



**Division of Developmental Disabilities  
District North Independent Oversight Committee  
Meeting Minutes & Action Items  
Wednesday, Aug 18<sup>th</sup>, 2021 – 4:00 pm**

**Call to Order**

- Meeting called to order by Committee Chairperson, **Robert (Bob) Malloy**, on Aug 18<sup>th</sup>, 2021  
Time: 4:03 pm. The meeting took place by virtual conference.

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**Welcome and Introductions**

*Please Note: All attendance for this meeting was by electronic (video or phone) means only.*

Attendance:

- **Robert (Bob) Malloy (Chairperson)**
- **Sandra Malloy**
- **Don Harrington**

Absent:

- **Jody BonDurant-Strong**

Public in Attendance:

- **None**

ADOA:

- **Larry Allen**

Health Plans:

- **NOT PRESENT -Karen Kramer (United HealthCare) New liaison**

DDD Staff:

- **Jeffrey Yamamoto (DDD IOC Liaison)**
- **Staci Rodarmel (DDD Quality Manager)**
- **Jen Myler (DDD District Program Manager for DN)**
- **Marilyn Croci (DDD PRC Chair)**

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**Call to the Public**

**Bob Malloy:** Made a call to the public. There were none.

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**Updates from the DDD Staff**



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**Jennifer Myler** stated that DN has 8 vacancies in Support Coordinators (SC) and will be hiring in and out a new APM for Mohave area. There are a total of just over 4000 members in the District North district.

**Marylin Croci** Informed the IOC that she will be attending a couple of meetings before the next IOC meeting. She will be attending a meeting on Electronic Monitoring in Group Homes and possible changes in the Article 9 revisions. She said she would have updates for the September meeting.

**Jeffrey Yamamoto** gave the summary of the DDD updates.

- 45,726 members being served by DDD
  - 40,662 members are living in their own home/family home
  - 5,064 members are living in licensed facilities
- 2,987 members tested positive for COVID-19
  - 1,846 residing in their own/family home
  - 1,141 residing in licensed facilities
- 75 Member deaths attributed to COVID-19 (31 lived in a family/own home & 44 lived in licensed facilities),
- Tracking weekly counts
- Currently there are 50% of the available members who can receive the vaccine has been vaccinated.

**Staci Rodarmel** informed the IOC that she is fully staffed for now and she is preparing for her AHCCCS review soon.

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**Updates from ADOA**

**Larry Allen** stated that State fiscal year ends soon. He was made aware that Bob in District North had completed his annual report and will be sent it when other districts are done.

**Larry Allen** also stated that new ADOA badges will be sent to members. Picture will be needed from Don Harrington.

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**Updates from the Health Care plans**

**Neither Health Plan** were not present for this meeting.

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**Discussion on reviewing OPEN & CLOSED IR's.**



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**Bob Malloy** discussion with Jody and Don prior, informed the DDD Liaison that they have decided to review both Open and Closed Incident Reports (IRs). Now with 4 members they can review more types and categories. The committee has already divided the types among themselves and will review accordingly.

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**DDD IOC Liaison Updates**

**Jeffrey Yamamoto** informed the committee that Incident Reports for the IOCs are all caught up to date. They have the current month available to them during the same month. Downloads of July (first week) redactions have been loaded and each week there will be loaded from the following week.

**Bob Malloy** asked Jeffrey about adding the number of Day Treatment Programs for Adults (DTAs) in District North to the annual reports. **Jeffrey Yamamoto** responded by saying when Jen Myler sends out the information, he would add it.

**Bob Malloy** also asked if he could get the number of COVID-19 Deaths in District North for the annual report. **Jeffrey Yamamoto** said he would try to secure that number.

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**Discussion, Review, and Possible Action on Committee Membership**

**Bob Malloy** asked if there were any interest.

**Jeffrey Yamamoto** informed him that there wasn't. DDD will continue to try to recruit.

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**Incident Reports and Behavior Plans**

The committee has been loaded the July 2021 reports The June incident reports include **28** open and **268** closed reports. This is a total of **296** incident reports presented to the committee for review.

The committee submits their comments and questions to Jeffrey Yamamoto via comments in Shared drive and will be sent to District North Quality Improvement for a response.

<b>Incident Type</b>	<b>Open</b>	<b>Closed</b>
Accidental Injuries	2	33
Client Missing	2	3
Deaths	0	6
Emergency Measures	0	3
Human Rights	1	8
Legal	0	2
Medication Errors	2	36



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Neglect	8	7
Other Abuse	3	7
Other – Behavior	1	57
Other – Unkn Injury; hospital;	8	96
Physical Abuse	1	5
Property Damage	0	4
Suicide	0	1
<b>Totals</b>	<b>28</b>	<b>268</b>

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**Adjournment**

**Bob Malloy Asked for Motion for adjournment of the meeting at 4:38 pm.**

**Don Harrington motioned to adjourn the meeting**

**Sandra Malloy seconded the motion to Adjourn the meeting**

**All 3 members present voted “Aye” to Adjourn the meeting, No “Nays”**

The next meeting is set for Wednesday, Sept 15<sup>th</sup>, 2021 at 4:00 pm.