitted those last questions and then would that be an appropriate thing to do?

Lisa Ehlenberger: Morgan Michelle Larry So basically organize these subcommittee questions that we have in regards to BTPs and then submit them all at once. Because there was a policy subcommittee.

Michelle Rademacher: I'm not really clear what you're asking. Are you asking? If so, let me see if I clarify here's what I'm think you're asking. So you have the subcommittees on the policies. And your subcommittees are forming questions.

Lisa Ehlenberger: Correct.

01:50:00

Lisa Ehlenberger: Correct.

Michelle Rademacher: and so your subcommittees have questions for questions or requests or...

Lisa Ehlenberger: They're both.

Michelle Rademacher: not sure...

Michelle Rademacher: what that is, so

Lisa Ehlenberger: Together we have both questions and requests.

Michelle Rademacher: Okay, so all of those would go through your formal process that you're doing here in a meeting and voting and...

Lisa Ehlenberger: Okay.

Michelle Rademacher: making a motion to send it up. through the division as an official ask

Lisa Ehlenberger: Okay, so it's not quite the same as our last subcommittee that we had for the past specific Arizona State Hospital questions. That's fine.

Michelle Rademacher: I'm not clear with that.



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Lisa Ehlenberger: It's okay.

Michelle Rademacher: Okay.

Lisa Ehlenberger: No, no worries. I'll look into it.

Curiosity Carolyn: Yes, so...

Lisa Ehlenberger: Okay Eva.

Lisa Ehlenberger: I'll go ahead Carolyn.

Curiosity Carolyn: What I was thinking. So what I was thinking was as just in the last couple of weeks as I've been continuing to review PRCs because I'm still relatively new to this process and I've been in maybe I'm not sure maybe a year and a half. I've been getting some ideas about how things could be improved in terms of the actual. BTP form itself how we could create Things in the form that would improve the quality of the BTP. And I can submit those individually, when the open comment period starts. Or we could as a group kind of review the BTPs and

Lisa Ehlenberger: Okay. I think that would be great.

Curiosity Carolyn: just give some thought about as a group what suggestions we have.

Lisa Ehlenberger: I don't know if Eva's is your hand raised in regards to what Carolyn is stating?

Eva Hamant: One of the things I mean. Yeah, so she could go look at policy 800. but

Lisa Ehlenberger: Have you looked at policy 800?

Curiosity Carolyn: What I will do that. Yeah.

Lisa Ehlenberger: Okay, look at policy 800 and Carolyn and then if you want to gather some thoughts and questions and then we can discuss them in the June IOC meeting.

Curiosity Carolyn: Yeah, okay. you know what, though? When is the June IOC meeting?

Lisa Ehlenberger: I believe it's the fourth Friday of June 28th at 10 am.

Curiosity Carolyn: Yeah. yeah, I may not be able to participate that I'm not sure about my schedule yet,...

Lisa Ehlenberger: Okay.

Curiosity Carolyn: but I could certainly provide something in writing to the group.

Eva Hamant: We could do that.



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Lisa Ehlenberger: as long as you blind copy

Eva Hamant: So we could have a meeting.

Lisa Ehlenberger: But wait, let me just clear this up even I'll go ahead even.

Eva Hamant: If we had a subcommittee meeting and she has her questions, then we could bring those questions up at the meeting that you can.

Lisa Ehlenberger: Okay, do you and I think that as long as we only have three members part of the subcommittee, then we're fine. I mean in the motion didn't stay who was going to be in the subcommittee. So I think we're fine. And if you Carolyn and Carolyn if you want to take over my place in that subcommittee, you're more than welcome to formulate your questions in that subcommittee.

Curiosity Carolyn: Okay. Yeah.

Lisa Ehlenberger: So I don't know when that next time would be and then Eva can email on Eva. If you just want to email everybody who's interested in that subcommittee for policy. And then if you have too little I will be a part of it if you have too many I will step off. Okay?

Eva Hamant: Okay.

Curiosity Carolyn: Yeah, that sounds good.

Lisa Ehlenberger: Okay.

Eva Hamant: so one of the things that came out of the subcommittee meeting actually had to address what Carolyn's issue was in chapter 24 chapter 35 that Home Health Service requires documentation monthly copy of pressure injuries. And somebody wanted to know what pressure injuries were and monthly seizure logs. And so if the member who Was has these two problems have a beachy? One or the other BTP that IOC would like to see the monthly reports.

Lisa Ehlenberger: Okay, is there a question within that?

Eva Hamant: So that was the motion so that one policy chapter 35 is open we can submit the comments.

Lisa Ehlenberger: But that was for the IOCdc. That was the motion that we just created the motion that we just run did was related to policy 800 and that the District central islc is requesting that the last 90 days of IRS and IR data to be provided with the BTP submittal.

01:55:00

Eva Hamant: Yeah, so the biggest problem Michelle talked about how some policies are here some policies they're there and they're sort of interconnected. So what we're saying that in policy 35 and when they collect



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that data on pressure injuries are seizure logs that information goes if the member has a BTP that data is included in the BTP.

Lisa Ehlenberger: Okay, so you want to crew you want to do another motion? Okay, and...

Eva Hamant: Yes.

Lisa Ehlenberger: and that is in chapter.

Eva Hamant: 35

Lisa Ehlenberger: So on chapter 35 pressure, let me just see if I have that in front of me. You don't okay, so chapter 35.

Eva Hamant: And remember, we also wanted to know what they meant by a pressure injury.

Lisa Ehlenberger: Yes, I do and does anybody in the division on the call right now? Help us with that definition pressure injury and the other thing was in regards to behavioral homes as well. But I know that that's made a lot of questions let me just see if there's so what would the most go ahead?

Lisa Ehlenberger: Go ahead, Michelle.

Michelle Rademacher: This is Michelle. I am going to say pressure injuries are conditions of skin integrity. An individual that is seated for a long amount of time can sometimes get a pressure injury or sore (open wound) on the cocksick where they sit due to the moisture and pressure of their body sitting in that same position continuously. Individuals who are bed bound typically you can see this in a hospital as well. Skin integrity issues or break down in wounds on their skin depending on how they are laying and if they are not regularly turned or have a wedge put underneath them, those kind of things are what I understand of what you are speaking of a pressure injury. If you google it a lot of information will come up on that.

Lisa Ehlenberger: So I think what Eva thank you so much Michelle, Eva, so you would like to the IOCdc request that energy injuries and seeds or logs be provided with the submittal of the BTPs.

Lisa Ehlenberger: Correct.

Curiosity Carolyn: your muted either

Eva Hamant: Yes.

Lisa Ehlenberger: okay, so do we have anybody that would like to Make a motion for the IOC District central. And in regards to in make a motion, that indicates the IOC District central is requesting that the pressure injuries and seizure logs be provided with the BTP submittal. If anyone that would like to make a motion. On behalf of IOC District central requesting that pressure injuries and seizure logs be provided with the BTP submittal.



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Eva Hamant: So you want me to make a motion?

Eva Hamant: Eva make some motion that I'll see District central is requesting.

Lisa Ehlenberger: Great.

Eva Hamant: the members Pressure injury logs are seizure logs to be included in the BTP if they have one.

Lisa Ehlenberger: Okay, and...

Curiosity Carolyn: And are we say?

Lisa Ehlenberger: this is also related.

Lisa Ehlenberger: Go ahead.

Curiosity Carolyn: I'm sorry,...

Curiosity Carolyn: are we saying included with?

Lisa Ehlenberger: And I think included with but Eva,...

Curiosity Carolyn: Okay.

Lisa Ehlenberger: what would you recently? Does it matter if it's in the BTP, or if it's just alongside or with the BTP? Right I think it probably should be with the BTP because the BTP is really focused on the treatment plan and the ISP the individual the person-centered service plan is the part where it's more suppose I think supposed to be addressing health issues.

02:00:00

Eva Hamant: I thought they had an action for Behavior plans had something to do with medical issues.

Eva Hamant: Patricia

Lisa Ehlenberger: I think it's in both.

Curiosity Carolyn: yes kind of in both, but it seems like the

Eva Hamant: So the logs I don't care whatever the committee wants because I don't read the behavior plans.

Lisa Ehlenberger: Mandy

Mandy Harman: One I know I was unmuting. Thank you. so I specifically thinking about my life and just me and I know there are other individuals. me in DDD not many but there are a few of us. sometimes giving



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people all of that information these from my end I kind of feel like it's not really relevant to the purpose. Of a behavior plan? so Just me at the individual. I wouldn't feel comfortable asking for that information.

Lisa Ehlenberger: for pressure injuries or seizure log

Lisa Ehlenberger: is that?

Mandy Harman: That's more private to me medically.

Lisa Ehlenberger: I think maybe the rationale Mandy just look for one moment. I know one of my rationales for wanting the pressure injury and seizure logs to be included with behavior treatment as an IOC member and looking at just rights would be related to possible I wouldn't say false pressure injuries. But okay, let's see. The individual has multiple pressure injuries this week and then had a behavior and I are an incident report. That was behaviorally related I guess for that reason it would be more of like an oversight but I understand your point of view also not wanting people to have that medical aspect information.

Mandy Harman: I think a lot of Guardians would have maybe object to that. unless it became a pattern for Yeah,...

Lisa Ehlenberger: a trend

Mandy Harman: we could Trend then it would be okay, but just to give you my logs so,

Lisa Ehlenberger: Exactly, so it's really would be whether or not it's real. applicable to

Mandy Harman: I mean, I'm just playing Yeah.

Lisa Ehlenberger: Devil's Advocate

Mandy Harman: because yeah, I already have a hard time sharing. I was the things that I do and I Behavior plan Lisa you were there last time and I let everybody know what I was. comfortable with and what I was not so

Eva Hamant: I'm open to withdraw all that motion. Not having that motion. But I do have another one for policy chapter 35. And the reason why we were looking at so chapter 35 is the DDD one. And Lucinda Philly is talking about the administrative part, which she's been sending us. So you're open mic. Mandy so under policy 35 Dd1, they have habilitation the behavioral support group home progress report monitoring element of a progress report. They talk about a written summary describing specific service activities and I guess our committee wanted to know what the definition of this service specific activities were. specific service activities and so because that in the policy specific service activities was not defined I guess.

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Eva Hamant: We were thinking about making a motion to either have DDD explain what they mean by specific service activities. In a written summary or have it included that definition included in the policy chapter 35. and since it

Lisa Ehlenberger: So do we want to just ask that here because they might have the information. I mean part there were two parts to that. I think was what is the division mean about limited time limited Services as well as specific. Services. Are we still under that policy 54 is this a different one?

Eva Hamant: I'm sorry. so what happened is in 54 they talk about let me see. What was 54 54 talks about behavioral support. The definition M54 is the behavior support group homes are defined as a limited time services. And what we wanted to know was what do they mean by us time limited service?

Lisa Ehlenberger: I think that the further question is power time limited Services defined is it to indicate that there are exit objectives for the behavioral supported group homes for the enhanced Services provided in those meaning that it may be a temporary home for the individual. Would that be an accurate statement or is that still kind of?

Eva Hamant: Yeah, that's so the problem comes in is we Policy 54 is closed but Policy 35 is open and they talked.

Lisa Ehlenberger: Okay.

Eva Hamant: So maybe what we might do is put because in policy chapter 35, they don't define behavioral support group homes. So maybe what we can do is take the definition out of 54 where they Define it as a limited time service put it in 35 and just ask the question about what do they mean by a limited time service?

Lisa Ehlenberger: And so under 35 since 35 is open currently. Is this something that we would just comment and make a motion to comment as a district Central IOC or...

Eva Hamant: I

Lisa Ehlenberger: is this an answer that somebody here actually can answer because It might be.

Eva Hamant: think it's an early policy.

Lisa Ehlenberger: Is there anybody here that has the answer to that or is this something that we need to make a motion to get the answer?

Eva Hamant: and needing what the definition of a specific service activities are.

Lisa Ehlenberger: Is there anybody in the call right now that can answer? Those are those something that we need to make motions for?

Lisa Ehlenberger: Michelle or Morgan



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Michelle Rademacher: No, that answer would come from DDD Network. which is my assumption they would have the information specifically on the definition of the time limited services

Lisa Ehlenberger: Okay.

Lisa Ehlenberger: okay, so then I think that the motion then for this policy would be that District central IOC when the definition of limited time service limited time services

Eva Hamant: or behavioral support group homes

Lisa Ehlenberger: Limited Time services

Lisa Ehlenberger: Can we do it the same all-in-one in the same with basically that we like the definition of limited time services and specific service activities as defined. Or under chapter 35 in behavioral support group homes

Eva Hamant: Why don't we do that combine the two of us?

Lisa Ehlenberger: Yeah, we would like the definitions of limited times? Yeah. Okay, so the District central IOC would like the definitions of limited time or time limited services.

02:10:00

Lisa Ehlenberger: specific service and I can service activities.

Curiosity Carolyn: think

Lisa Ehlenberger: as applicable in behavioral supported group homes slash paulus or chapter 35 does that sound right? So District central IOC would like the definition of time limited slash limited time services and specific service activities as applicable in Behavior support group homes chapter 35

Eva Hamant: time limited service

Lisa Ehlenberger: as I just put as applicable in Behavior support group homes chapter 35 just so that we can track

Eva Hamant: and then we're going to specific Service activities. because we were

Lisa Ehlenberger: Yeah, I put it all in one if that's So District central IOC would like the definitions of slash limited time services and specific service activities as applicable in BC bsggh comma chapter 35.

Eva Hamant: So chapter 35 has to do with other things other than a behavioral support group homes. Yeah, so we just have to make sure that we're only talking about in check.

Lisa Ehlenberger: So it's both.



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Eva Hamant: So if we say in chapter 35 the section on behavioral support group homes, we like the definition of limited time services and specific service activities. So

Lisa Ehlenberger: Okay, DC District central IOC would like the definitions. from chapter 35 related to behavioral support group homes.

Eva Hamant: No, first of all.

Eva Hamant: Yes.

Lisa Ehlenberger: the definitions from chapter 35 related to behavior support group homes. and then limited slash limited time services and specific service activities

Eva Hamant: Yeah.

Lisa Ehlenberger: and these would be public comment. These would be under the open policy Etc so that we can make this comment or this request.

Eva Hamant: when it opens up

Lisa Ehlenberger: So the motion would be District central IOC would like to request the definitions from chapter 35 related to behavioral support group homes time limited slash limited time services and specific service activities. Would anyone like to make a motion?

Eva Hamant: If Eva

Motion and Vote

Lisa Ehlenberger: Eva would like to make a motion.

Eva Hamant: I'd like to make a motion that IOC would like the definition in chapter 35 related to behavioral support group homes, the definition of time limited services and specific Services activities.

Lisa Ehlenberger: all those in favor

Eva Hamant: We need a second.

Lisa Ehlenberger: excuse me second. And do we have a second?

Lisa Ehlenberger: And IOC member would like the second.

Mandy Harman: I'll second it. Yep.

Lisa Ehlenberger: Thank you, Mandy all those in favor.



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Eva Hamant: I

Mandy Harman: I.

Amber Stock: I

Carolyn Wilmer: I

Lisa Ehlenberger: Fine and anyone opposed any IOC member opposed to submitting this motion to request the definitions.

Lisa Ehlenberger: No one was opposed. So we will go ahead and add that to our

Lisa Ehlenberger: request to define those from the policy and then back I got cut off a little bit. So I apologize. I just want to make sure that we follow up with this. I think that we're gonna put this on hold for now the area of the IOC District central requesting that pressure injuries and seizure logs being included with the BTP submittals. I know that we get some of that information already in BTPs, but as far as making an official motion on behalf of the whole independent oversight committee District central, it sounds like we're gonna put that on hold for now and maybe revisit that the next Meeting does that sound appropriate and accurate?

Eva Hamant: Eva ever even removed her motion Are the comment?

02:15:00

Lisa Ehlenberger: The motion of the pressure injuries and seizure logs. Yeah, we don't want to comment on behalf of the IOC at this time because we did not make a full motion on that one. so the only motions we have thus far is that the IOC is District Windows requesting that the last 90 days of IRS and I are data be provided with the BTP submittal which we will submit when policy 800 becomes available for comments as well as the motion for the DC District central IOC requesting the definitions from chapter 35 or related to Behavior support group homes Time limited and specific service activities for the sake of time.

Lisa Ehlenberger: We've already gone over our agenda time limit. I'd like to members as to regards to what areas that we want to continue to discuss in this meeting and then also give us a little bit of time with executive session. Eva did you have a question or comment?

Eva Hamant: The ash committee met and so in One of the responses back from the ash committee was the fact that they didn't have to do a 72 follow-up that they did. 48 hour and so our committee one had questions that we would like a motion because we need to send this to Larry to get it back so in policy five nine zero They talk about a 72 follow-up after being discharged. So we want to know first who would be responsible for the 72 follow-up after the member discharge to who will be included in this follow-up and three if this is a meeting who is included in the meeting. And so I would like to make a motion that IOC as DDD. in response to their question on ash. When we talked about the behavioral support hospitals, they said that they don't do love 72-hour Post Release and policy five nine. Five. Ninety says, yes, they're supposed to be a 72 hour



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follow up. And so we want to ask the question. What happened to 590 and they're 72 hour follow up who is responsible for that who is included and if this is a meeting who yeah.

Lisa Ehlenberger: So the ash committee to subcommittee would like to make a motion. to submit the following questions in response to the the division responses and...

Eva Hamant: Yeah.

Lisa Ehlenberger: those questions are

Eva Hamant: it's so they said they didn't do a follow-up and so I'm saying so the palette so...

Lisa Ehlenberger: what would be?

Eva Hamant: what it is is it? IOC looked at policy 590 which talks about a 72-hour follow-up. And so the questions so we would like to know. Who is responsible for the 72 follow up after the members discharge from the Behavioral Health Hospital? Who will be included in this follow-up and if this is a meeting who is included in this meeting?

Lisa Ehlenberger: And Michelle you have your hand up.

Michelle Rademacher: Hi, sorry to interrupt. I just wanted to provide some context to what Eva is providing information on right On Thursday, February 22nd, the division provided a response to District Central and the question was are the behavioral health hospitals having a 72-hour post-release meeting. Is the support coordinator always invite DDD said no. They do not have a 72 hour post-release. That's Behavioral Health hospitals. DDD said crisis will have a 24-hour post-discharge follow-up.

02:20:00

Michelle Rademacher: And then said DDD will schedule a CFT which is a child and family team meeting or an ART which is an adult recovery team meeting to check in with the team post discharge.

Eva Hamant: And if that have to do with policy 590.

Michelle Rademacher: it does not say that in this email what the question was actually when I look at it does not say. in the question

Eva Hamant: and so that's why when we looked at this. Issue, we looked at the answer that they gave us and we were not happy with it because looking at the 590. 590 on the Behavioral Health crisis service and Coordinated Care. It does not talk about that. It says The support coordinator will follow up with the responsible party within two business days after receiving the global notification together information what event occurred before the crisis line was called. it says the requirements for follow-up directly from the individual within 72 hours after discharge from the crisis center. So the vendor talk they talk about in the policy about the requirement for 72-hour follow-up and it's sort of like does their answer gel with policy 590.



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I guess that's the question. In the fact that we as a committee did not recognize their answer because technically we ask that question in reference to 590. And unfortunately, we did not put 590 in it, but when we looked at the answer they gave us versus looking at the policy five ninety. We didn't think they gelled and so that's why we wanted to make sure that the support coordinator followed up. If that was the same thing as the art and the CHT. You know what? I mean? and why do they talk about the support coordinator and then the requirement for follow up? individual within 72 hours after just from crisis center so the policy and that answer don't seem to gel. And that's what our committee was wanting to make a motion to ask.

Lisa Ehlenberger: Do you want to continue with the motion of asking this follow-up question? does the subcommittee want to?

Eva Hamant: So, I guess I mean the biggest thing was. And I'll focus on looking at the answer versus looking at the policy.

Michelle Rademacher: So Eva in my eyes the question didn't ask the same thing as the policy. So maybe be very specific and include all details in your question. This question asked if Behavioral Health hospitals do something. But the policy and my understanding is access asking DDD to do something and not asking the behavioral health hospital to do it. And so DDD said no, the hospitals are not having 72-hour post-release once somebody's discharged. They're gone from the hospital the hospital's not having any more interaction with that person. DDD and crisis however are doing follow-ups and are doing interactions with that person to support that person, in relation. Maybe policy 960 but policy 960 was not included in your question.

02:25:00

Michelle Rademacher: Support coordinators DDD said DDD will schedule a CFT or an ART those are meetings held including the behavioral health Team of members DDD that are involved in hospitalizations or crisis. So it's a child team. That's where the C is on the CFT or it's an adult team. That's where the A is on the AR team that includes a support coordinator that includes a member that includes the members Guardian if there is one that includes the providers and that includes the behavioral health side of the support and the providers for the member.

Eva Hamant: Okay, so maybe the question is? The division shall ensure the ADSS the administrative service subcontractor develop policies establishing posts crisis care coordination expectations that provide the following requirements for follow-up directly with the individual with 72 hours when discharge from a crisis center So I guess my thing of it is who is the adss then is that the group home? Or it's at the Behavioral Health Hospital.

Michelle Rademacher: So administrative Services subcontractor is the full word for the short-term acronym for ADSS. Okay, and typically from my understanding. Those are the health plans and the medical model.

Eva Hamant: Which one is it?

Eva Hamant: I mean that's...



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Eva Hamant: what I'm talking about...

Michelle Rademacher: And the crisis it is stated in the response that crisis.

Eva Hamant: Not they're standing this policy.

Michelle Rademacher: Will have a 24-hour what wait, let me finish. No, no, I'm not.

Eva Hamant: Yes, I'm not.

Eva Hamant: I know what the policy is. I got the question right here. I understand. They did not put it we didn't write that question very well. And I apologize for that what we are trying to understand based upon this ash report and stuff is the difference between the behavioral health hospitals and DDD and I understand where the support coordinator is, but the question in the policy is Who is the adss develops the requirement to do the follow-up of the 72 hours when discharged from the crisis center? Is that the behavioral health hospital or is that who?

Michelle Rademacher: It is not the Behavioral Health Hospital.

Michelle Rademacher: Yes. Yes

Michelle Rademacher: So the health plan. contracts the crisis Company the company that Supports individuals...

Eva Hamant: so it's Mercy Care and So the health and has to have a 72 fall.

Eva Hamant: So How is the health plan? A 72 hour follow-up different than the one that the support coordinator does.

Michelle Rademacher: who are in crisis Solaris I believe is one of them. their contracted with the health plan And they're required to do a follow-up. to the crisis follow-up

Eva Hamant: And so that's what we need to know. So who's in to that meeting?

Eva Hamant: So when the ADSS has a requirement for a follow-up directly with the individual so that means the adss question with the individual...

Eva Hamant: who else is included in that 72 hour meeting. That's what our committee wants to know.

Michelle Rademacher: So you want to ask the question then? If you want to write this Who is to the crisis 24-hour post discharge follow-up with a DDD member after they're released from a Behavioral Health Hospital. adss Is the health plan? and crisis Is the service the health plan s? to the member and their required to do a follow-up.



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Michelle Rademacher: So DDD told you. The committee that crisis will have a 24-hour. Follow-up 24 hours is sooner than 72 so they're doing it earlier rather than waiting 72 hours.

Eva Hamant: And who's having the 72 hour?

Lisa Ehlenberger: Eva I think what they're trying to say is that the 24-hour is basically kind of taking the place of the 72 because the 24 hour is if they're already addressing all the areas of concern and the areas of follow-up in that 24 hour. It's just not it so they're doing it earlier than 72

Eva Hamant: that's what

Lisa Ehlenberger: but what I think I'd like to recommend because of time and I really want to honor and respect the time that we have for these meetings. Is that I think we maybe need to word Smith those questions in the subcommittee a little bit further Eva if we could just kind of put this not on a parking lot, but bring it back to the subcommittee to really fine to the questions and have that committee discussion of what are the most important questions that we want to bring up to make potential motions in our next meeting.

Lisa Ehlenberger: Does that work for you Eva?

Eva Hamant: We had wordsmiths that but what happened what Michelle's saying is and from what you're saying is even though the policy talks about 72 hours. They have it in 24 hours. And so it doesn't make much difference to have another meeting to talk about this. That's what you're talking about, Michelle.

Lisa Ehlenberger: That is that what you're saying to tell and that's what I heard as well.

Michelle Rademacher: Yeah, I'm saying they have two meetings crisis meets with the member in 24 hours. And then the whole support team meets with the member and gets together as well.

Eva Hamant: And those are the CHT and ART teams

Michelle Rademacher: Yes. Yes.

Eva Hamant: Wendy is saying no

Michelle Rademacher: No, Wendy's saying yes.

Wendy Herring - OIFA Mercy Care: No I'm saying yes, because I recently came from behavioral health for about 15 years. And so we're always discharge planning. And so there's a discharge meeting with the hospital before that member leaves. And then what I hear Michelle saying is then whoever was the assign crisis person is gonna meet with that member within 24 hours. Then from the kids lens and what I come from the CFT the child and family team should be meeting within 72 hours with DDD Behavioral Health any



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of the supports Guardians kids to rework the service plan. So we keep that kid out of the hospital. So we're always planning and that's part of that process.

Eva Hamant: Thank you Wendy that.

Wendy Herring - OIFA Mercy Care: You're welcome.

Wendy Herring - OIFA Mercy Care: That's just from the kids side.

Eva Hamant: That helps me to understand...

Eva Hamant: because I read these IRS and you see people going into Behavioral Health and then they bounce out.

Wendy Herring - OIFA Mercy Care: Yeah.

Eva Hamant: and so

Wendy Herring - OIFA Mercy Care: So it's the job of the behavioral health person to get that meeting together. the DDD support coordinator can assist but the facilitator of the child and family team meeting. Is that behavioral health home? *I am trying to think how to break this down in my mind to help explain it in laymens terms from someone who has been there so I thought I would chime on in.*

Eva Hamant: Thank you very much.

Lisa Ehlenberger: Thank That follow-up. And once again just to be I mean we are over time and I'm a little bit concerned about that just because I would really like to stick to our time and I know we have a lot of information especially with all these policies that have become into play. It's been a lot of conversation about policy comments Etc. But we do have a few more but what I'd like to recommend is because a lot of this information is going to be some of the information questions we may have is related to policies that have been closed already. And so it's gonna be a recommendation to have them review it again to put those things that are parking lot which would be a little bit more of the subcommittee question. And I think that we can put number eight and nine as well.

02:35:00

Lisa Ehlenberger: On hold for the following meeting and take this time the next few minutes if everybody's in agreement to go into executive sessions for any questions or comments on Executive question information. is

Eva Hamant: What is eight? What it...

Lisa Ehlenberger: what was that?



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Eva Hamant: what is eight nine because I don't have it right now.

Lisa Ehlenberger: It was basically just says deaths and DDD policies.

Eva Hamant: Okay.

Michelle Rademacher: I'm sorry. I was just going to remind the committee of processes and ask for a motion and a vote for going into executive session.

Motion and Vote

Curiosity Carolyn: This is Carolyn. I make a motion to go into executive session.

Amber Stock: This is Amber. I can second it.

Mandy Harman: I

Amber Stock: I

Carolyn Wilmer: I

Executive Session: Started at 2:35 in the meeting

Michelle Rademacher: Thank you.

+1 928-***-***13: hello.

+1 928-***-***13: the recession over at this time

Morgan O'Hara: So they went into executive session.

+1 928-***-***13: I look really return after you can continue.

Morgan O'Hara: Just to adjourn they did the call to the public towards the beginning of the meeting.

+1 928-***-***13: With every turn and continue on up until one o'clock 20 minutes yet.

+1 928-***-***13: No, I understand that I didn't make an inquiry for the last thing you should have public input on something like this. I just in the mundane is made of public fund and decisions are made. According to what they're talking about today. That's a good meeting. A lot of decisions are being made.

Michelle Rademacher: Okay, can I interrupt real quick?

+1 928-***-***13: Yes, no,...



**Division of Developmental Disabilities (DDD)
District Central Independent Oversight Committee
(IOC) Public Meeting Minutes Summary**

Friday, May 24, 2024 – 10:00 AM to 1:00 PM

Michelle Rademacher: James you are not an executive session you are in the regular session of the IOC meeting right now.

+1 928-*-***13:** go ahead.

Michelle Rademacher: James is as I'm looking at the Google meeting.

Michelle Rademacher: Thank you James.

+1 928-*-***13:** Okay. Yes,...

Michelle Rademacher: That's perfect. Okay. Mr. Delgado

+1 928-*-***13:** ma'am. I'm sorry. I didn't understand exactly I thought you were gonna come back and continue and that's all.

Michelle Rademacher: They may come back, but the opportunity for public comment has passed.

+1 928-*-***13:** What? Are your father comments on the last I think? And they maybe a change. I think and that in the opening Movie Network are turned the last I can't remember...

Michelle Rademacher: Yes, if...

+1 928-*-***13:** which one it did.

Michelle Rademacher: if you go on the website and you get the agenda, you will see exactly where. The committee has input their comment for from public and where they will accept that during the meeting. Okay?

+1 928-*-***13:** Okay, I understand that but I'll close up with one comment Iraq, I would like to recommend that public comment coming toward the last that way the public people can hear all the program today and then they can link their notes and then they can add Republican, but I think it'd be fair to say. And I recommend that the committed vote on something like Jason said the beginning because they don't know what the comments are going to be. I mean the program's gonna hear.

02:40:00

Michelle Rademacher: Thank you, sir. and...

Michelle Rademacher: and your comment has been

+1 928-*-***13:** no, I'm just

+1 928-*-***13:** no respect when they met my understanding I'll close up. It's just a passing thought that it's just a recommendation. I think. That's all.



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Michelle Rademacher: Okay. Thank you.

+1 928-*-***13:** Okay, I'll close our Thinking by the time and it was a good me. I took a lot of notes as always and I always try to keep it up. Yeah, all of you had gone. I'm into a long game the good meeting and I want to take all of you and to the committee.

Lisa Ehlenberger: Thank you.

Michelle Rademacher: It's in the chat.

Michelle Rademacher: No problem at all.

Curiosity Carolyn: Hey Michelle, I've closed of the other meeting. So does everyone else need to close out of the other meeting? Or we may have members of the public in the executive session.

Michelle Rademacher: No, you don't have any members of the public in the executive session. You are currently in the public meeting.

Curiosity Carolyn: Okay.

Curiosity Carolyn: Geez. Okay. Let me try again then.

Michelle Rademacher: No problem at all.

Mandy Harman: My computers not He keeps telling me to switch calls and then calls and I've switched it twice.

Michelle Rademacher: So try just connecting from this meeting.

Eva Hamant:

James Maio: Me too.

Mandy Harman: So That's the problem. I can't see which.

Michelle Rademacher: will disconnect

Morgan O'Hara: and then I Does the check go away when you disconnect as well does it so maybe that they're losing the link?

Eva Hamant: You know what?

Michelle Rademacher: It does. Yes.

Mandy Harman: Didn't you going to be really quick Morgan?



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Morgan O'Hara: Yeah.

James Maio: Can you give me the link again? Because when I go to the link, it's just sending me right back to this the same one.

Curiosity Carolyn: Yeah.

Mandy Harman: If I think they don't need this is submers something.

Morgan O'Hara: Let me try again.

Curiosity Carolyn: like heels

Mandy Harman: Thank you Morgan.

Morgan O'Hara: Yes, it might have been.

Mandy Harman: And I'm gonna close this window. you guys and the other

Morgan O'Hara: It was the wrong link. That's what it was.

Mandy Harman: So it was your fault.

Morgan O'Hara: Mm- Yes it was.

Michelle Rademacher: Sorry.

Mandy Harman: It's okay. I was just confused.

Michelle Rademacher: Absolutely.

Eva Hamant: Okay.

03:25:00

Eva Hamant: Which meeting am I in?

James Maio: Here in the right one now.

Morgan O'Hara: Yep.

Eva Hamant: I have this screen over here that says thank you for attending the IOC meeting today.

James Maio: That's the correct one.

Eva Hamant: okay.



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Adjournment

Motion and Vote

Eva Hamant: we're missing Lisa. I make a motion that we adjourned.

Lisa Ehlenberger: Carolyn would you like to second?

Lisa Ehlenberger: I may I second it.

Michelle Rademacher: She's muted.

Curiosity Carolyn: Alright, I'm sorry. I'm muted. Yeah, I make a motion to adjourn and I want to say thank you to everybody at DDD for working with us.

Lisa Ehlenberger: Absolutely. all those

Michelle Rademacher: Guys, have a great weekend.

Lisa Ehlenberger: Thank you.

James Maio: least Lisa send me the information about the luncheon for

Lisa Ehlenberger: Absolutely, I'll put it down on my notebook to once I get it and it's confirmed. I will send it to Everyone.

James Maio: Thanks. I appreciate it.

Lisa Ehlenberger: Thank you.

Curiosity Carolyn: everybody

Lawrence Allen: Take care, buddy.

James Maio: I guess.

Meeting ended after 03:29:17 🙌



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Friday, May 24, 2024 – 10:00 AM to 1:00 PM

The committee elected to go into executive session at 12:43 pm.

The committee returned from executive session at 1:28 pm.

For April's IRs, the Committee members have been given a total of **657** incident reports in the Shared Drive. This included open **43** and closed **614** reports.

Type	Open	Closed
Accidental Injury	3	126
Consumer missing	7	18
Deaths	3	5
Emergency Measures	0	14
Human Rights	0	7
Legal	0	5
Medication Errors	3	35
Neglect	9	44
Other Abuse	13	27
Other-Behavior	0	230
Other -Injury unknown	1	84
Physical Abuse	4	11
Property Damage	0	1
Suicide	0	7
TOTALS	43	614

The desired IRs will be divided by the chair and equally distributed amongst the members.

67- Questions for Quality Assurance Management: Members of the committee will send the incident reports questions to the DDD Liaison: **Morgan O'Hara** to be forwarded to Quality for responses.

Adjournment



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Meeting adjourned at 1:28 PM

The next District Central IOC meeting will be held on June 28, 2024, at 10:00am in the same virtual format.